

July 2014 FNS WBSCM Newsletter



Web Based Supply Chain Management



WBSCM News & Updates

ECOS to be taken offline Sep 15, 2014 (Updated)

Entitlements:

For historical purposes, ECOS has the reporting option to extract entitlement data up to Program Year 2012. States have the ability to request and store this information, if needed, by requesting either the Detail or Summary reports. This option is available to both the State level access as well as each Recipient Agency that utilized ECOS.

Scheduled WBSCM Maintenance Outages

WBSCM Production System will not be available

*Thursday, July 31, 2014 6 pm EDT to Tuesday, August 5, 2014 at 10 am EDT

WBSCM is upgrading the Production System application software. After the software upgrade the entitlement planning part of WBSCM will not be available to users until 8/13/2014. The software component that supports entitlement allocation and updates, and internal reporting will be offline to reload the production data during this period.

Please complete planned ordering and entitlement activities that may be impacted by the WBSCM outage prior to the shutdown.

If you have any questions, please contact the WBSCM Service Desk (WBSCMHelp@AMS.USDA.GOV).

Special Notes for Multi-Food Recipients and the WBSCM Outage

In order to mitigate the effects of this outage for multi – food recipients we are asking that all sites enter any multi-food orders needed for delivery by 7/29 according to the below table as it will give the regional offices and HQ time to review all requisitions before they are pulled by the warehouse.

If orders are not placed in time for them to be pulled by the warehouse we will not be able to manually enter them on your behalf as the system will not be accessible. (*Orders for 8/14 can still be entered on 8/5 when WBSCM comes back online, however entry by 7/29 is recommended.)

Delivery Date	7 Day Ordering Window for State/RA/ITO in WBSCM	5 Day Window, Order Pulled by WHSE	Remarks
7/31	7/22	7/24	Regular Schedule
8/1	7/23	7/25	Regular Schedule
8/4	7/24	7/28	Regular Schedule
8/5	7/25	7/29	Regular Schedule
8/6	7/28	7/30	Regular Schedule
8/7	7/29	7/31	Regular Schedule
8/8	7/29	7/31	DUE TO WBSCM OUTAGE
8/11	7/29	7/31	DUE TO WBSCM OUTAGE
8/12	7/29	7/31	DUE TO WBSCM OUTAGE
8/13	7/29	7/31	DUE TO WBSCM OUTAGE
8/14*	7/29	8/7	Regular Schedule
8/15	8/6	8/8	Regular Schedule

If you have questions about the system outage schedule please contact the WBSCM Help Desk (phone: 877-WBSCM-4U or 877-927-2648 or email: WBSCMhelp@ams.usda.gov). If you have a question regarding ordering please contact the appropriate warehouse team member (Page 2):

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Help Desk Technical

Refresh Hours

Because of the technical refresh, the SRA help desk will expand their hours to 6:00 AM to 8:00 PM from Aug 5 to Aug 15. Once we get to the 15th, the help desk volume will be evaluated and a decision will be made to either continue with the expanded hours or go back to the regular schedule.

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Warehouse	Program	Name	Contact
Americold - Syracuse	CSFP	Lauren King- Dillon	703-305-2663
Paris Bros - Kansas City			
Paris Bros - Kansas City	FDPIR	Patti Schock	415-705-1319
Americold - Nampa	CSFP	Special Allen	703-305-7470
Americold - Nampa	FDPIR	Matthew Martin	703-305-7496

Ship-To Inbox:

A mailbox has been established to receive requests to have SHIP-TO locations assigned to Domestic Business Partners and to establish new Ship-To locations within WBSCM. Please email FNS-7s to: WBSCM-Ship-To@fns.usda.gov.

WBSCM Toolbox Spotlight

Receiving Third Party Barter Orders (SDA Only)

1. Check the status of orders in Order Status Report to identify any canceled orders. Note these orders do not have values listed in the cost/lb and net dollar value columns and the "Status Text" is marked as "Canceled".

