

Extending the Five-year CN Label Authorization Period

Points to Remember for Extending FNS Approvals before they expire:

1. All FNS label approvals issued prior to September 1, 2007, will have the following approval stamp with a separately applied date stamp and the reviewer's initials:

FNS APPROVED IN FINAL

Label approvals with this stamp expire on September 1, 2012, and cannot be used after expiration without review by the AMS – CN Labeling Program Operations Office.

2. FNS label approvals issued prior to September 1, 2007, may be resubmitted for review any time before September 1, 2012. All other Final Approvals expire five years from the approval date. The five-year authorization period is printed on all approval stamps issued after September 1, 2007.
3. Extensions are handled as *subsequent approvals*, where the manufacturer can continue to use the same label and identification number provided they certify the following on the signed application in block nine:

“Requesting a subsequent approval to extend the CN approval period. I certify that the formula, order of predominance, and CN Label remains the same as the original approval.”

4. Required documents for extension requests:
 - One copy of the complete prior FNS and FSIS approval (when applicable); and
 - Two copies of the request for extension application (see #3).
5. Generally, requests for extension for applications without changes will not require routing to the Food Safety and Inspection Service – Labeling and Program Delivery Division for review.

Requests for five-year extensions will be declined when the following situations have caused the CN crediting statement to become inaccurate:

- Changes in the methodology for crediting quantities of a given formulation toward FNS Meal Pattern Requirements;
 - Changes in yields found in the Food Buying Guide for Child Nutrition Programs used for determining quantities of a given formulation; and
 - Changes in CN Labeling Program Policies (i.e., crediting to the maximum extent possible was not implemented until 2008).
6. If the CN crediting statement is found to be inaccurate, manufacturers may request a six month Temporary Approval to use up any current label inventory.

Suggested Schedule for Resubmitting Applications Approved Prior to September 1, 2007

The following schedule for submitting requests for extension is suggested in order to organize the review process and reduce the impact to industry and the AMS review staff:

CN Approvals Issued Between:	*Resubmit Date:
2006 – 2007 (August)	April – June 2011
2000 – 2005	July – September 2011
1996 – 1999	October – December 2011
1990 – 1995	January – March 2012
1980 – 1989	April – June 2012

AMS is suggesting that manufacturers follow this schedule to minimize the review backlog and to prevent interruptions in production.

Label applications that are not resubmitted for extension will not be included on the list of [Authorized Labels and Manufacturers](#) found on the CN Labeling Program website.

***Fee Structure for 2012 Renewal Requests**

Applications received before July 1, 2012:

- The AMS-standard one-hour administrative fee of \$92.00 shall be waived. A rate of \$23.00 per 15 minute increment for review time shall apply.

Applications received on or after July 1, 2012:

- The AMS standard one hour administrative fee plus a rate of \$23.00 per 15 minute increment for review time shall apply.

For all 2012 renewal requests:

- The AMS ten day review period does not apply.
- The AMS express service is available at the express rate of \$184.00 for the first hour plus \$23.00 per 15 minute increment for additional review time.