

2. REBATE.....2

- 2.1 FINANCIAL MANAGEMENT WINDOW - REBATE SUPPLIERS VIEW3
- 2.2 REBATE SUPPLIER DIALOG7
- 2.3 REBATE SUPPLIER DIALOG – CONTACT TAB10
- 2.4 REBATE SUPPLIER DIALOG – PRODUCTS TAB.....15
- 2.5 PRODUCT DIALOG19
- 2.6 REBATE SUPPLIER DIALOG – AGREEMENTS TAB.....22
- 2.7 REBATE AGREEMENT DIALOG.....26
- 2.8 REBATE AGREEMENT DIALOG – AGREEMENT TAB29
- 2.9 REBATE AGREEMENT DIALOG – REBATE ITEMS TAB36
- 2.10 ADD REBATE SCHEDULE DIALOG.....40
- 2.11 SELECT REBATE PRODUCTS DIALOG42
- 2.12 REBATE ITEM DIALOG45
- 2.13 REBATE SUPPLIER ACCOUNT DIALOG48
- 2.14 INVOICE ITEM DETAIL DIALOG.....54
- 2.15 ACCOUNT TRANSACTION DIALOG57

2. Rebate

The Financial Management Journal view window is presented when the user logs into the Financials application. See [Chapter 01 - Financial](#) for more on the Journal View Window.

Title Bar Text: Unless otherwise stated, this is the standard for title bar text. If the dialog is in presented “Add Mode” the word “Add” will be appended to the title bar text. If the dialog is presented in “Edit Mode” the word “Edit” will be appended to the title bar text. If the dialog is presented in “View Mode” or has no mode, the title bar text will not be adjusted.

OK Button: Unless otherwise stated, this is the standard for OK button. If the dialog is in presented “Add Mode” or “Edit Mode” the OK button will be enabled and the default button. If the dialog is presented in “View Mode” or has no mode, the OK button will not be shown.

Cancel Button: Unless otherwise stated, this is the standard for Cancel button. If the dialog is in presented “Add Mode” or “Edit Mode” the Cancel button will be enabled and the cancel button. If the dialog is presented in “View Mode” or has no mode, the Cancel button will not be shown.

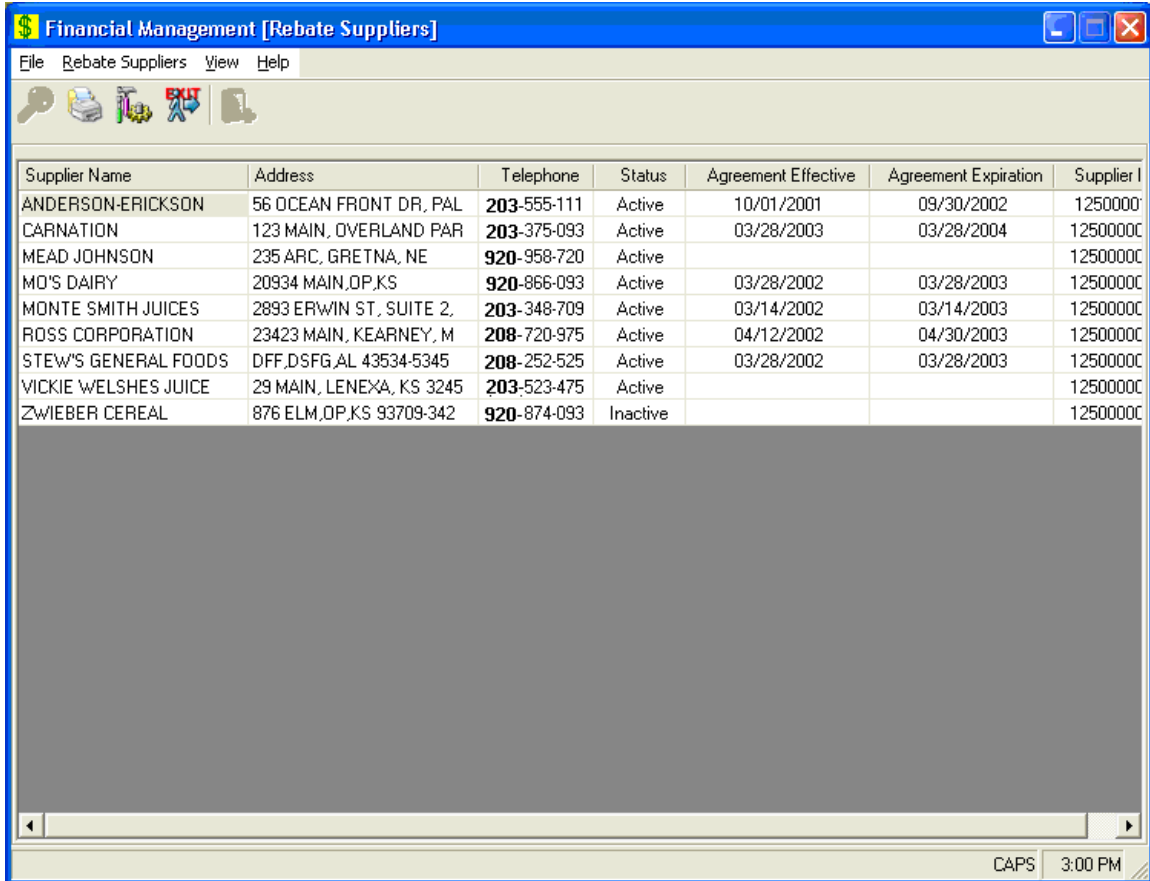
Close Button: Unless otherwise stated, this is the standard for Close button.