Sold-To Name	Material	Material Desc	Status Text	Requested Del. Date	Requested Qty	Sales Unit	Cost / LB	Net Dollar Value	Program	Ent/Bonus Indicato
NC Dept. of Ag and Consumer Service	100395	PEANUT BUTTER SMOOTH JAR-12/18 OZ	Approved by SpAgency	07/31/2014	2,880.000	CS	2.25	87,480.00	TEFAP	BONUS-CY14
		PEANUT BUTTER SMOOTH JAR-12/18 OZ	Approved by SpAgency	08/15/2014	2,880.000	CS	2.25	87,480.00	TEFAP	BONUS-CY14
		PEANUT BUTTER SMOOTH JAR-12/18 OZ	Canceled	08/31/2014	2,880.000	CS			TEFAP	BONUS-CY14
		PEANUT BUTTER SMOOTH JAR-12/18 OZ	Canceled	09/15/2014	2,880.000	CS			TEFAP	BONUS-CY14
		PEANUT BUTTER SMOOTH JAR-12/18 OZ	Canceled	09/19/2014	2,880.000	CS			TEFAP	BONUS-CY14

2. The SDA must receipt at the header level by populating the Signed by, Date Received, and Comment (optional) fields.

3. Click Receipt All (Required)

By clicking **Receipt All**, (the **Receipt All** button) you are telling the system that you will be receipting all lines associated with the order. However, you can choose to un-check the box(es) in the **select** column at the left if you don't want to receipt an individual line item.

- If there are multiple line items, uncheck the box of the line items you are not receipting. (Optional) This option is only necessary if you do not want to receipt all the listed line items.
- Uncheck any canceled orders that were identified from the Order Status Report (If Applicable)

Select	Order #	Item #	Material	Material Desc	Program	Delivery Point	Signed by	Date Received	Prev. Qty	Open Qty	Good Qty
<input checked="" type="checkbox"/>	5000201474	100	100050	MLK 1% MLKFAT UHT 1500 BOX-12/32 FL OZ		400552	Chuck White	07/03/2014	0.000	1,500.000	0.0

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6. Click the Submit Receipt button to complete the goods receipt transaction

Note: For line items that were not selected, the order will stay open until all line items are receipted. When pulling an order status report you will see a status of "order received" for the items you receipted. All items that were not yet receipted will show a status of "Purchased".

Useful Links

FDD: <http://www.fns.usda.gov/fdd/fns-wbscm-information>

WBSCM: <http://www.usda.gov/wbscm>

Reminder:

To ensure you receive the latest news and updates, register to receive free E-mail notifications when the WBSCM Homepage has been updated at <http://www.fns.usda.gov/fdd/fns-wbscm-information>

and click 

Communicate with FNS – questions, concerns, issues

Dennis Sullivan – FNS Systems Branch Chief, FNS WBSCM Project Manager

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- 703-305-2659
- peggy.cantfil@fns.usda.gov

Janice Fitzgerald – FNS Household Programs Operations Branch Chief (FDPIR, CSFP, TEFAP)

- 703-305-7537
- janice.fitzgerald@fns.usda.gov

Todd Griffith – FNS WBSCM Data Management & Interfaces Lead

- 703-305-7506
- todd.griffith@fns.usda.gov

Robin Jepson – FNS WBSCM Change Management & Process Improvement

- 703-305-7524
- robin.jepson@fns.usda.gov

Martha Shramek – FNS WBSCM Report & Information Access Lead

- 703-305-7535
- martha.shramek@fns.usda.gov

WBSCM Service Desk

The WBSCM Service Desk contact information is as follows:

Call-in phone number is: 877-WBSCM-4U or 877-927-2648

Email inquiries: WBSCMhelp@ams.usda.gov

Web form link on WBSCM Portal : <https://srai.service-now.com>. From this link users can access a form and submit it to the WBSCM Service Desk as well as monitor the status of their help ticket. This is a separate application from WBSCM and will require an additional login and password. Users will enter the WBSCM email address as the logon and a password can be created. Using this site is optional.

Hours of Operation: 8:00 AM to 6:00 PM ET

Suggestion Box

Is there something you would like to see in the newsletter? Send your thoughts and comments to ja-karra.nichols@fns.usda.gov