

**ATTACHMENT B**

**FY 2013 ADMINISTRATIVE REVIEWS AND TRAINING (ART)  
METHOD I GRANTS**

**Application for Funding for Additional Administrative Reviews**

Submit this form along with your completed application package to [www.grants.gov](http://www.grants.gov) on or before 11:59 pm Eastern Standard Time, **March 15, 2013**.

State agency: \_\_\_\_\_

**Complete the table below to identify the number of school food authorities (SFAs) selected for additional administrative reviews (AARs). For AAR instructions for school year 2012-2013, please refer to FNS Memorandum SP 18-2013, dated December 26, 2012, located at <http://www.fns.usda.gov/cnd/Governance/policy.htm>.**

For SFA(s) listed in the table, use the following criteria to identify the risk factor(s) used for selection.

- Establishment of a new Provision base year (NBY);
- Verification data with high-level of non-response or response-based terminations (VD);
- Elevated claiming percentages (CP); or
- Other (O) (requires plan submission to FNS-RO)

Name and Location of SFA	Risk Factor	Size of SFA: Large (L) or Small (S) *	Number of Staff Days Associated w/review	Number of Staff Associated with the review	Funding Requested (maximum amount of \$3,500 per SFA) **	Targeted Start and Completion Dates

\* Refer to Administrative Reviews § 210.18 (b)(6) for definitions of SFA size.

\*\* Funding in excess of \$3,500 for a review may be approved only if adequate justification is provided.