If the dialog is in presented “Add Mode” or “Edit Mode” the Close button will be not be shown. If the dialog is presented in “View Mode” or has no mode, the Close button will be the default button and the cancel button.

2.1 Financial Management Window - Rebate Suppliers View

The Financial Management Window - Rebate Suppliers view is presented when an authorized user selects Rebate Suppliers from the Financial Management Window View menu option. The entire list of suppliers is presented. There is no filter mechanism required for this list because the list of base suppliers is small.

Using the Rebate Suppliers menu, an authorized user will be able to add a new supplier, edit, and view information on an existing supplier, and delete an unused supplier.



The screenshot shows a window titled "Financial Management [Rebate Suppliers]" with a menu bar (File, Rebate Suppliers, View, Help) and a toolbar. Below the toolbar is a table with the following data:

Supplier Name	Address	Telephone	Status	Agreement Effective	Agreement Expiration	Supplier I
ANDERSON-ERICKSON	56 OCEAN FRONT DR, PAL	203-555-111	Active	10/01/2001	09/30/2002	1250000
CARNATION	123 MAIN, OVERLAND PAR	203-375-093	Active	03/28/2003	03/28/2004	1250000C
MEAD JOHNSON	235 ARC, GRETNA, NE	920-958-720	Active			1250000C
MO'S DAIRY	20934 MAIN,OP,KS	920-866-093	Active	03/28/2002	03/28/2003	1250000C
MONTE SMITH JUICES	2893 ERWIN ST, SUITE 2,	203-348-709	Active	03/14/2002	03/14/2003	1250000C
ROSS CORPORATION	23423 MAIN, KEARNEY, M	208-720-975	Active	04/12/2002	04/30/2003	1250000C
STEW'S GENERAL FOODS	DFF_DSFG_AL 43534-5345	208-252-525	Active	03/28/2002	03/28/2003	1250000C
VICKIE WELSHES JUICE	29 MAIN, LENEXA, KS 3245	203-523-475	Active			1250000C
ZWIEBER CEREAL	876 ELM,OP,KS 93709-342	920-874-093	Inactive			1250000C

Figure 1 - Financial Management Window – Rebate Suppliers View

2.1.1 Toolbar

The standard tool bar is defined in Chapter 01 – Financial. The Filter Journal View and Add Journal buttons are disabled when invoking the Rebate View of the Financial Management Application.

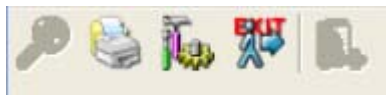


Figure 2 – Rebate Toolbar

2.1.2 Rebate Supplier Menu

The Rebate Suppliers menu will be used to initiate actions to affect the rebate supplier list. This menu option will be visible and enabled when the current view of the Financial Management window is Rebate Suppliers. The menu consists of the following items:

- Rebate Suppliers
 - Add
 - Edit
 - Details
 - Delete
 - Rebate Supplier Account

2.1.2.1 Add

When this option is selected, the system will present the Rebate Supplier dialog. The option will be enabled when the Financial Management Rebate Suppliers View Window is enabled.

2.1.2.2 Edit

When this option is selected, the system will present the Rebate Supplier dialog for purposes of editing the detail of the selected supplier. The option will be enabled when the Financial Management Rebate Suppliers View Window is enabled. It is disabled if there are no records in the grid.

2.1.2.3 Delete

When this option is selected, the system will prompt the user to confirm the delete operation.

If the supplier has no account activity, the selected supplier and all of the product and all of the agreement information will be deleted.

The option will be enabled when the Financial Management Rebate Suppliers View Window is enabled. It is disabled if there are no records in the grid.

