

May 2013 FNS WBSCM Newsletter



Web Based Supply Chain Management



WBSCM News & Updates

WBSCM Defect Release

WBSCM Defect Release 2.2.16.0 is scheduled to be deployed mid June.

Current release notes can be found in the **WBSCM news and announcement forum** section which is located under the **Home** tab. A full list of open defects is located at <http://www.fns.usda.gov/fdd/WBSCM/default.htm>

WBSCM Tips and Tricks slides from ACDA

If you were unable to attend the 2013 ACDA conference or you missed the WBSCM tips session, you can view the slides on the FDD site by clicking

■ **NEW** [2013 ACDA WBSCM Tips and Tricks](#)

WBSCM Spring/Summer Webinar Schedule

Over the next few months, FNS will be conducting WBSCM Webinars with each individual webinar focusing on a particular topic as we did last fall. These webinars will be targeted at new SDAs or those SDAs needing additional training with the exception of the User Registration session.

The sessions will be in one hour blocks from 2:00 PM to 3:00 PM Eastern time.

The schedule is as follows:

- July 9: Multi-food Ordering
- July 23: Redistributions
- Aug 6: User and Organization Administration
- Aug 20: Receipting

Additionally, there will be a session for Processors on June 21.

If you are interested in attending, please send an email to Robin Jepson robin.jepson@fns.usda.gov and Albert Lee albert.lee@fns.usda.gov with the session(s) you are interested in attending. The day before the webinar, you will receive the session webinar login in and password information.



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Reminder:

To ensure you receive the latest news and updates, register to receive free E-mail notifications when the WBSCM Homepage has been updated at www.fns.usda.gov/fdd/WBSCM and click the link "Email Updates".

WBSCM Toolbox Spotlight

1. Security Roles

There are various roles in WBSCM that allow users to have access to specific parts of WBSCM as well as allows the user to perform certain transactions. The link below shows the various roles and the transaction abilities that accompany those roles.

http://www.fns.usda.gov/fdd/WBSCM/WBSCMfiles/CrossWalks/WBSCM_Ext_Roles_Act.xlsx

2. Sharing WBSCM Accounts and Passwords

- * Registration emails that are sent to users when their WBSCM profile is created are for that specific user only and SHOULD NOT BE SHARED. If a user tries to register using another person's registration email it will not work.
- * When a user leaves the organization their ID must be deleted. It cannot be recycled for another person to use. A new ID must be created for each new user.

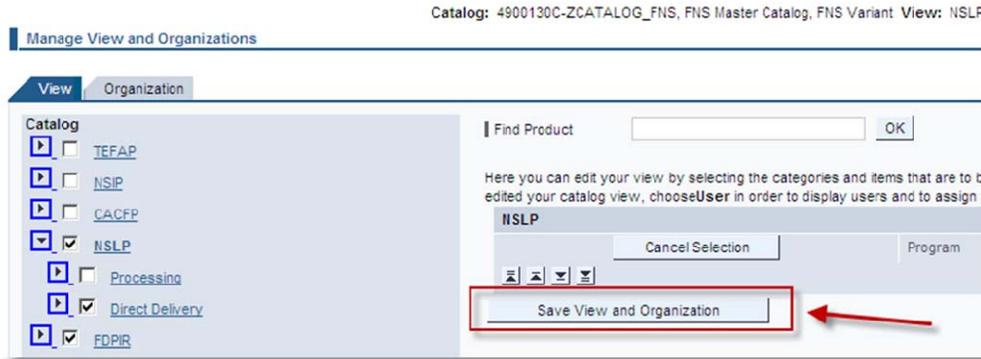
3. Values of Commodities Report

If you are having difficulties running the Values of Commodities Report, please open a ticket at Wbscmhelp@ams.usda.gov and SRA will run the report for you.

WBSCM Tips

1. Managing Catalog Views

Always click the "Save View and Organization" button even before making any changes to the Catalog View. This is recommended so that any new materials added by FNS to the master catalog will become available in the Catalog View for activation.



Ship-To Inbox:

A mailbox has been established to receive requests to have SHIP-TO locations assigned to Domestic Business Partners and to establish new Ship-To locations within WBSCM. Please email FNS-7s to: WBSCM-Ship-To@fns.usda.gov.

