

# June 2013 FNS WBSCM Newsletter



Web Based Supply Chain Management



## WBSCM News & Updates

### WBSCM Defect Release

WBSCM Defect Release 2.2.16.0 was deployed on June 6th. As a result of this deployment

- \* Changes to a Domestic Sales Order quantity will flow down to its associated Requisitions and Redistributions documents
- \* Redistribution Documents will automatically be cancelled when their corresponding Sales Requisitions line items are cancelled
- \* Updates to Redistribution and Redonation Documents are automatically pulled back to the source documents

Current release notes can be found in the **WBSCM news and announcement forum** section which is located under the **Home** tab. A full list of open defects is located at <http://www.fns.usda.gov/fdd/WBSCM/default.htm>

### WBSCM Spring/Summer Webinar Schedule

Over the next few months, FNS will be conducting WBSCM Webinars with each individual webinar focusing on a particular topic as we did last fall. These webinars will be targeted at new SDAs or those SDAs needing additional training with the exception of the User Registration session.

The sessions will be in one hour blocks from 2:00 PM to 3:00 PM Eastern time.

The schedule is as follows;

- July 9: Multi-food Ordering
- July 23: Redistributions
- Aug 6: User and Organization Administration
- Aug 20: Receipting



If you are interested in attending, please send an email to Robin Jepson [robin.jepson@fns.usda.gov](mailto:robin.jepson@fns.usda.gov) and Albert Lee [albert.lee@fns.usda.gov](mailto:albert.lee@fns.usda.gov) with the session(s) you are interested in attending. The day before the webinar, you will receive the session webinar login and password information.

## WBSCM Toolbox Spotlight

### 1. Validating Users in WBSCM System Notice

If you have a WBSCM account then you have recently received a notification requesting that you review and update your organization's users and their roles in WBSCM. This notice is a reminder to lock or remove any old users and to confirm that current users have all the necessary roles to complete their tasks. Please read the notice in its entirety and follow the instructions as needed. If you have any questions or concerns please contact the WBSCM Service Desk ([WBSCMhelp@ams.usda.gov](mailto:WBSCMhelp@ams.usda.gov)).

### 2. Category Label Change for NSLP and CACFP Catalogs

FNS changed NSLP and CACFP Direct Delivery to have a Dairy category in place of Cheese. All cheese is now ordered under the Dairy category on the Domestic Order Entry Screen. **In order for RAs to see the new folder description the SDA will need to hit the 'Save View and Organization' button in the 'Manage RA Catalog Views' application to pull in the Master Catalog changes.**

#### *In this Issue:*

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#### *Reminder:*

To ensure you receive the latest news and updates, register to receive free E-mail notifications when the WBSCM Homepage has been updated at [www.fns.usda.gov/fdd/WBSCM](http://www.fns.usda.gov/fdd/WBSCM) and click the link "Email Updates".

## WBSCM Tips

### 1. Redistribute from a Redonated Order

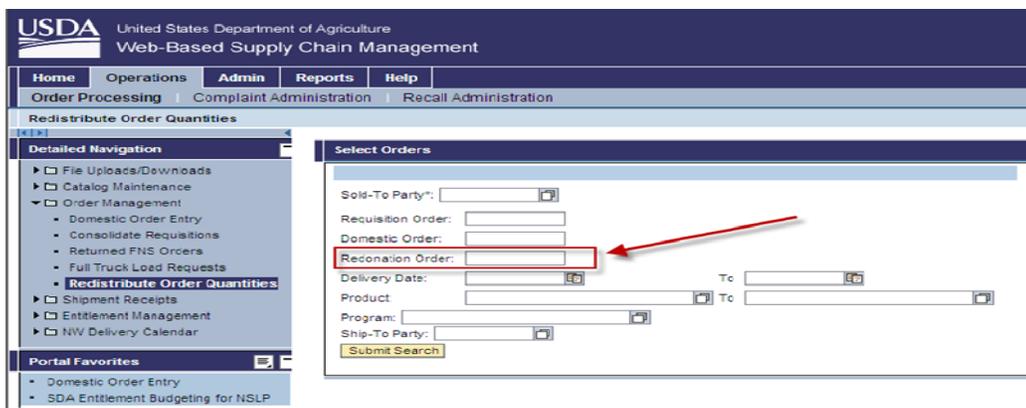
You can now redistribute from a redonated order (as of Release 2.2.15). Enter the Redonation Order # and perform a search. Then create a requisition from the redonation order and follow normal procedures for redistribution off a requisition.

**Redonations** are

- \* Transactions created by FNS to reflect transfers between States.
- \* Redonation documents start with a 59\* series.

**Redistributions** are

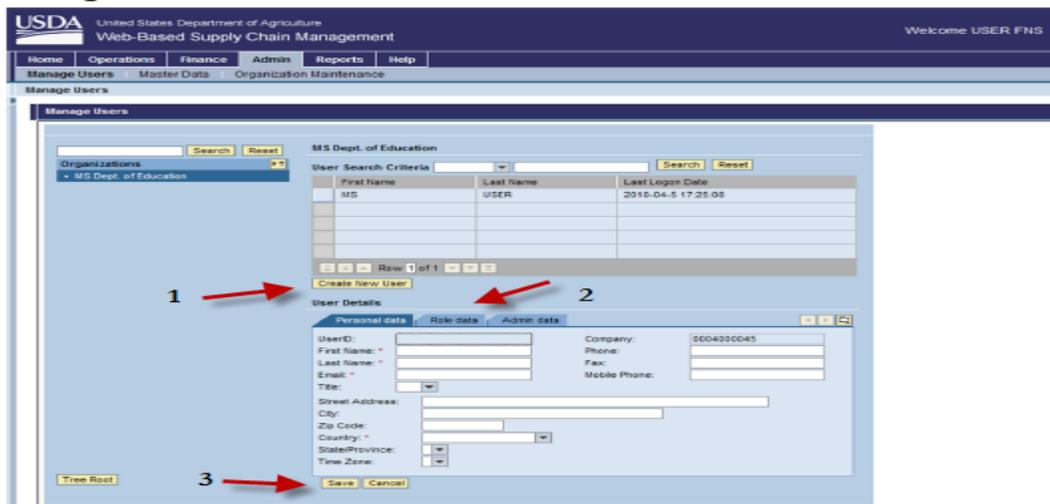
- \* Transactions created by SDAs to transfer materials to/between RAs.
- \* Redistribution documents start with a 19\* series.



### 2. User Admin Role: Create and Modify Users

The User Admin role allows each organization to add, remove and modify users and their roles. After entering the user's information remember to assign roles by clicking on the roles tab and clicking submit after you have made your changes. Once a user is created you will have the option to modify them by clicking the modify button.

#### Manage Users Screen



#### Ship-To Inbox:

A mailbox has been established to receive requests to have SHIP-TO locations assigned to Domestic Business Partners and to establish new Ship-To locations within WBSCM. Please email FNS-7s to: WBSCM-Ship-To@fns.usda.gov.

## Useful Links

WBSCM: <http://www.usda.gov/wbscm>

FDD: <http://www.fns.usda.gov/fdd/wbscm>

## What's Next?

### Future Targeted Initiatives

- \* Goods Receipt (Including business processes)
- \* Invoicing
- \* Entitlement
- \* Performance Improvements

## Upcoming Events

### School Nutrition Association (SNA)

July 14-17

## Communicate with FNS – questions, concerns, issues

Dennis Sullivan – FNS Systems Branch Chief, FNS WBSCM Project Manager

– 703-305-0188

– [dennis.sullivan@fns.usda.gov](mailto:dennis.sullivan@fns.usda.gov)

Peggy Cantfil – FNS FDD Special Nutrition Operations Branch Chief (NSLP, CACF, SFSP, NSIP)

– 703-305-2659

– [peggy.cantfil@fns.usda.gov](mailto:peggy.cantfil@fns.usda.gov)

Janice Fitzgerald – FNS Household Programs Operations Branch Chief (FDPIR, CSFP, TEFAP)

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Todd Griffith – FNS WBSCM Data Management & Interfaces Lead

– 703-305-7506

– [todd.griffith@fns.usda.gov](mailto:todd.griffith@fns.usda.gov)

Robin Jepson – FNS WBSCM Change Management & Process Improvement

– 703-305-7524

– [robin.jepson@fns.usda.gov](mailto:robin.jepson@fns.usda.gov)

Martha Shramek – FNS WBSCM Report & Information Access Lead

– 703-305-7535

– [martha.shramek@fns.usda.gov](mailto:martha.shramek@fns.usda.gov)

## WBSCM Service Desk

The WBSCM Service Desk contact information is as follows:

Call-in phone number is: 877-WBSCM-4U or 877-927-2648

Email inquiries:

[WBSCMhelp@ams.usda.gov](mailto:WBSCMhelp@ams.usda.gov)

Web form link on WBSCM Portal : <https://srai.service-now.com>. From this link users can access a form and submit it to the WBSCM Service Desk as well as monitor the status of their help ticket. This is a separate application from WBSCM and will require an additional login and password. Users will enter the WBSCM email address as the logon and a password can be created. Using this site is optional.

Hours of Operation: 8:00 AM to 6:00 PM ET

## Suggestion Box

Is there something you would like to see in the newsletter? Send your thoughts and comments to [ja-karra.nichols@fns.usda.gov](mailto:ja-karra.nichols@fns.usda.gov)