2.1.2.4 Details

When this option is selected, the system will present the Rebate Supplier dialog highlighted Rebate Supplier row.

The option will be enabled when the Financial Management Rebate Suppliers View Window is enabled. It is disabled if there are no records in the grid.

2.1.2.5 Rebate Supplier Account Menu Option

When this option is selected, the system will display Rebate Supplier Account.

2.1.3 Processing

When the Edit Menu Option is selected:

- If a grid row is not selected, the system will present a critical error message that states, “A selection is required in the Rebate Supplier list”.

When the Details Menu Option is selected:

- If a grid row is not selected, the system will present a critical error message that states, “A selection is required in the Rebate Supplier list”.

When the Delete Menu Option is selected:

- If a grid row is not selected, the system will present a critical error message that states, “A selection is required in the Rebate Supplier list”.

When the Delete Menu Option is selected:

- If the supplier has account activity, the system will present a critical error message that states, “Unable to delete. This Rebate Supplier is associated with at least one record”.

When the Rebate Supplier Account Menu Option is selected, the system will invoke the Rebate Supplier Account dialog as described in this document.

2.1.4 Controls

This section describes the behavior of the controls on the Rebate Suppliers View.

2.1.4.1 Rebate Suppliers View Grid

This view only grid displays a list of the suppliers. This is a single selection read-only grid. The columns are sizable. Both scroll bars are visible. The information is initially presented in ascending order by supplier name. It will have the following columns: Rebate Supplier Name, Address, Telephone, Status, Agreement Effective, Agreement Expiration and Supplier ID.

2.1.4.1.1 Rebate Supplier Name Column

The column will be enabled when the grid is enabled. It is a read only field.

2.1.4.1.2 Address Column

The column will be enabled when the grid is enabled. It is a read only field.

2.1.4.1.3 Telephone Column

The column will be enabled when the grid is enabled. It is a read only field. The mask will be ####-###-####.

2.1.4.1.4 Status Column

The column will be enabled when the grid is enabled. It is a read only field.

2.1.4.1.5 Agreement Effective Column

The column will be enabled when the grid is enabled. It is a read only field. The format will be “MM/DD/CCYY”. The value for this column will be the most recent agreement effective date.

2.1.4.1.6 Agreement Expiration Column

The column will be enabled when the grid is enabled. It is a read only field. The format will be “MM/DD/CCYY”. The value for this column will be the most recent agreement expiration date.

2.1.4.1.7 Supplier ID Column

The column will be enabled when the grid is enabled. It is a read only field.

2.2 Rebate Supplier Dialog

The Rebate Supplier dialog is presented from the Financial Management Window Rebate Suppliers view. It allows the user to define a new supplier and view or modify information on an existing supplier.

The screenshot shows a dialog box titled "Edit Rebate Supplier - MO'S DAIRY". It has three tabs: "Contact", "Products", and "Agreements". The "Contact" tab is active. The fields are as follows:

Rebate Supplier ID	111226
Supplier Name	MO'S DAIRY
Billing Address	20934 DAIRY DR
City	OP
State	RI
ZIP	02974-2093
Contact Salutation	
Contact First Name	MAURINE
Contact Last Name	MAURINE
Email Address	
Telephone	(920)866-0937
Fax Number	(920)087-5937
Status	Active
Federal ID Number	234085208
Remarks	

Buttons: OK, Cancel

Figure 3 – Rebate Supplier Dialog

2.2.1 Controls

This section describes the behavior of the controls on the Rebate Supplier Dialog. The controls for each tab are described as a separate section.

2.2.1.1 Tab

This control allows the user to maintain general information about a commodity supplier for purposes of creating rebate billings, their products, and agreements. The control will be enabled when the Rebate Supplier dialog is enabled. It will have the following tabs: Contacts, Products, and Agreements.

Upon the change of the tab, the system will check for required fields. If any required information has not been entered or is invalid, the system will present the error message. Also, if information on one tab is required to be saved before presenting another tab, the system will prompt the user to confirm the save operation before continuing.

2.2.1.1.1 Contacts Tab

The tab will be enabled when the Rebate Supplier dialog is enabled. It will be the default tab for the dialog.

2.2.1.1.2 Products Tab

The tab will be enabled when the Rebate Supplier dialog is enabled.

2.2.1.1.3 Agreements Tab

The tab will be enabled when the Rebate Supplier dialog is enabled.

2.2.1.2 OK Button

This control allows the user to save the supplier. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. Characteristics for the OK button are defined in *Consistencies*.

The system will check for required fields on all of the tabs. If any required information has not been entered or is invalid, the system will present the error message.

