

# USDA Farm to School Grant Program

*March 25, 2015*





# Agenda

- » Background Info
- » Scoring
- » Budget & Match
- » Registration Process, Forms and Format
- » Resources
- » Questions?

# Authority and Purpose



## Authority

Authority for this grant program comes from the Healthy, Hunger-Free Kids Act of 2010 (HHFKA), which amended Section 18 of the Richard B. Russell National School Lunch Act (NSLA) to establish a farm to school program.

## Purpose

To improve access to local foods in eligible schools through grants and technical assistance.

## Agency

The USDA Food and Nutrition Service (FNS) is charged with implementing the farm to school program.



# Local: Yours to Define

Vegetables

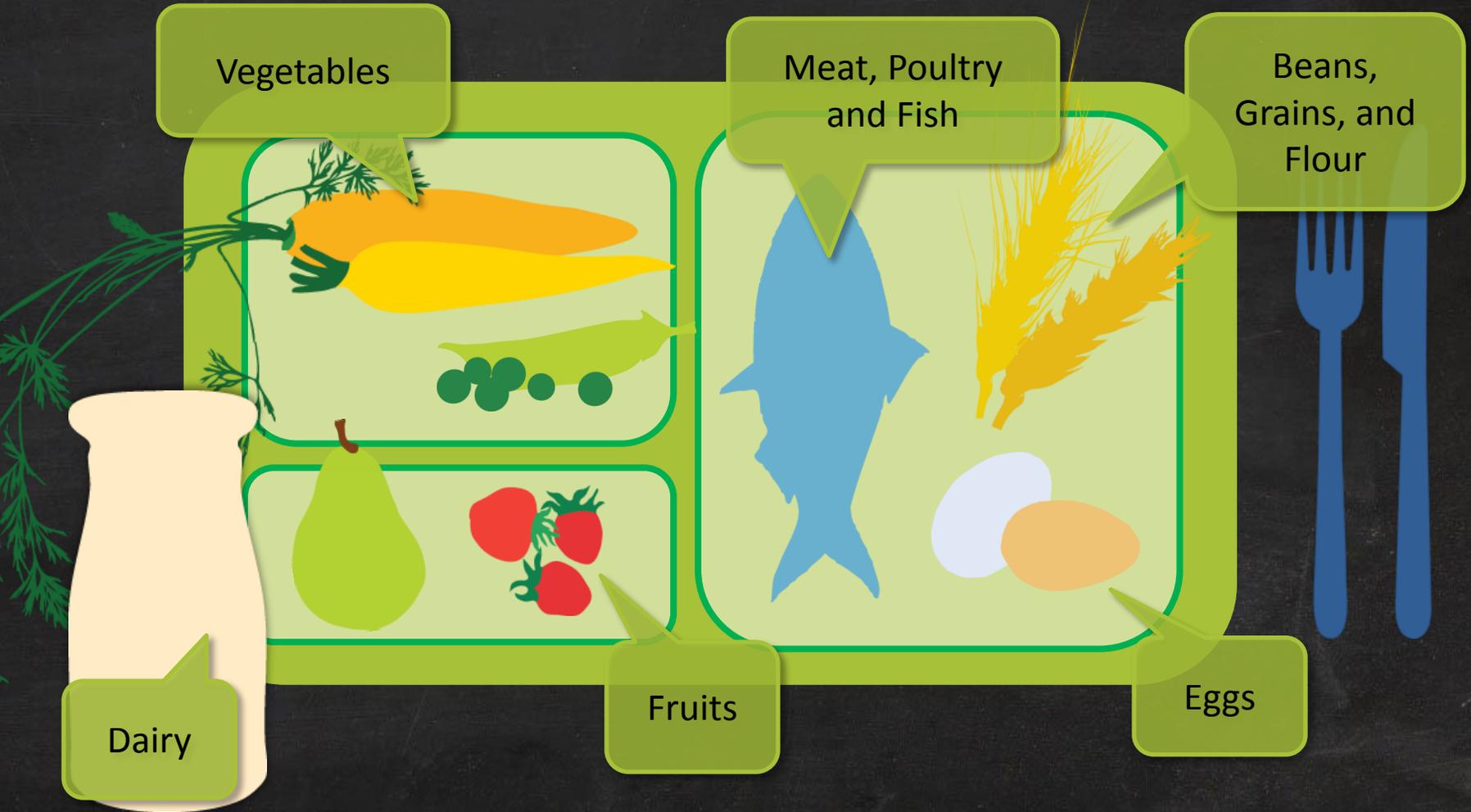
Meat, Poultry  
and Fish

Beans,  
Grains, and  
Flour

Dairy

Fruits

Eggs



# USDA Context

## Competitive Grants For:

- » Training;
- » Supporting operations;
- » Planning;
- » Purchasing equipment;
- » Developing partnerships; and
- » Implementing farm to school programs.



# USDA Context

## Integrated

Best when an integrated approach is taken where cafeteria changes are supported and reinforced throughout the school learning environment.

## Inclusive

As it relates to procurement, inclusive of many types of food producers, such as farmers, ranchers, and fishermen, as well as many types of food businesses, including food processors, manufacturers, distributors, and other value-added operations.

## Ultimate vision

American school children have regular access to regionally sourced foods. School cafeterias championing U.S. agriculture and proudly promoting regionally sourced foods that meet or exceed school nutrition standards are the norm, not the exception.



# General Eligibility Requirements



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## Who can apply?

Eligible schools (preK-12 School Food Authorities (SFA's) that participate in the National School Lunch or Breakfast program);

- » State and local agencies;
- » Indian tribal organizations;
- » Agricultural producers or groups of agricultural producers; and
- » Non-profit entities.

## For what kind of project?

Funding is intended only for those projects that will ultimately benefit children in grades PreK-12 served through the National School Lunch, School Breakfast Program, Child and Adult Care Food Program, Summer Food Service Program and/or Seamless Summer Option.



## **NOT eligible as lead entity:**

- Institutions of higher learning;
- Cooperative extension service;
  - My university is a non profit 501.c.3 – still not eligible
  - My extension program is a state agency – still not eligible
- Individual parents, individual teachers; and,
- Hospitals.



# Updates in FY 2016



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1. The RFA is reformatted to reflect new requirements in the OMB Omnibus Circular.
2. The planning grant period of performance has been increased from 12 to 18 months.
3. Equipment is NOT an allowable expense for planning grant projects.
4. Conference and Event grants have been replaced with Training grants.
5. Cooperative Extension Service programs are ineligible for Training grants.
6. The review criteria are updated to incorporate stakeholder feedback.
7. Additional information added to identify FY 2016 funding priorities.



# FY 2016 Priorities



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1. Projects that include a focus on innovative procurement strategies.
2. Projects that aim to bring local or regional foods into school-based Child and Adult Care Food Program (CACFP) projects that serve children in pre-k settings and school-based Summer Food Service Program (SFSP) and Seamless Summer Option (SSO) sites.
3. Project submissions that reach more than one school.
4. Projects that focus on: (1) the expansion of an existing farm to school service project or (2) the development of a new farm to school component of an existing service project are considered an FY 2016 priority in the Support Service grant track.



# Types of Grants



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## Four Types of Grants

- Support service grants
- Implementation grants
- Planning grants
- Training grants

## Distribution of awards

- Support service grants will represent approximately 50% of the awards
- Implementation grants will represent approximately 25% of the awards
- Planning grants will represent approximately 15% of the awards
- Training grants will represent approximately 10% of the awards
- An additional \$1,000,000 has been allocated to fund service project awards
- USDA will seek to ensure geographical diversity to the extent possible

## How many projects can I apply for?

- You can serve as the lead on only one application. You must choose between submitting a planning grant, implementation grant, or support service grant, and in either case, may only submit one application.
- HOWEVER, you may submit an application for a planning, implementation, or support service grant AND submit a training grant letter of intent.
- You may be listed as a collaborator or partner on more than one application.



# Support Service Grants



## Support Service Applicants

- Funding range = \$65,000 - \$100,000
- 1-2 years
- Only 10% of the budget can go toward food costs (and only educational uses of food)
- 25% match is required



## Intended to

Help entities working with schools or school districts to further develop and provide broad reaching support services to farm to school initiatives.

## Who can apply?

State and local agencies, Indian tribal organizations, agricultural producers or groups of producers, and non-profit entities that have evidence of strong community support and partnerships.



