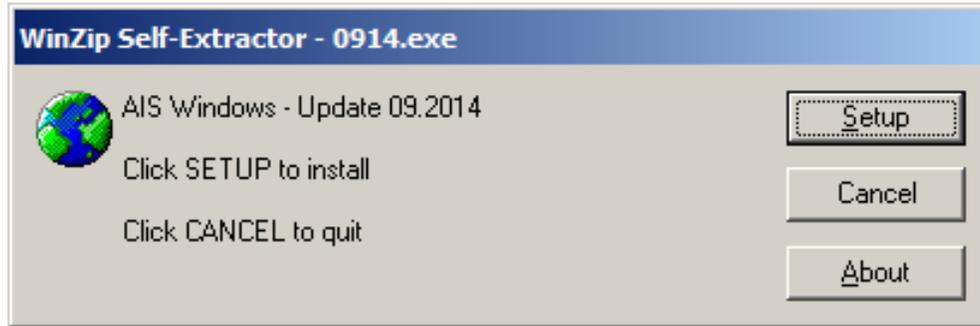


AIS 09.2014 Update

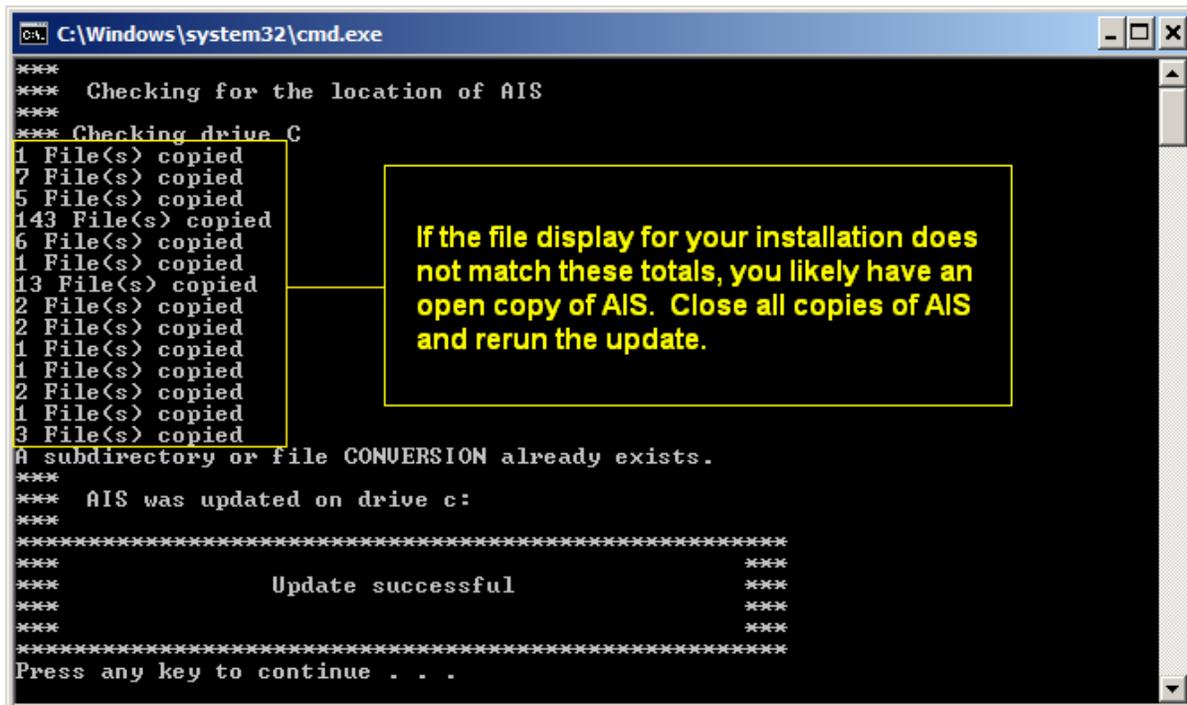
The AIS Windows 09.2014 update contains:

- 3 new commodity codes
- deactivation of older commodity codes
- system updates

Installing



Click **Setup** to start the installation process. Make sure that there are no open copies of AIS on any computer on the network or the installation computer or the update will not complete properly.