2.2.1.3 Cancel Button

This control allows the user to exit the Rebate Supplier dialog. The control will be enabled when the Rebate Supplier dialog is for add and edit. Characteristics for the Cancel button are defined in *Consistencies*.

2.2.1.4 Close Button

This control allows the user to exit the Rebate Supplier dialog. The control will be enabled when the Rebate Supplier dialog is for view. Characteristics for the Close button are defined in *Consistencies*.

2.2.2 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Supplier dialog.

2.2.2.1 Change Tabs

Upon the change of the tab, the system will check for required fields. If any required information has not been entered or is invalid, the system will present the error message. Also, if information on one tab is required to be saved before presenting another tab, the system will prompt the user to confirm the save operation before continuing. The supplier name will be appended to the form caption.

2.2.2.2 OK

Upon selection of the OK button, the system will save the supplier and dismiss the Rebate Supplier dialog. Control will return to the Financial Management Rebate Suppliers View Window.

2.2.2.3 Cancel

Upon selection of the Cancel button, the system will dismiss the Rebate Supplier dialog and present the Financial Management Rebate Suppliers View Window.

2.2.2.4 Close

Upon selection of the Close button, the system will dismiss the Rebate Supplier dialog and present the Financial Management Rebate Suppliers View Window.

2.3 Rebate Supplier Dialog – Contact Tab

The Rebate Supplier Dialog Contact Tab allows the user to define a new supplier and view or modify information on an existing supplier. Rebates suppliers include manufactures of infant formula or juice and dairies for milk.

The screenshot shows a software dialog box titled "Edit Rebate Supplier - MO'S DAIRY". It has three tabs: "Contact" (selected), "Products", and "Agreements". The "Contact" tab contains the following fields and values:

- Rebate Supplier ID: 111226
- Supplier Name: MO'S DAIRY
- Billing Address: 20934 DAIRY DR
- City: OP
- State: RI (dropdown menu)
- ZIP: 02974-2093
- Contact Salutation: (empty)
- Contact First Name: MAURINE
- Contact Last Name: MAURINE
- Email Address: (empty)
- Telephone: 920-866-0937
- Fax Number: 920-087-5937
- Status: Active (dropdown menu)
- Federal ID Number: 234085208
- Remarks: (empty text area)

At the bottom right of the dialog are "OK" and "Cancel" buttons.

Figure 4 – Rebate Supplier Dialog – Contact Tab

2.3.1 Controls

This section describes the behavior of the controls on the Rebate Supplier Dialog – Contact Tab.

2.3.1.1 Contact Tab

The contacts tab will be enabled when the Rebate Supplier dialog is enabled. It will be the default tab for the dialog.

2.3.1.2 Rebate Supplier ID Text Box

This control shows the unique Supplier ID generated by the system when new Rebate Supplier is selected from the Rebate Supplier menu. The control is always disabled.

2.3.1.3 Supplier Name Text Box

This control allows the user to enter a descriptive name for this supplier. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters: 1234567890ABCDEFGHIJKLMNOPQRSTUVWXYZ ,.-!/&

2.3.1.4 Billing Address (Line 1) Text Box

This control allows the user to enter the address for this supplier. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters: 1234567890ABCDEFGHIJKLMNOPQRSTUVWXYZ ,.-!/#&

2.3.1.5 (Billing Address Line 2) Text Box

This control allows the user to enter the address for this supplier. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters: 1234567890ABCDEFGHIJKLMNOPQRSTUVWXYZ ,.-!/#&

2.3.1.6 City Text Box

This control allows the user to enter the address for this supplier. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters: 1234567890ABCDEFGHIJKLMNOPQRSTUVWXYZ ,.-! /

2.3.1.7 State Dropdown List

This control allows the user to enter the address for this supplier. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to the implementation state. It will be filled with all the states in the state table sorted in ascending alpha order.

2.3.1.8 Zip Text Box

This control allows the user to enter the address for this supplier. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. The mask will be #####-####.

2.3.1.9 Contact Salutation Text Box

This control allows the user to enter the salutation of supplier contact person. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters:
1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/

2.3.1.10 Contact First Name Text Box

This control allows the user to enter the first name of supplier contact person. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters:
1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/

2.3.1.11 Contact Last Name Text Box

This control allows the user to enter the last name of supplier contact person. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters:
1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/

2.3.1.12 Email Address Text Box

This control allows the user to enter the email address for the contact. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled for view. It will default to blank. . Characteristics for the Email Address are defined in *Consistencies*.

2.3.1.13 Telephone Text Box

This control allows the user to enter the Telephone. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled for view. It will default to blank. The mask will be ###-###-####. The control will only accept entry of numeric digits and dashes.

