

**FY2015 SNAP Process and Technology Improvement Grants
(PTIG) – Program Components Webinar
May 18, 2014**



United States Department of Agriculture

FY2015 SNAP PROCESS AND TECHNOLOGY IMPROVEMENT GRANTS (PTIG) – PROGRAM COMPONENTS WEBINAR

MAY 18, 2015, 1:00PM EST

CALL-IN: 888.844.9904

ACCESS CODE: 2620649

THIS WEBINAR IS BEING RECORDED

Presented by Dawn Marie Williams, FNS Program Analyst and
Christina Palazzolo, FNS Program Analyst

Key Dates

- The complete application is due on June 2, 2015 by 11:59pm EST
- The complete application must be uploaded and submitted to www.grants.gov
- Grant Awards announced no later than September 30, 2015
- Project Periods: September 30, 2015 through August 31, 2018

Purpose

Support efforts by State Agencies and community-based and faith-based partners to develop and implement:

- Simple SNAP application and eligibility determination systems; or
- Measures to improve access to SNAP by eligible applicants.

Eligible Entities

- 53 State agencies that administer SNAP;
- State or local government;
- Agencies providing health or welfare services;
- Public health or educational entities; and
- Private non-profit entities – community-based or faith-based organizations, food banks, or other emergency feeding organizations.

FY2015 PTIG Priorities

- Workflow Analysis and Process Management
- Technology Improvements
- Process and Communication Improvements to Decrease Churning

Priorities (Continued)

- Workflow Analysis and Process Management:
Projects that examine office processes and identify and implement efficiencies to meet increased demand of administering SNAP. For this priority, the proposal should focus on one or more local offices as opposed to the State agency.

Priorities (Continued)

- **Technology Improvements:** Projects that use technology to achieve procedural changes to simplify the enrollment process, facilitate reporting requirements and improve client retention.

Priorities (Continued)

- Process and Communication Improvements to Decrease Churning: Proposals that address the causes and costs associated with churn.
- Churning study:
<http://www.fns.usda.gov/understanding-rates-causes-and-costs-churning-supplemental-nutrition-assistance-program-snap>.

Recap – Deadline, Purpose & Priorities

Due Date: Applications are due in www.grants.gov on June 2, 2015, by 11:59pm EST

Purpose: To develop and implement simple SNAP application and eligibility determination systems; or Measures to improve access to SNAP by eligible applicants.

Priorities: There are 3 priorities – Workflow Analysis and Process Management; Technology Improvements; and Process and Communication Improvements to Decrease Churning

- Any Questions-

Funding Restrictions

- ❑ Pre-award cost will not be awarded
- ❑ Funds are for new projects and not ongoing costs of existing projects
- ❑ Projects predicated on waiving SNAP regulations are not allowable and will not be considered for funding.
- ❑ The funds can only be used for SNAP's share of the costs
- ❑ The project cannot devote more than 25% of the requested grant funds to outreach activities

Award Information

- FNS will award grants through a competitive process
- Submission of a proposal does not guarantee funding
- The grants will be funded for the period of September 30, 2015, through August 31, 2018
- Funding per award is dependent on the number of awards granted; anticipated funding per award \$20,000 - \$2,000,000
- Anticipated number of awards 6 to 11

Special Instructions: Letters of Commitment

Required if the grant proposal is from a State agency working in partnership with another organization(s).

The letter must describe:

- The organization's role in the project,
- The amount of time it intends to commit to the project and an attestation that will cooperate with the grant applicant in implementing the project, and
- The letter must be provided on the respective organization's letterhead and be signed by an authorizing individual.

Special Instructions: Letter of Endorsement

Required if an applicant is not partnering with a State agency.

The State agency's letter of endorsement must:

- Explain that the State agency is aware of the projected impact on its system and is supportive of the proposed project, and
- Be on the respective State agency's letterhead and be signed by an authorizing official.

Review Criteria

- ❑ Soundness or Merit of Project Design (40 points) –
- ❑ Budget Appropriateness and Economic Efficiency (25 points)
- ❑ Organizational Experience, Staff capability and Management (15 points)
- ❑ Implementation and Evaluation (15 points)
- ❑ Presentations (5 points)

PLEASE BE AWARE

- ❑ Obtaining a DUNS number may take several days
- ❑ To register in SAM, the applicant's DUNS number, Tax ID Number (TIN), and taxpayer name are required
- ❑ Verification takes **at least 48 hours** after registration is submitted to SAM
- ❑ Applicants must have a valid SAM registration **no later than 3 days prior** to the application due date
- ❑ Migration of permissions and/or the renewal of the entity record will require **5-7 days or more**
- ❑ Registration process for www.grants.gov generally takes between **3-5 business days**

Special Characters Not Supported

- File attachment names longer than approximately 50 characters can cause problems processing packages.
- Please limit file attachment names.
- Do not use any special characters in naming the attachments.

Quick Reference Links

- For information regarding PTIG Grantees and Project Summaries – FNS Program Improvement Webpage: <http://www.fns.usda.gov/snap/snap-program-improvement>
- Questions regarding the RFA: Kimberly Shields, Grant Officer – kimberly.shields@fns.usda.gov
- To submit your completed application: www.grants.gov by June 2, 2015, 11:59pm EST

Questions