Verify that the files copied totals match the display example above before pressing any key to continue.

When AIS is started the updated guide rate will appear as:

AIS WINDOWS SYSTEM DATE: September 16, 2014 GR: 09.2014

New Commodity Codes:

| <u>Material Code</u> | <u>Item Name</u> |
|----------------------|---------------------------|
| FFF125 | Vegetable Mix 2 pound pkg |
| FFF126 | Vegetable Mix 3 pound pkg |
| 110478 | Chicken Boned Can |

Deactivated Commodity Codes:

| <u>Material Code</u> | <u>Item Name</u> |
|----------------------|-----------------------------|
| 100017 | Cheese Loaves (B064) |
| 100036 | Cheese Slices (B119) |
| 100051 | Evap Milk (B117) |
| 100094 | Can Chicken 12.5 (A532) |
| 100194 | Tuna (A743) |
| 100367 | Blackeye Beans (A062) |
| 100378 | Baby Lima Beans (A912) |
| 100385 | Kidney Beans (A920) |
| 100440 | Vegetable Oil (B666) |
| 100447 | Corn Cereal (B851) |
| 100450 | Corn + Rice Cereal (B855) |
| 100455 | Rice Cereal 12 (B845) |
| 100462 | Corn WB Flakes (B876) |
| 100922 | Buttery Spread (B005) |
| 100926 | Corn Flakes (B832) |
| 100927 | Corn Flake 18 (B802) |
| 100931 | Rice Cereal (B830) |
| 110010 | Cut Up Froz Chicken (A495) |
| 110133 | Oat Cereal (B831) |
| 110268 | Rice Cereal 1080 (no pcim) |
| 110269 | Wheat Bran Flake (no pcim) |
| 110280 | Wheat Bran Flake (no pcim) |
| 110302 | Can Chicken 16 oz (no pcim) |

What do deactivated commodity codes mean? It means that in AIS these codes can only be used until inventory is depleted. You will not be able to receipt new inventory using these codes.

Elimination of 4 digit commodity codes:

AIS has long supported the use of either set of commodity codes (4 digit and 6 digit). The official format for reporting commodities is the use of the 6 digit material code. FNS does recognize the 4 digit code for FRESH PRODUCE, but AIS substitutes the fresh CODE with FFFxxx in place of Fxxx while automatically formatting the code for FNS152 reporting to FNS.

Users who have continued to use the old 4 digit codes in conjunction with the 6 digit material codes will now have to completely transform to the material codes. AIS will still allow a "help" cross reference to the 4 digit codes when entering inventory transactions by selecting F8.