2.3.1.14 Fax Number Text Box

This control allows the user to enter the Fax number. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled for view. It will default to blank. The mask will be ###-###-####. The masked date control will only accept entry of numeric digits.

2.3.1.15 Status Dropdown List

This control allows the user to select the supplier status. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled for view. It will default to blank. It will be filled with all the statuses in the status table in ascending alpha order.

2.3.1.16 Federal ID Number Text Box

This control allows the user to enter the financial ID number. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled for view. It will default to blank. The masked control will only accept entry of numeric digits.

2.3.1.17 Remarks Text Box

This control allows the user to enter comments regarding this supplier. The control will be enabled when the Rebate Supplier dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters including both upper and lower case: 1234567890ABCDEFGHIJKLMNPOQRSTUVWXYZ ,.'-/#&

2.3.2 Edits

If the Supplier Name control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control label}.”

If the Billing Address (Line 1) control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the Billing Address.”

If the City control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control label}.”

If the State control is not valued or is valued with only with spaces, the system will present a critical error message that states, “A selection is required in the {control label}.”

If the Zip control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control label}.”

If the Zip control is valued and is incomplete, the system will present a critical error message that states, “A complete entry is required for the {control label}.”

If the Contact First Name control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control label}.”

If the Contact Last Name control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control label}.”

If the Telephone control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control label}.”

If the Telephone control is valued and is incomplete, the system will present a critical error message that states, “A complete entry is required for the {control label}.”

If the Fax Number control is valued and is incomplete, the system will present a critical error message that states, “A complete entry is required for the {control label}.”

If a status is not selected, the system will present a critical error message that states, “A selection is required in the {control label}.”

If the Federal ID Number control is valued and is incomplete, the system will present a critical error message that states, “A complete entry is required for the {control label}.”

2.3.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Supplier dialog.

2.3.3.1 OK

Upon selection of the OK button, the system will save the supplier and dismiss the Rebate Supplier dialog. Control will return to the Financial Management Rebate Suppliers View Window.

If the Contact Name, Billing Address, City, State, Zip, Telephone, or Fax changed, prompt the user with a warning message to change this information for the most recent agreement on the agreement tab and in the database during the save. No is the default button. The user may choose “Yes” to continue and save the data on the screen and update the agreement information. The user may choose “No” to continue without updating the agreement information when saving the data on the screen. The message will state, “Supplier contact information has changed. Do you wish to apply these changes to the most recent Agreement?”

2.4 Rebate Supplier Dialog – Products Tab

The Rebate Supplier Dialog Products Tab presents a list of products provided by a supplier that qualify for rebates. It allows the user to define new products for this supplier and view or modify information on an existing product.

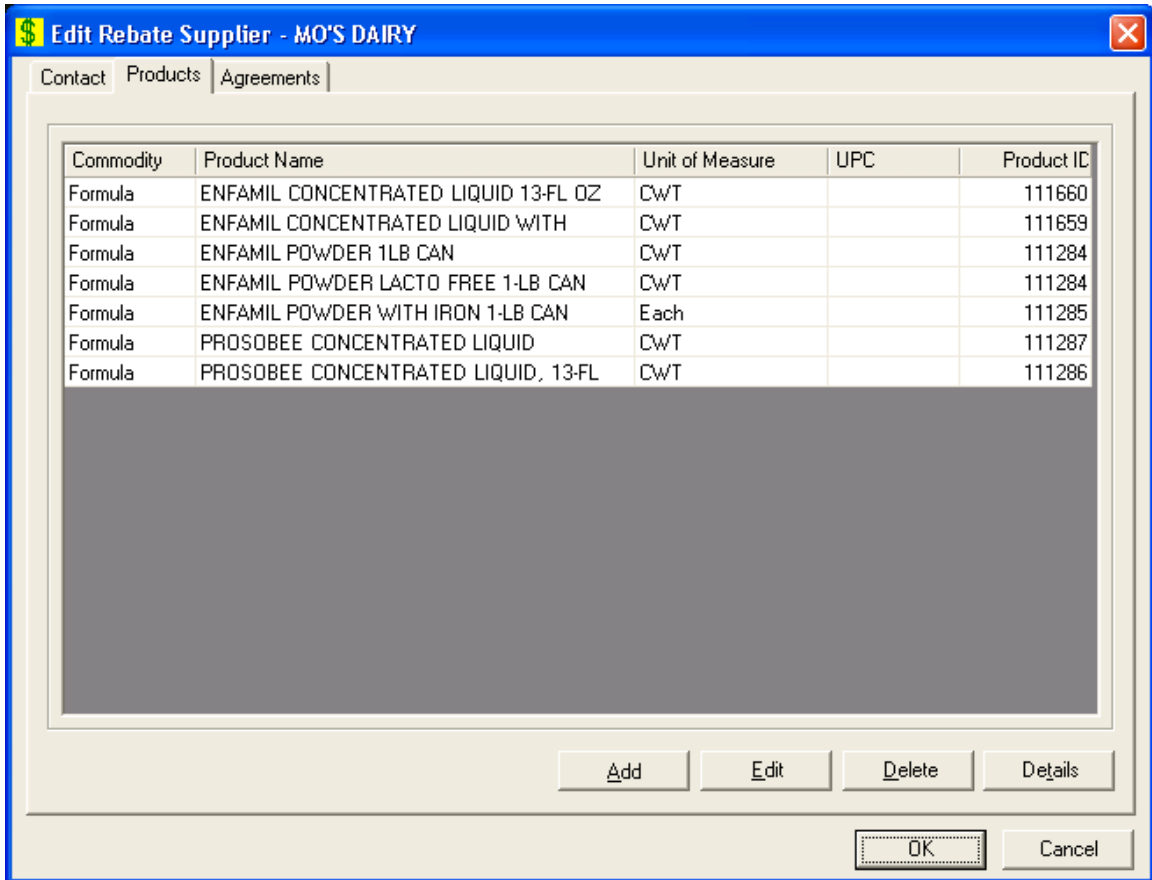


Figure 5 – Rebate Supplier Dialog – Products Tab

2.4.1 Controls

This section describes the behavior of the controls on the Rebate Supplier Dialog – Products Tab.

2.4.1.1 Products Tab

The tab will be enabled when the Rebate Supplier dialog is enabled.

2.4.1.2 Products Grid

This view only single select grid displays a list of the products. This is a single selection read-only grid. The columns are sizable. Both scroll bars are visible. The information on the grid is initially presented in ascending order by commodity and product name. There is no option for resorting. It will have the following columns: Commodity, Product Name, Unit of Measure, UPC and Product ID. The grid will be refreshed after add, change, and delete operations.

2.4.1.2.1 Commodity Column

The column will be enabled when the grid is enabled. It is a read only field.

2.4.1.2.2 Product Name Column

The column will be enabled when the grid is enabled. It is a read only field.

2.4.1.2.3 Unit of Measure Column

The column will be enabled when the grid is enabled. It is a read only field.

2.4.1.2.4 UPC Column

The column will be enabled when the grid is enabled. It is a read only field.

2.4.1.2.5 Product ID Column

The column will be enabled when the grid is enabled. It is a read only field.

2.4.1.3 Add Button

Upon selection of the Add button, the system will present the Products dialog. The control will be enabled when the Rebate Supplier dialog is enabled. It has a mnemonic. It will be disabled for view.

2.4.1.4 Edit Button

Upon selection of the Edit button, the system will present the Product dialog for the selected grid item. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic. It will be disabled for view.

2.4.1.5 Delete Button

Upon selection of the Delete button, the system will prompt the user to confirm the delete operation for the selected grid item. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic. It will be disabled for view.

2.4.1.6 Details Button

Upon selection of the Details button, the system will present the Product dialog to view the selected item. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic.

2.4.2 Edits

When the Edit Button is selected:

- If no grid row is selected, the system will present a critical error message that states, "A selection is required in the {control label}."

When the Delete Button is selected:

- If no grid row is selected, the system will present a critical error message that states, "A selection is required in the {control label}."

When the Delete Button is selected:

- If the product is associated with at least one other record (agreement, invoice, etc.), the system will present a critical error message that states, "Unable to delete. This Product is associated with at least one record."

When the Details Button is selected:

- If no grid row is selected, the system will present a critical error message that states, "A selection is required in the {control label}."

2.4.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Supplier Dialog – Products Tab.

2.4.3.1 Add

Upon selection of the Add button, the system will present the Product dialog.

2.4.3.2 Edit

Upon selection of the Edit button, the system will present the Product dialog for the selected product.

2.4.3.3 Delete

Upon selection of the Delete button, the system will prompt the user to confirm the delete operation for the selected product. If confirmed, the system will delete the selected product and remove it from the grid.

2.4.3.4 Details

Upon selection of the Details button, the system will present the Product dialog to view the selected item.

2.5 Product Dialog

The Product dialog is presented from the Rebate Supplier Product Tab. It allows the user to define a product and view or modify information on an existing product.