# Allowable Activities Support Service



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## Activities such as: (RFA page 9)

- Operating service projects (e.g. AmeriCorps, VISTA, local service corps programs, etc.) that support farm to school initiatives in schools;
- Bringing local products into school-based SFSP or SSO sites;
- Extending local and regional food offerings into school-based CACFP programs;
- Aggregating local food supply to more effectively meet the needs of school districts;
- Readyng producers to participate in the school food market by providing Good Agricultural Practices (GAP) and other food safety training;
- Testing products or conducting school food market feasibility analyses;
- Developing new local food products or formulations to meet the needs of schools;
- Improving infrastructure to accommodate new ingredients or menu items;
- Forming statewide or regional networks or coalitions of varying kinds;
- Providing technical support in the form of face-to-face trainings, consultations, webinars, etc.;
- Hosting networking or other meet and greet events designed to bring school food service directors in contact with regional producers, processors, manufacturers, and distributors;
- Developing promotional campaigns in support of farm to school initiatives;
- Strategic planning to expand or coordinate efforts; and,
- Conducting farm to school evaluation efforts.



# Support Service Application



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# Proposal Narrative

- **Background Info**
  - Organizational Information
  - Experience in Farm to School Initiatives
  - Farm to School Lessons Learned to Date
- **The Project**
  - Proposed Project
  - Key Project Partners
  - Objectives, Activities, and Timeline
  - Evaluation Plan
  - Sustainability
- **Quality Assurance and Staffing**
  - Project Management and Quality Assurance
  - Staffing
  - Financial Management System



## MUST Have

- Evidence of existing community support
- Minimum of 3 letters of support detailing the degree to which your F2S efforts are supported by external partners
- 25% match of total project cost, in form of cash or in-kind contributions
- Will be deemed ineligible without three letters of support or without complete application materials submitted to grants.gov

## ENCOURAGED to Have

- Funded collaborations where a USDA investment would be additive or readily leveraged
- Supply chain partnerships with regional producers, processors, manufacturers or distributors
- Evidence of F2S program maturity and/or success to date
- Submissions that reach more than one school are preferred
- Projects that include a focus on innovative procurement strategies are preferred



# Requirements



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## Grant recipients will be required to:

- Participate in an orientation webinar and periodic webinars throughout the course of the support service grant.
- Attend one face-to-face meeting, possibly timed to coincide with a national conference that provides exposure to farm to school best practices and networking opportunities. (Applicants must include travel costs for at least one project representative, preferably the project director, in their grant budgets to attend this meeting.)
- Complete standardized evaluation activities as determined by USDA.



# Implementation Grants



## Implementation Applicants

- Funding range = \$65,000 - \$100,000
- 1-2 years
- Only 10% of the budget can go toward food costs (and only educational uses of food)
- 25% match is required



## **Intended to**

Help scale or further develop existing farm to school efforts.

## **Intended for**

School districts or schools that are already operating farm to school programs where partnerships are established and early successes have accrued.

## **Who can apply?**

PreK-12 SFA's, nonprofit private schools, charter schools, Indian tribal schools, others in National School Lunch or Breakfast Program.

## **Do we have to be participating in the National School Lunch & Breakfast Program?**

YES.



## Multi-district Submissions

In addition to individual submissions, USDA will consider submissions where a USDA investment might impact multiple SFA's and thus a broader geographic range than any one SFA might cover.

In this scenario, one lead SFA that is collaborating with multiple SFA's.



# Allowable Activities Implementation



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## Activities such as:

- Bringing more value-added, minimally processed, regionally sourced meal components into the cafeteria;
- Bringing local products into school-based SFSP or SSO sites;
- Extending local and regional food offerings into school-based CACFP programs;
- Solving distribution bottlenecks that limit the feasibility of sourcing more regionally produced items;
- Augmenting local food offerings by canning, freezing, storing or otherwise processing seasonal items for later use;
- Expanding farm to school programs beyond lunch to bring local or regional products into breakfast, snack, afterschool, or dinner programs;
- Forming a buying group with other districts to increase purchasing power related to local foods;
- Conducting training of food services staff to augment skills related to food prep, safe handling and storing, etc.;
- Establishing new or strengthening existing community partnerships (e.g. working with culinary schools on training or menu development; partnerships with extension personnel to identify appropriate suppliers, etc.); Encouraging increased consumption of fruits and vegetables through promotional activities, taste tests, and other activities;
- Expanding experiential or agriculture-based learning opportunities, such as creation of school gardens, support to agriculture or food clubs, or increased exposure to on-farm activities;
- Developing integrated curriculum to reinforce food and nutrition-based learning throughout the school environment;
- Creating communications and outreach efforts that promote cafeteria changes and increase participation rates; and,
- Strategic planning efforts to expand or coordinate efforts across multiple districts.



# Implementation Application



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# Proposal Narrative

- **Farm to School Experience**
  - Procurement
  - Promotion
  - Experiential Learning
  - Curriculum Integration
  - Management Organization
  - Key Partners and Strategic Relationships
  - Evaluation Protocols
  - Lessons Learned to Date
- **The Project**
  - Proposed Project
  - Key Project Partners
  - Objectives, Activities, and Timeline
  - Evaluation Plan
  - Sustainability
- **Quality Assurance and Staffing**
  - Project Management and Quality Assurance
  - Staffing



## MUST Have

- Evidence of existing community support
- Minimum of 3 letters of support detailing the degree to which your F2S efforts are supported by external partners
- 25% match of total project cost, in form of cash or in-kind contributions
- Will be deemed ineligible without three letters of support or without complete application materials submitted to grants.gov

## ENCOURAGED to Have

- Funded collaborations where a USDA investment would be additive or readily leveraged
- Supply chain partnerships with regional producers, processors, manufacturers or distributors
- Evidence of F2S program maturity and/or success to date
- Submissions that reach more than one school are preferred
- Projects that include a focus on innovative procurement strategies are preferred



# Grantee Requirements



THE  
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PROGRAM

## Grant recipients will be required to:

- Participate in an orientation webinar and periodic webinars throughout the course of the implementation grant.
- Attend one face-to-face meeting, possibly timed to coincide with a national conference that provides exposure to farm to school best practices and networking opportunities. (Applicants must include travel costs for at least one project representative, preferably the project director, in their grant budgets to attend this meeting.)
- Complete standardized evaluation activities as determined by USDA.



# Planning Grants



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PROGRAM

## Planning Applicants

- Funding range = \$20,000 - \$45,000
- Must be completed in 18 months
- Only 10% of the budget can go toward food costs (and only educational uses of food)
- 25% match is required



# Intent and Who Can Apply



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## Intended to

Help school districts or schools organize and structure their farm to school efforts for maximum impact by embedding known best practices into early design considerations.

## Intended for

School districts or schools that are just getting started in farm to school activities.

## Who can apply?

PreK-12 SFA's, nonprofit private schools, charter schools, Indian tribal schools, others in National School Lunch or Breakfast Program.



## Multi-district Submissions

In addition to individual submissions, USDA will consider submissions where a USDA investment might impact multiple SFA's and thus a broader geographic range than any one SFA might cover.

In this scenario, one lead SFA that is collaborating with multiple SFA's.



# Allowable Activities



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## Activities such as:

- Develop a final Farm to School Action Plan that includes goals, specific activities, and timelines for implementation and responsible parties for each activity. (This is a required activity for all awarded planning grants, and applicants should budget ample staff time for its completion.)
- Align the farm to school plan with the school district or school's existing goals and commitments; integrate farm to school concepts in wellness policies or school board resolutions, and identify key internal allies;
- Assess the school district or school's need and readiness for development of a farm to school program, and determine the tools, training, and technical assistance needed to create a farm to school program;
- Engage a wide variety of internal and external collaborators in the design of a Farm to School Action Plan;
- Identify obstacles and begin to explore options for addressing existing barriers;
- Host stakeholder meetings, conduct trainings, attend professional development conferences and seminars; and more.



# Planning Application



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# Proposal Narrative

- » School district and F2S background info
- » Need and readiness
- » Objectives, activities and timeline
- » Evaluation
- » Project management and quality assurance
- » Staffing
- » Dissemination of Findings
- » Sustainability



## **MUST Have**

- 25% match of total budget, in form of cash or in-kind contributions
- Will be deemed ineligible without complete application materials submitted to grants.gov

## **ENCOURAGED to Have**

- Submissions that reach more than one school are preferred
- Projects that include a focus on innovative procurement strategies are preferred
- Optional attachments, including letters of supports or other documents that demonstrate community need or interest



# Requirements



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## Grant recipients will be required to:

- » Participate in an orientation call and regularly scheduled training and technical assistance throughout the course of the grant period.
- » Attend at least one face-to-face meeting, possibly timed to coincide with a national conference that provides exposure to farm to school best practices and networking opportunities. Complete standardized evaluation and reporting activities.
- » Use the USDA Planning Toolkit to create an Action Plan which is submitted along side the final report.
- » See RFA for additional requirements.