F8 - Commodity Codes

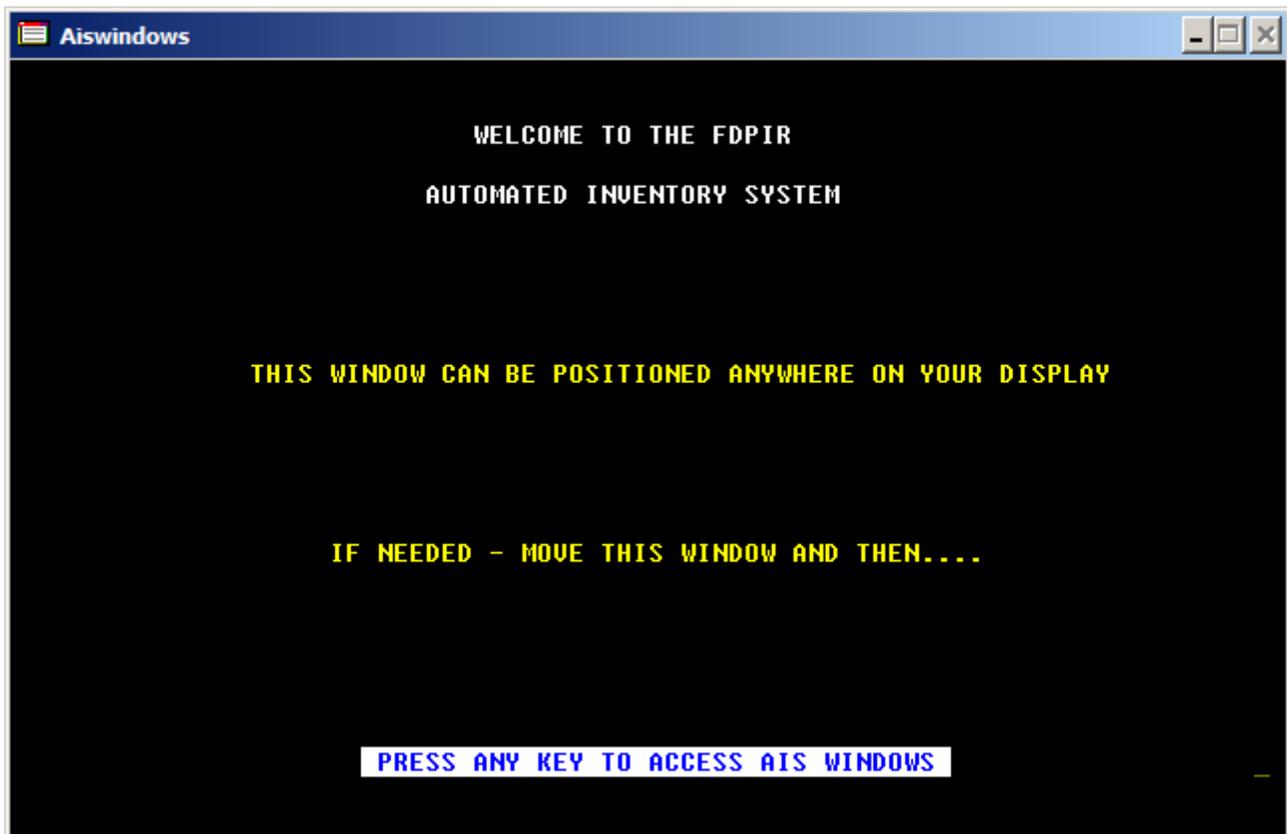
Otherwise – AIS recommends that any agency that still referenced the old 4 digit codes needs to print a commodity code list from the Inventory Reports Menu and reference all active Material Codes.

System Updates

- Elimination of the use of the black screens
- 4 digit (PCIM) commodity codes have been eliminated
- The FNS152 will have the date/time printed on each page
- The FNS152 report will have the gain/loss amount between the Book and Physical Ending columns
- The Remaining Shopping List will only print balances for the household size at the time of original issuance
- Batch and Remaining Shopping Lists will only print for the current and next month.
- Adjust issuances for a previous issuance month will not be able to print a remaining shopping list
- The Barcode Adjust Issuance program will now display a warning if the last issue date is a prior month
- Names of commodities have been reviewed for consistency and modified if needed

