

	<h1 style="text-align: center;">Bulletin</h1> <p style="text-align: center;">http://www.fns.usda.gov/fdd/ECOS</p>
<p>February 15, 2006 ♦ VOL. 2006 NO. 001</p>	<p>USDA Electronic Commodity Ordering System (ECOS) Guidance, Modifications, and Enhancements Bulletin</p>

ECOS Release Notes 4.1

I. Enhancements:

1. Pre-Survey report: This report will aid the SDA Organization Administrator in viewing all requisitions that can be found within the Requisition Roll Up pages. The Pre-Order Report provides information about requisitions that have not yet been linked to a Delivery Order Number. The report is grouped by survey number and includes Pre-Surveys, Round Surveys and Group B Surveys. It can be used to anticipate survey response. The report may be requested by all State Agency users.

Food Order

- [Delivery Order Status](#)
- [Delivery Order Inquiry](#)
- [Pre-Order Report](#)
- [Requisition Status](#)
- [Requisition By PCIMS](#)
- [Value of Commodities Received](#)
- [Commodity Code Outlays](#)
- [Round Survey](#)
- [Entity Codes](#)

2. New RA Organization Type:

This feature is an enhancement to the existing functions for Recipient Agencies. States requested that Recipient Agencies have the capability to perform the ‘Receive Shipment’ function through ECOS. Prior to this enhancement, the user required an ECOS login as a Recipient Agency to place requisitions, often in truck load quantities. Then a second ECOS ID was needed for the receive shipment function. Now, the SDA has the ability to identify those Recipient Agencies that fit this new organization structure and through the ECOS Administration pages, the RA can be identified as a ‘Warehouse Type’.

The SDA accesses the ‘View RA Profile’ to edit the ‘Warehouse Type’ to yes to grant this new permission:

General Information

Recipient Agency Name: Davison School District 7
Recipient Agency ID: A77717
County or City: Prince Georges
Zone/District: 7717
FIPS: BB777
Warehouse Type: Yes
RA Status: Active
Assigned Programs: Child and Adult Care Food Program(CACF)
 Schools(SCH)
 Summer Food Service Program(SFSP)

When that Recipient Agencies accesses its ‘My Account’ screens, they will have the new functionality options available to them.

Shipment Notifications
[Receive Shipment](#)
[View/Edit Shipment](#)

II. Modifications

1. Separate Group B filter:

The SDA has the ability to modify the due dates for Recipient Agencies for all types of surveys. The existing filter allowed the SDA to select a number of days for both Pre-Surveys and Round Surveys. This gave the State the time needed to complete the Requisition Roll Up process. Ordering for the Group B items follow a slightly different process and for this reason, a new filter option was added. This new filter, located within the 'View SDA Profile' page, identifies the Group B survey requisition due date separately and allows the SDA to enter a number of days specifically for the Group B commodities.

Catalog Preferences

Round Survey Requisitions are due: 0 days prior to FNS orders

Group B Survey Requisitions are due: 0 days prior to FNS orders

Presurvey due date: No Presurvey Date (mm/dd/yyyy)

Presurvey Requisitions are due: 0 days prior to FNS orders

2. Receive Shipment modification: The receive shipment pages of ECOS has been improved. To ensure the correct order is being processed this page will display the following information: Order Number, N/D Number, the ordering State Agency Name, the entity code from the order and the address of the delivery location. This information will also display on the Notification email sent to the SDA as well as the reports that support this function.

The quantity values that are captured have changed to simplify the process. Changes/modifications have been limited to 15 days after the initial receive date. Any modification outside this time period can be accomplished by contacting the ECOS-Help Desk (ECOS-Helpdesk@fns.usda.gov).

It is important to note that the Receive Shipment process in ECOS does not replace Over, Short & Damage reporting that occurred prior to ECOS.

Shipment Details

Delivery Order Number: B027678H001
 Date Shipment Received: (MM/DD/YYYY)
 Notice To Deliver: V000000000
 Entered By: Todd RAS G.
 Signed By:
 Comment Of Receipt:

State: ECOS Hel p Desk
 Entity Code: 412356
 Cheese Processing Plant
 Cheese and More Inc.
 2564 Branch Drive
 Tyson's Corner VA, 22302

Commodity	Ordered Qty	Truck Qty	Damaged	Rejected	Description of Damage/ Reason for Rejection
B027-CHEE RD FT SHD Y 6/5	1,280 Cases				

3. For Your Reference:

You will notice that the 'For Your Reference' links located on the ECOS home page have been relocated. This is our first step in enhancements to this area which will provide more flexibility as to the type and amount of information that can be provided.

All ECOS pages will have the 'For Your Reference' link on each page footer. This link will take the user to a separate page that will contain the reference links that were previously located on the ECOS home page.

[For Your Reference](#) | [ECOS Training](#) | [Site Map](#) | [Links](#) | [Home](#) | [Contact Us](#)

4. SEPDS: Summary End Product Data Schedules

The SEPDS documentation is now located within the ECOS site. The password encryption has been removed while the documents are secured through the ECOS security measures. The SEPDS can be accessed by logging onto ECOS, select 'For Your Reference' from the page footer, then select the NPA – Approved Processor List for the appropriate school year. This will open a second browser window where you will be able to view the information.

Summary End Product Data Schedules

- [NPA - Approved Processor List SY06](#)
- [NPA - Approved Processor List SY07](#)