# Training Grants



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## Training Applications

- State focused project awards will range from \$15,000 to \$25,000
- Regional / national focused project awards will range from \$25,000 to \$50,000
- 25 % match is required



# Intent and Who Can Apply



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## Intended to:

Training grants are intended to support state, regional and national trainings that have a specific emphasis on developing supply chain relationships by connecting local producers to school food buyers.

USDA will also consider requests to support trainings that provide technical assistance or other programming in the area of local procurement, food safety, school gardens, culinary education, and/or integration of agriculture-based curriculum.



## Who can apply?

- Non-profit organizations
- State and local agencies
- Indian tribal organizations
- Agricultural producers or groups of agricultural producers.

# Allowable Activities



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**Activities supported by training grants may include, but are not limited to:**

- Technical assistance trainings that address local procurement for Federal meal programs;
- Training events that bring together stakeholders from across the supply chain, (including producers, manufacturers, distributors, buyers , educators, etc.), e.g. statewide producer-buyer meetings designed to stimulate cross learning and business connections;
- Trainings on school garden development and food and agriculture curricula integration;
- Culinary training or educational activities, e.g. a “Junior Chef” competition where local products are incorporated into school meal programs; and,
- National, state, or regional trainings to support information sharing, networking, or the professional development of farm to school practitioners.



# Training Grant Application



# Letter of Intent

1. Describe the training. Where and when will it take place?
2. Is it a local, state, regional or national training?
3. Is there a planning committee? If so, who is on it? Alternatively, describe any other partners that will play a substantive role in putting on the event.
4. Is this an event you have hosted before or is this the first time the event will be held?
5. What need does the training address?
6. What are the primary goals of the event and what are the primary topics that will be addressed?
7. What types and how many people do you expect will be reached by your event?
8. If the event includes a procurement focus, has the trainer participated in USDA's train the trainer program for local procurement in federal school meal programs?
9. Please include a draft agenda.



## MUST Have

- Letter of Intent
- Proposed budget narrative describing appropriate use of federal funds and justifying costs.
- Include relevant curriculum vitae (CV's) or resumes for staff managing this project.

## ENCOURAGED to Have

- Applicants may include evidence of previous farm to school conference, event or training success and/or participation.
- Relevant attachments include: media coverage, agendas from past farm to school events, event promotional materials, etc. (Attach no more than 5 pages of documents.)



# Grantee Requirements



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## Grant recipients will be required to:

- Make best faith efforts to include USDA FNS Regional Farm to School personnel in the event planning process.
- Where relevant, distribute USDA Farm to School Program fact sheets and other relevant resource materials.
- Grant recipients *may* be asked to register USDA officials for a site visit during the event.
- FNS will request applicants of selected projects to submit a full proposal including, but not limited to, SF-424, SF-424A, SF-424B, and SF-LLL.
- In addition, the applicant will be required to submit a valid DUNS number and be registered in SAM.
- See RFA for additional requirements.



# Application Review and Scoring Process



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## Eligibility Screening

- Initial screening for eligibility and completion

## Panel Review

- Support service, Implementation and Planning applications are reviewed by a three person panel comprised of federal staff and content experts.
  - Rated on a scale 1-100
- Training letters of intent are reviewed by a two person panel comprised of USDA staff and external content experts.
  - Rated on a scale 1-20

## Scoring Criteria

- Criteria varies by grant type
- We strongly recommend you review the scoring criteria

## Selection Process

- Final recommendation made by the selection official



# Priority Consideration



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## Free or Reduced Price Meals

HHFKA mandates that priority consideration be given to schools or school districts serving a high proportion of children who are eligible for free or reduced price meals.

## Need a high percentage to apply?

No

## Priority Consideration

The selecting official will take into account the free and reduced price meal eligibility rates, but extra points will not be assigned.

## Geographic Diversity

USDA will seek to ensure geographical diversity to the extent possible.