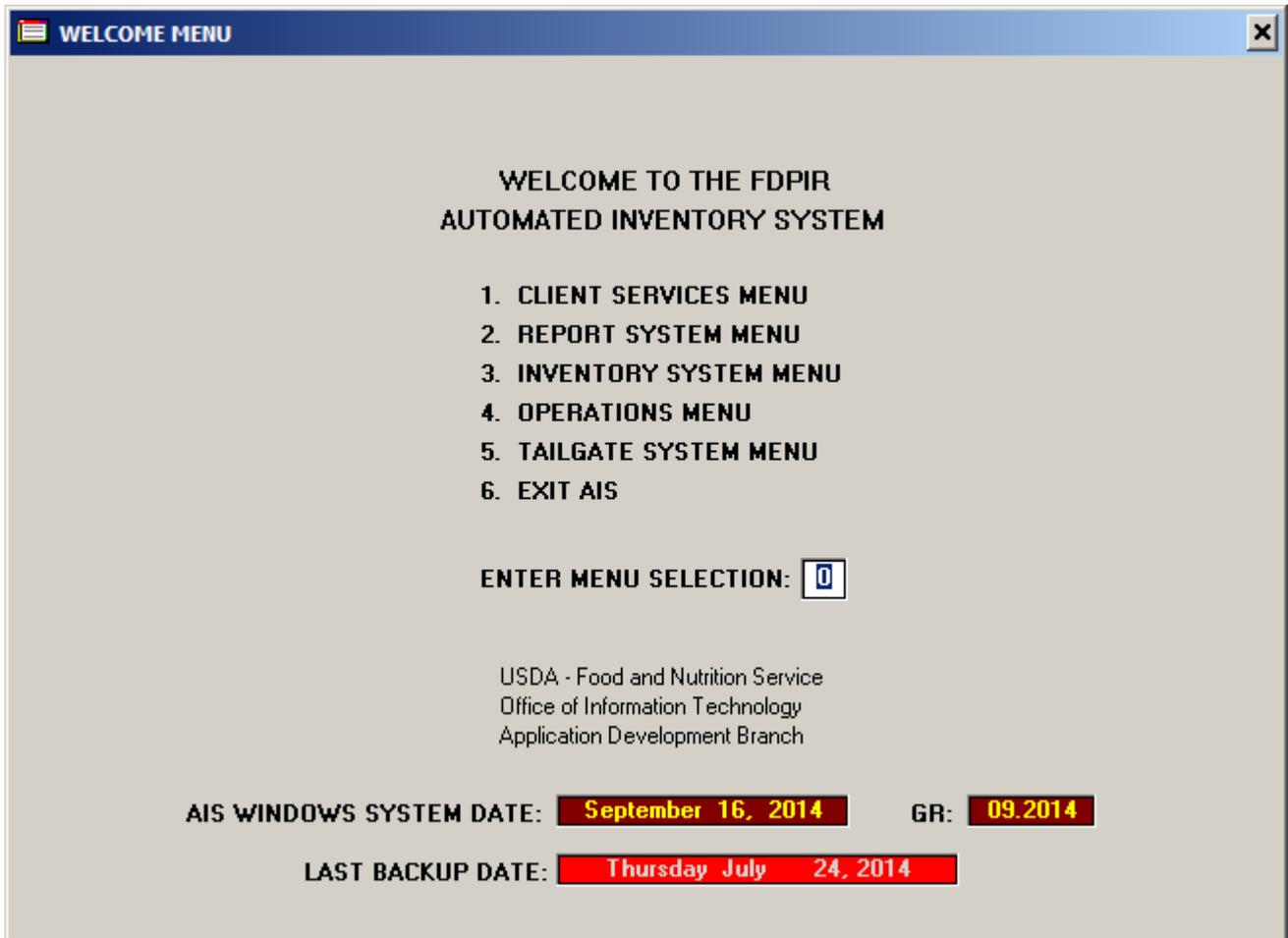
IMPORTANT SCREEN DISPLAY INFORMATION

AIS will display an entry screen that appears as in this image:



There are no menu options on this screen. This screen MAY appear in an area on your desktop display that you would like to modify. To move the screen to a new location simply click on and hold the BLUE TITLE BAR at the top of this display that says "Aiswindows" and drag it to the location on your screen you desire. This will keep all new windows AIS opens in the same place. As the screen says – once you are ready to access AIS Windows simply press any key on your keyboard and AIS will open to the new Welcome Menu.

In prior versions of AIS, some areas were set by default to use a "graphical" display. Other than the positioning screen as referenced in the previous page, all AIS Windows screens are now in a graphical format and will be displayed in the style as depicted below. The keyboard functions work exactly the same.



Another change which some users may notice is that AIS default commodity names have been changed for some items. This was due to the fact that commodities previously name exactly the same but had different material codes would display only the first occurrence when retrieving a commodity by name. Here are new examples where items with "MILK" or "MIXED" in the commodity name will display together:

