United States Department of Agriculture

Food and Nutrition Service

3101 Park Center Drive

Alexandria, VA 22302-1500

SUBJECT: Commodity Supplemental Food Program (CSFP): Tentative Caseload Assignments for the 2013 Caseload Cycle, and Administrative Grants

TO: Regional Directors
Special Nutrition Programs
MARO, MPRO, MWRO,
NERO, SERO, SWRO, and
WRO

State Directors
CSFP State Agencies
All Participating States

CSFP is currently funded under a Continuing Resolution (CR) at a funding level prorated to $186.935 million. The current CR funds the program through March 27, 2013. The amount provided for CSFP in the CR is equal to the funding level requested by the President's Fiscal Year (FY) 2013 Budget Request and to the funding level recommended in the Senate Appropriations Committee's mark of the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Bill, 2013. The House Appropriations Committee recommends a lower funding level of $173.252 million.

Although it remains to be seen what level of funding Congress will ultimately provide for the program for the full FY, the Food and Nutrition Service (FNS) is making a *tentative* national caseload allocation of 595,137 slots for the 2013 caseload cycle (January 1 through December 31). A small reduction from the 2012 national caseload level of 599,380 slots is necessary in this tentative allocation due to increased food costs; however, the new caseload level is equal to "base" caseload for all currently participating States. This tentative national caseload allocation is contingent upon projected levels of recoveries and donated USDA Foods being available to the program in 2013. Final caseload and administrative grants will be allocated once Congress takes final action on the FY 2013 appropriation, and may be higher or lower than these tentative assignments. Caseload assignments and projected full-FY administrative grants could undergo a significant reduction should the full-year appropriation be lower than the current funding level.

Based on current funding levels, all available resources are being used to sustain base caseload for currently participating States. Thus, we cannot approve additional caseload requests for currently participating States or add new States to the program this caseload cycle.

Tentative Caseload Assignments

In accordance with CSFP regulations, the 2013 base caseload calculation for all States is equal to the greater of (1) average monthly participation for the previous FY or (2)

average monthly participation for the last quarter of the previous FY. Although CSFP regulations permit September-only participation data to be used to determine base caseload in certain circumstances, these regulatory criteria were not met for 2013. CSFP regulations further provide that for all CSFP States, calculated base caseload for 2013 cannot be greater than total assigned caseload for 2012.

Louisiana CSFP requested that FNS consider the impact of Hurricane Isaac on the State's base caseload calculation, due to the disruption in service caused by the disaster. While CSFP regulations do not address adjustments in the level of resources provided to States that have suffered disruptions in service to program participants due to disasters, FNS recognizes that the disruption caused by Hurricane Isaac prevented Louisiana CSFP from serving a significant number of program participants in August 2012. Accordingly, Louisiana's reported participation figures for August have been adjusted to equal their July reported participation. We believe this methodology provides a fair approach for calculating the State's base caseload.

Caseload Use and Food Orders in 2013

As provided above, each State's FY 2012 program participation is supported in the 2013 tentative caseload allocations. However, for several States, actual program participation was less than authorized 2012 caseload. These States are receiving less caseload in 2013 than their authorized 2012 caseload level. Furthermore, many States are currently using more than their new caseload assignments due to participation increases in recent months. CSFP regulations require States to ensure that program participation levels do not exceed assigned caseloads on an average monthly basis. **In order to ensure sufficient resources are available to serve CSFP participants throughout the upcoming year, such States are expected to reduce participation to reflect 2013 tentative caseload levels as soon as possible.**

Due to the limited resources available to support the program and potential further food price increases, it is crucial that States use caseload and USDA Foods in the most efficient manner possible. **Recommended CSFP State-level inventories are two to two-and-one-half months by food package category. Regulations at 7 CFR Part 250 prohibit inventories from exceeding six months on-hand without approval from FNS.**

FNS Regional Offices (ROs) will very closely and constantly monitor States' year-to-date participation levels and food orders. FNS ROs will reduce food orders to ensure that States do

not exceed their assigned caseload or over-order USDA Foods, thus depriving other States of needed resources.

Administrative Grant per Assigned Caseload Slot

The Agriculture and Consumer Protection Act of 1973, as amended, mandates a grant per assigned caseload slot to be adjusted each FY to reflect inflation. The mandatory grant per assigned caseload slot for FY 2013 is $72.24.

The attached chart displays tentative caseload assignments and administrative grants for each State. Administrative resources for use over the remainder of the FY are subject to apportionment by the Office of Management and Budget. We will keep you informed regarding the availability of administrative funds.

CSFP State agencies should address questions or comments to their FNS ROs, which may in turn contact Michelle Waters or Erica Antonson at (703) 305-2662.

Laura Castro
Director
Food Distribution Division

Attachment

Attachment
12/20/2012

Tentative CSFP Caseload and Administrative Funding - 2013

Admin. Grant/Slot/Year:	**$72.24**	**Total Tentative Caseload:**	**595,137**
Grant/Slot/Month:	$6.0200		
Grant/Slot/Oct.-Dec.:	$18.0600		
Grant/Slot/Jan.-Sept.:	$54.1800		

