



United States
Department of
Agriculture

June 1, 2011

Food and
Nutrition
Service

3101 Park
Center Drive
Alexandria, VA
22302-1500

SUBJECT: WIC Program – Fiscal Year (FY) 2012 State Plan Guidance

TO: Regional Directors
Supplemental Food Programs
All Regions

WIC State Agency Directors
All Regions

The fiscal year (FY) 2012 WIC Program State Plan Guidance is attached. All, but 3, of the 11 functional areas have edits or changes from last year. There are no changes in the following functional areas: 1) Information Systems, 2) Nutrition Services and Administration (NSA) Expenditures, and 3) Monitoring and Audits. A table summarizing the changes to the other 8 functional areas is attached.

As part of the State Plan under the Goals and Objectives Section, each State agency should outline their goals and objectives for EBT and/or EBT implementation. If the State agency has not implemented EBT statewide, they must indicate, at a minimum, when they anticipate submitting EBT advance planning documents, when the EBT pilot will be conducted, and when statewide expansion will be reached. (Although there are other directives in place regarding this subject, the State should also include the EBT plans in the overall State plan as well.)

Finally, a State agency's receipt of grant funds is conditional upon Food and Nutrition Service (FNS) approval of State Plans. Failure to submit a FY 2012 State Plan and/or amendment(s) that meet the requirements set forth in the attached guidance, except for reasons of "good cause," may subject a State agency to State Plan disapproval, which may result in FNS withholding a State agency's grant.

If you have any questions or concerns regarding this guidance please contact your regional office.

DEBRA R. WHITFORD
Director
Supplemental Food Programs Division

Attachments

UPDATES/CHANGES TO THE STATE PLAN GUIDANCE FOR FY 2012

I. Vendor and Farmer Management

Added “and farmers” after vendor throughout.
Updated regulatory citations.
Changed “CVV’s” to CVVs throughout.
Other formatting and language changes.

II. Nutrition Services

Editorial changes.
Updated regulatory citations.
Changed “Food Stamp Program” to “SNAP.”
A.3.a. revised nutrition education contacts to quarterly for participant children certified in excess of 6 months to correspond with the extended certification period for children. The Healthy, Hunger-Free Kids Act allows State agencies to certify participant children for a period up to one year.
A.4. and A.4.d. revised to address the provision in the Healthy, Hunger-Free Kids Act that allows local agencies to share nutrition education materials with the Child and Adult Care Food Program (CACFP).
Updated food package design.

IV. Organization and Management

Updated regulatory citations.

VI. Food Funds Management

Updated regulatory citations.

A.2. added new bid solicitation requirements in the Healthy, Hunger-Free Kids Act.

B.3. added new rebate reporting requirement in the Healthy, Hunger-Free Kids Act.

C.1. revised participation to match the definitions in the regulation.

C.3. added requirement for State agencies to report breastfeeding data for their local agencies found in the Healthy, Hunger-Free Kids Act.

VII. Caseload Management

Updated regulatory citations.

VIII. Certification, Eligibility and Coordination of Services

Changed “Food Stamp Program” to “SNAP.”

E.1 revised to correspond with provision in the Healthy, Hunger-Free Kids Act that allows State agencies to certify participant children for a period up to one year.

IX. Food Delivery/Food Instrument (FI)/Cash-Value Voucher (CVV) Accountability and Control

Updated regulatory citations.
Changed “FI’s” and “CVV’s” to “FIs” and “CVVs.”

XI. Civil Rights

Editorial changes.