2. Consolidated Workbench Filter Feature

Use the filter feature on the right hand side to place a blank line at the top of the consolidation table. Enter information into the blank line within the column you wish to use as your filter. For this example use the FTL qty in the Quantity column. Press Enter. you will now only see those reqs that are a FTL. To remove the filter, click the Delete Filter link.

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Ms. Natalie Lee [Log Off](#)

Home Operations Admin Reports Help

Order Processing | Compliant Administration | Recall Administration

Consolidate Requisitions

Back Req's Past Order-By Date Ordered Product: 130010-CHEESE NATURAL AMER FBD BARREL-500 LB Unit Of Measure: LB FTL Quantity: 40,000

View [Standard View] COLLAPSE All Unallocate Return Decline Update Req Delete Filter Settings

Row L1	For FTL	Quantity	Ship Date	Ship-To	Ship-To Name	Ship-To City	Ship-To Rg	Multi Stop	Group No	Sold-To	Sold-To Name	Req No	Req Item No	Internal Ord	Program	Order By Date
		40,000														
▼	+0/-0	40,000	01/15/2012	5900334	CAFE FAVORITES	ELBOW LAKE	MN		720771656	4900130	NM HUMAN SERVICES DEPT	1000028164	800	ENTITLE-SY12	NSLP	
		40,000	01/15/2012	5900334	CAFE FAVORITES	ELBOW LAKE	MN		720771656	4900130	NM HUMAN SERVICES DEPT	1000028164	800	ENTITLE-SY12	NSLP	
▼	+0/-0	40,000	01/15/2012	5900400	CAVENDISH FARMS	JAMESTOWN	ND		786472426	4900130	NM HUMAN SERVICES DEPT	1000028164	100	ENTITLE-SY12	NSLP	
		40,000	01/15/2012	5900400	CAVENDISH FARMS	JAMESTOWN	ND		786472426	4900130	NM HUMAN SERVICES DEPT	1000028164	100	ENTITLE-SY12	NSLP	

A full list of FAQs and tips can be found on the FDD Website at http://www.fns.usda.gov/fdd/WBSCM/WBSCM_General.htm

Useful Links

WBSCM: <http://www.usda.gov/wbscm>

FDD: <http://www.fns.usda.gov/fdd/wbscm>

What's Next?

Future Targeted Initiatives

- * Goods Receipt (Including business processes)
- * Invoicing
- * Entitlement
- * Performance Improvements

Upcoming Events

School Nutrition Association (SNA)

July 14-17

Communicate with FNS – questions, concerns, issues

Dennis Sullivan – FNS Systems Branch Chief, FNS WBSCM Project Manager

– 703-305-0188

– dennis.sullivan@fns.usda.gov

Peggy Cantfil – FNS FDD Special Nutrition Operations Branch Chief (NSLP, CACF, SFSP, NSIP)

– 703-305-2659

– peggy.cantfil@fns.usda.gov

Janice Fitzgerald – FNS Household Programs Operations Branch Chief (FDPIR, CSFP, TEFAP)

– 703-305-7537

– janice.fitzgerald@fns.usda.gov

Todd Griffith – FNS WBSCM Data Management & Interfaces Lead

– 703-305-7506

– todd.griffith@fns.usda.gov

Robin Jepson – FNS WBSCM Change Management & Process Improvement

– 703-305-7524

– robin.jepson@fns.usda.gov

Martha Shramek – FNS WBSCM Report & Information Access Lead

– 703-305-7535

– martha.shramek@fns.usda.gov

WBSCM Service Desk

The WBSCM Service Desk contact information is as follows:

Call-in phone number is: 877-WBSCM-4U or 877-927-2648

Email inquiries:

WBSCMhelp@ams.usda.gov

Web form link on WBSCM Portal : <https://srai.service-now.com>. From this link users can access a form and submit it to the WBSCM Service Desk as well as monitor the status of their help ticket. This is a separate application from WBSCM and will require an additional login and password. Users will enter the WBSCM email address as the logon and a password can be created. Using this site is optional.

Hours of Operation: 8:00 AM to 6:00 PM ET

Suggestion Box

Is there something you would like to see in the newsletter? Send your thoughts and comments to ja-karra.nichols@fns.usda.gov