# Budget & Budget Narrative



## SF-424A: Budget information (Completed online)

- Required form - Completed electronically on grants.gov
- A hard copy can also be downloaded from the grants.gov website
- Link to full instructions on the grant program webpage



**BUDGET INFORMATION - Non-Construction Programs**

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Farm to School	10.575	\$	\$	\$ 36,465.00	\$ 12,980.00	\$ 49,445.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 36,465.00	\$ 12,980.00	\$ 49,445.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY					Total (5)
	(1)	Federal	(2)	Match	(3)	
a. Personnel	\$	14,000.00	\$	7,000.00	\$	\$ 21,000.00
b. Fringe Benefits		4,200.00		2,100.00		6,300.00
c. Travel		4,450.00		1,000.00		5,450.00
d. Equipment		0.00		0.00		0.00
e. Supplies		5,500.00		1,700.00		7,200.00
f. Contractual		5,000.00		0.00		5,000.00
g. Construction		0.00		0.00		0.00
h. Other		0.00		0.00		0.00
i. Total Direct Charges (sum of 6a-6h)		33,150.00		11,800.00	0.00	44,950.00
j. Indirect Charges		3,315.00		1,180.00		4,495.00
k. TOTALS (sum of 6i and 6j)	\$	36,465.00	\$	12,980.00	\$ 0.00	\$ 49,445.00
7. Program Income		\$	\$	\$	\$	\$ 0.00



# Budget Narrative



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For each line item, provide full details, such as:

- Salaries – By position, identify position title, percentage of time or hours dedicated to the project, and job duties.
- Travel – Identify number of trips, number of staff traveling, average cost per trip, purpose of trip(s), mode of transportation.

Be sure to provide an explanation as to how the line item amounts were derived; i.e. provide the calculations of the line item amount. Ex: Salary = \$5000 (\$50 per hour x 10 hours a week x 10 weeks).

A sample budget narrative is available on the grant website.



# Indirect Costs



Indirect costs are those costs benefiting more than the proposed grant project, such as utility costs for the project location, salary costs for the payroll clerk, etc.

- » If claiming indirect costs, provide negotiated indirect cost rate approval letter

- » An applicant may propose indirect costs within their budget proposal without an approved rate.

However, if a proposal is recommended for funding, an indirect cost rate proposal must be submitted prior to the award.



# Matching Funds



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## MUST provide

A 25% match of total project cost from non-federal sources

- Include a description in the budget narrative and identify the entity who will be providing the support
- Federal grant award + match

## Sample Calculation

Grant Request: \$65,000

Match Amount: \$25,000

*Total Project Cost:* \$90,000

Match Percent: 28 % (match amount / total project cost)

USDA Percent: 72 % (grant request / total project cost)



## Examples

- **Cash** – salary paid to an employee of the partner organization for project related activities
- **In-kind** – value of loaned or donated equipment, based on fair market value or value of volunteer time spent on project activities.
  - Hourly wages should be based on the current wage rate in the community

## Documentation of Matching Funds

- Time sheets of volunteer hours worked
- Documentation of the value of loaned or donated equipment, such as an invoice, property records, etc.

# Registration, Forms, and Format



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## Required registrations

In order to submit a grant proposal on grants.gov, you must first register with the following:

- **Data Universal Numbering System (DUNS):**
  - No fee
  - May take several days
- **System for Award Management (SAM)**
  - No fee
  - Verification can take 3-5 business days after your registration is submitted
- **Grants.gov**
  - No fee
  - Generally, registration takes between 3-5 business days

## Required forms to be submitted

- Budget Forms SF-424 Forms (SF-424, SF-424A and SF-424B)
- Disclosure of Lobbying Activities (SF-LLL)
- Statement of Assurance Regarding Felony Conviction or Tax Delinquent Status (AD-3030)
  - Required for ONLY for profit and non-profit corporations (see form for definitions)
- Farm to School Coversheet

## Required Format of Application

- Table of contents
- Narrative response
  - Support Service and Implementation – 10 page maximum
  - Planning – 5 page maximum
  - Training letter of intent – 3 page maximum
- Paper size 8 ½ x 11, 12pt font, Times New Roman or Arial, numbered pages



**Training letters of intent must be submitted via email by 11:59 p.m. EST, April 30, 2015**

- Send to [farmtoschool@fns.usda.gov](mailto:farmtoschool@fns.usda.gov)

**Support service, implementation and planning grant applications MUST be submitted via [grants.gov](http://grants.gov) by 11:59 p.m. EST, May 20, 2015**

- Tip: Email us if you are having issues with the application process
- Tip: DUNS, SAM and Grants.gov all have helplines – see websites
- Tip: Follow the rules regarding file naming conventions
- Tip: Submit your application 1 week early!



## Confirm receipt and acceptance of your application:

- Grants.gov will send several confirmations
- Be sure to read all the confirmations carefully!



# Farm to School Resources

- USDA Farm to School Website and E-Letter (at [www.fns.usda.gov/farmtoschool](http://www.fns.usda.gov/farmtoschool))
- Email questions to [farmtoschool@fns.usda.gov](mailto:farmtoschool@fns.usda.gov)
- Farm to School Regional Leads
- Other USDA grant and loan programs



## ▼ Farm to School

- ▼ National Statistics
- ▼ State by State Farm to School Statistics
- ▼ Grant Program
- ▼ Procuring Local Foods
- ▼ Farm to School Planning Toolkit
- ▼ State Contacts
- ▼ USDA Farm to School Staff
- ▼ Fact Sheets
- ▼ Videos and Webinars
- ▼ Resources
- ▼ Farm to Preschool
- ▼ Farm to Summer

## ▼ See Also

- ▼ Agricultural Marketing Service
- ▼ Know Your Farmer, Know Your Food
- ▼ Cooperative Extension Offices
- ▼ USDA Food Hubs
- ▼ Food Environment Atlas

# Farm to School Grant Program

Print

## Welcome

Thank you for your interest in the Farm to School Grant Program! On this page you will find an overview of the program, information about available funding and past awards, resources for current grantees and more.

## Overview

The purpose of the USDA Farm to School Grant Program is to assist eligible entities in implementing farm to school programs that improve access to local foods in eligible schools. On an annual basis, USDA awards up to \$5 million in competitive grants for training, supporting operations, planning, purchasing equipment, developing school gardens, developing partnerships, and implementing farm to school programs.



**Support Service grants** are intended for state and local agencies, Indian tribal organizations, agricultural producers or groups of agricultural producers, and non-profit entities working with schools or school districts to further develop and provide broad reaching support services to farm to school initiatives.

**Implementation grants** are intended to help schools or school districts scale or further develop existing farm to school initiatives.

**Planning grants** are for schools or school districts just getting started on farm to school activities and are intended to help these entities organize and structure their efforts for maximum impact by embedding known best

practices into early design considerations.

**Training grants** are intended for state and local agencies, Indian tribal organizations, agricultural producers or groups of agricultural producers, and non-profit entities to support trainings that strengthen farm to school supply chains, or trainings that provide technical assistance in the area of local procurement, food safety, culinary education, and/or integration of agriculture based curriculum.

Planning awards range from \$20,000 - \$45,000; implementation and support service awards range from \$65,000 - \$100,000; training awards range from \$15,000 - \$50,000. Matching funds of 25% are required for all four grant types.

## Available Farm to School Grant Program Funding

The request for application (RFA) for FY2016 funding is now available! Find the press release [here](#). Click [here](#) to see the RFA and be sure to check out our application guidance [here](#).

To review the Farm to School Grant application process, please join our webinar Wednesday, March 25 at 1:00 pm EDT. Click on this [link](#) for the presentation and dial 888-566-1192, passcode 5894178, for audio. No registration is required. The webinar will be recorded; the recording will be posted here as soon as it becomes available.



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▼ **See Also**

- ▼ [Agricultural Marketing Service](#)
- ▼ [Know Your Farmer, Know Your Food](#)
- ▼ [Cooperative Extension Offices](#)
- ▼ [USDA Food Hubs](#)
- ▼ [Food Environment Atlas](#)

## Farm To School

[Print](#)

### Grant Awards

### Fiscal Year 2016 Application Resources

#### Request for Applications (RFA) Information

- [FY2016 Request for Applications \(pdf\)](#)
- [RFA Frequently Asked Questions \(pdf\)](#)
- [Urban/Rural Classification Instructions \(pdf\)](#)

#### Forms

- [Form Instructions](#)

#### Sample Applications

- [Planning Grant Sample Application \(pdf\)](#)
- [Implementation Grant Sample Application \(pdf\)](#)
- [Support Service Grant Sample Application \(pdf\)](#)
- [Sample Cover Page \(pdf\)](#)
- [Sample Budget Narrative \(pdf\)](#)

### Past Awards

#### FY2015

- [List of awardees \(pdf\)](#)

# Questions?

Quick evaluation

Dial \*1 on your phone  
or use the Q&A tab

Questions anytime at:  
[farmtoschool@fns.usda.gov](mailto:farmtoschool@fns.usda.gov)  
or  
202-720-0092

