

## Letter of Introduction / Consent Form

(FCS Field Office Letterhead)

To: \_\_\_\_\_

The United States Department of Agriculture's Food and Consumer Service (FCS) has hired the firm of \_\_\_\_\_ to conduct reviews of stores for the Food Stamp Program.

In order to conduct a review of this store, some observations of the store must be made. This will take approximately 30 minutes and will not interfere with customers or store personnel. Without the completed observations, FCS cannot permit this store to accept food stamp benefits. This requirement is based on the Food Stamp Program rules which require retailers to provide FCS with necessary information upon request.

If this firm's representative may proceed with his/her observations, please sign the consent form. Please note that this person cannot answer questions relating to the Food Stamp Program, and has no authority to make decisions regarding the store's eligibility to participate in the program.

If you have any questions, please call FCS' Field Office that serves your area at:  
( ) \_\_\_\_\_.

\_\_\_\_\_  
Officer in Charge

\_\_\_\_\_  
Field Office

---

### CONSENT FORM

I, \_\_\_\_\_ give my consent for photographs and observations  
(Print name)

of this store to be made in connection with our participation in the Food Stamp Program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date