State	2012 Caseload	FY 2012 Annual Average Participation	FY 2012 Final Qtr. Average Participation	2013 Tentative Caseload a/	FY 2013 Admin. Funds Allowanced through 3/27/13 under CR	Total Admin Funds FY 2013 (Tentative) a/	Remaining Admin. Funds to be Allowanced (Tentative) a/
Maine	**2,937**	2,949	2,937	**2,937**	$103,374	**$212,169**	**$108,795**
New Hampshire	**6,468**	6,236	6,299	**6,299**	$227,658	**$458,094**	**$230,436**
New York	**33,981**	34,407	33,713	**33,981**	$1,196,033	**$2,454,788**	**$1,258,755**
Vermont	**3,227**	3,219	3,145	**3,219**	$113,581	**$232,663**	**$119,082**
Region					**$1,640,646**	**$3,357,714**	**$1,717,068**
Delaware	**2,388**	2,404	2,388	**2,388**	$84,062	**$172,533**	**$88,471**
D.C.	**6,647**	6,480	6,284	**6,480**	$233,955	**$471,136**	**$237,181**
New Jersey	**2,985**	2,931	2,957	**2,957**	$105,063	**$214,101**	**$109,038**
Pennsylvania	**34,533**	34,497	34,698	**34,533**	$1,215,450	**$2,494,640**	**$1,279,190**
Region					**$1,638,530**	**$3,352,410**	**$1,713,880**
Georgia	**2,985**	2,975	2,981	**2,981**	$105,063	**$215,438**	**$110,375**
Kentucky	**23,630**	23,242	23,310	**23,310**	$831,708	**$1,689,694**	**$857,986**
Mississippi	**9,552**	9,553	9,541	**9,552**	$336,203	**$690,036**	**$353,833**
North Carolina	**1,135**	1,156	1,144	**1,135**	$39,960	**$82,016**	**$42,056**
South Carolina	**5,516**	5,537	5,587	**5,516**	$194,147	**$398,476**	**$204,329**
Tennessee	**13,513**	13,088	13,435	**13,435**	$475,619	**$971,971**	**$496,352**
Region					**$1,982,700**	**$4,047,631**	**$2,064,931**
Illinois	**17,473**	17,500	17,165	**17,473**	$614,999	**$1,262,249**	**$647,250**
Indiana	**4,396**	3,637	3,254	**3,637**	$154,715	**$276,461**	**$121,746**
Michigan	**77,936**	76,366	75,814	**76,366**	$2,743,137	**$5,545,028**	**$2,801,891**
Minnesota	**15,942**	15,909	15,964	**15,942**	$561,112	**$1,151,651**	**$590,539**
Ohio	**20,436**	20,696	20,417	**20,436**	$719,289	**$1,476,296**	**$757,007**
Red Lake	**88**	88	89	**88**	$3,097	**$6,357**	**$3,260**
Wisconsin	**10,549**	10,746	10,639	**10,549**	$371,279	**$762,029**	**$390,750**
Region					**$5,167,628**	**$10,480,071**	**$5,312,443**
Arkansas	**2,985**	2,985	2,985	**2,985**	$105,063	**$215,636**	**$110,573**
Louisiana b/	**68,085**	68,092	66,961	**68,085**	$2,396,388	**$4,918,443**	**$2,522,055**
New Mexico	**16,778**	16,459	16,627	**16,627**	$590,537	**$1,203,862**	**$613,325**
Oklahoma	**2,982**	2,982	2,981	**2,982**	$104,957	**$215,420**	**$110,463**
Texas	**33,858**	33,639	34,000	**33,858**	$1,191,704	**$2,445,901**	**$1,254,197**
Region					**$4,388,649**	**$8,999,262**	**$4,610,613**
Colorado	**18,221**	18,177	18,054	**18,177**	$641,327	**$1,313,905**	**$672,578**
Iowa	**2,991**	3,017	3,036	**2,991**	$105,286	**$216,093**	**$110,807**
Kansas	**5,025**	4,981	4,917	**4,981**	$176,851	**$360,606**	**$183,755**
Missouri	**15,895**	15,838	15,782	**15,838**	$559,458	**$1,145,167**	**$585,709**
Montana	**8,177**	8,145	8,177	**8,177**	$287,807	**$590,707**	**$302,900**
Nebraska	**12,167**	11,896	11,546	**11,896**	$428,257	**$864,283**	**$436,026**
North Dakota	**2,388**	2,121	1,976	**2,121**	$84,062	**$158,067**	**$74,005**
Oglala Sioux	**608**	661	704	**608**	$21,400	**$43,921**	**$22,521**
South Dakota	**4,231**	4,213	4,157	**4,213**	$148,919	**$304,650**	**$155,731**
Utah	**2,420**	2,414	2,396	**2,414**	$85,177	**$174,473**	**$89,296**
Region					**$2,538,544**	**$5,171,872**	**$2,633,328**
Alaska	**2,174**	2,166	2,266	**2,174**	$76,507	**$157,025**	**$80,518**
Arizona	**12,944**	12,760	12,257	**12,760**	$455,592	**$925,101**	**$469,509**
California	**76,900**	76,188	77,034	**76,900**	$2,706,647	**$5,555,232**	**$2,848,585**
Nevada	**7,300**	7,259	7,342	**7,300**	$256,939	**$527,352**	**$270,413**
Oregon	**1,641**	1,659	1,651	**1,641**	$57,758	**$118,545**	**$60,787**
Washington	**5,293**	5,196	5,129	**5,196**	$186,299	**$377,111**	**$190,812**
Region					**$3,739,742**	**$7,660,366**	**$3,920,624**
National Total	**599,380**			**595,137**	**$21,096,439**	**$43,069,326**	**$21,972,887**

a/ Caseload and administrative grants tentative, subject to change. Administrative funds subject to apportionment by the Office of Management and Budget.
b/ Louisiana's August participation adjusted to account for participants who went unserved due to Hurricane Isaac.