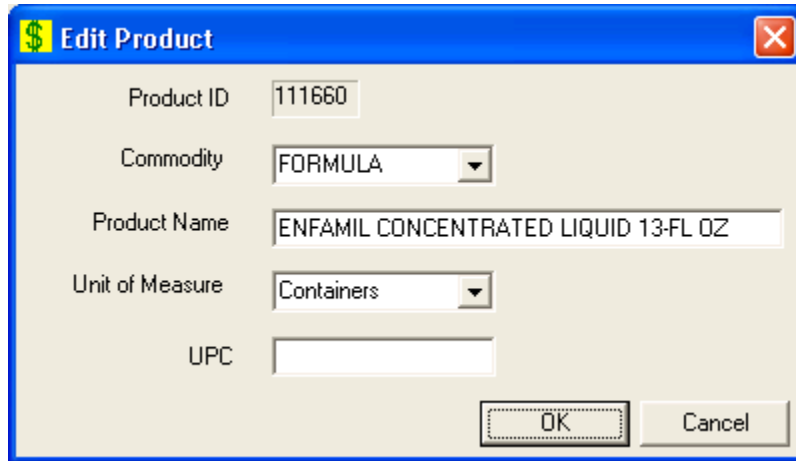


Figure 6 – Product Dialog

2.5.1 Controls

This section describes the behavior of the controls on the Product dialog.

2.5.1.1 Product ID Code Text Box

This control shows the unique product ID generated by the system when add product is selected. The control is always disabled.

2.5.1.2 Commodity Dropdown List

This control allows the user to select the commodity. The control will be enabled when the Product dialog is enabled for add and edit. It is disabled for view. It will default to blank. It will be filled with all the commodities in the commodity table sorted in ascending order.

2.5.1.3 Product Name Text Box

This control allows the user to enter the product name description. The control will be enabled when the Product dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters:

1234567890ABCDEFGHIJKLMNQRSTUWXYZ ,.'-/#&

2.5.1.4 Unit of Measure Dropdown List

This control allows the user to select the unit of measure.

Note: Rebate is per individual item not per multiples pack, such as a four-pack. The maximum price per food item is per individual item. The system needs an individual item to calculate the rebate. Multiple packs will not be supported at this time. The control will be enabled when the Product dialog is enabled for add and edit. It is disabled for view. It will default to blank. It will be filled with all the units of measure in the unit of measure table sorted in ascending order.

2.5.1.5 UPC Text Box

This control allows the user to enter the UPC code per individual item. The control will be enabled when the Product dialog is enabled for add and edit. It is disabled for view. It will default to blank. The control will only accept entry of numeric digits and dashes.

2.5.1.6 OK Button

This control allows the user to save the product. The control will be enabled when the Product dialog is enabled. Characteristics for the OK button are defined in *Consistencies*.

2.5.1.7 Cancel Button

This control allows the user to exit the Product dialog. The control will be enabled when the Product dialog is enabled for add or edit. Characteristics for the Cancel button are defined in *Consistencies*.

2.5.1.8 Close Button

This control allows the user to exit the Product dialog. The control will be enabled when the Product dialog is enabled for view. Characteristics for the Close button are defined in *Consistencies*.

2.5.2 Edits

If a commodity is not selected, the system will present a critical error message that states, "A selection is required in the {control}."

If a unit of measure is not selected, the system will present a critical error message that states, "A selection is required in the {control}."

2.5.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Product dialog.

2.5.3.1 OK

Upon selection of the OK button, the system will save the product and dismiss the Product dialog. Control will return to the Rebate Supplier Dialog Products Tab.

2.5.3.2 Cancel

Upon selection of the Cancel button, the system will dismiss the Product dialog and present the Rebate Supplier Dialog - Products Tab.

2.5.3.3 Close

Upon selection of the Close button, the system will dismiss the Product dialog and present the Rebate Supplier Dialog - Products Tab.

2.6 Rebate Supplier Dialog – Agreements Tab

The Rebate Supplier dialog presents a list of rebate agreements between the state and a commodity supplier. It allows the user to define new agreements and view or modify information on an existing agreement for this supplier.

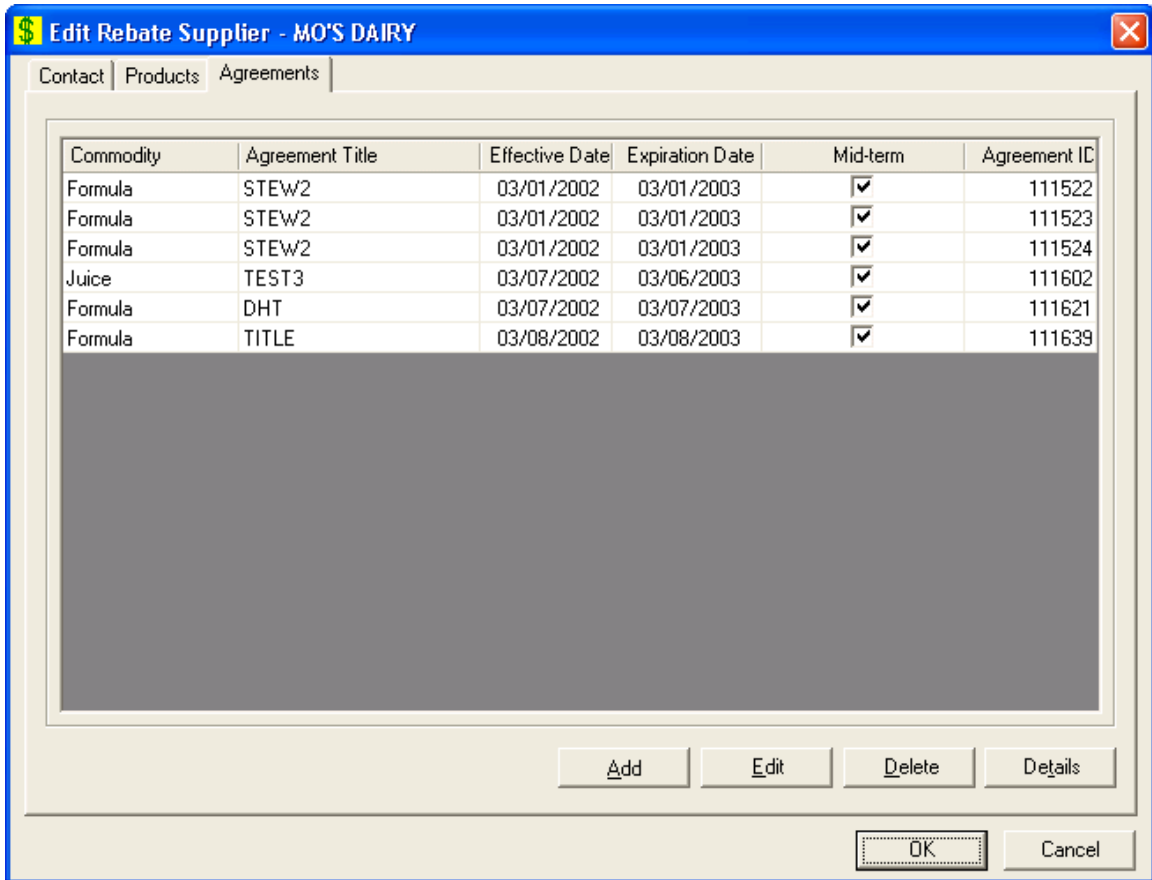


Figure 7 – Rebate Supplier Dialog – Agreements Tab

2.6.1 Controls

This section describes the behavior of the controls on the Rebate Supplier Dialog – Agreements Tab.

2.6.1.1 Agreements Tab

The tab will be enabled when the Rebate Supplier dialog is enabled.

2.6.1.2 Agreements Grid

This view only single select grid displays a list of the products. This is a single selection read-only grid. The columns are sizable. Both scroll bars are visible. The information on the grid is initially presented in ascending order by commodity and agreement name. There is no option for resorting. It will have the following columns: Commodity, Agreement Title, Effective Date, Expiration Date, Mid-term Adjustment, and Agreement ID. The grid will be refreshed after add, change, and delete operations.

2.6.1.2.1 Commodity Column

The column will be enabled when the grid is enabled. It is a read only field.

2.6.1.2.2 Agreement Title Column

The column will be enabled when the grid is enabled. It is a read only field.

2.6.1.2.3 Effective Date Column

The column will be enabled when the grid is enabled. It is a read only field. The format will be "MM/DD/CCYY".

2.6.1.2.4 Expiration Date Column

The column will be enabled when the grid is enabled. It is a read only field. The format will be "MM/DD/CCYY".

2.6.1.2.5 Mid-term Adjustment Column

The column will be enabled when the grid is enabled. It is a read only field.

2.6.1.2.6 Agreement ID Column

The column will be enabled when the grid is enabled. It is a read only field.

2.6.1.3 Add Button

Upon selection of the Add button, the system will present the Rebate Agreement dialog. The control will be enabled when the Rebate Supplier dialog is enabled. It has a mnemonic. It will be disabled for view.

2.6.1.4 Edit Button

Upon selection of the Edit button, the system will present the Rebate Agreement dialog for the selected grid item. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic. It will be disabled for view.

2.6.1.5 Delete Button

Upon selection of the Delete button, the system will prompt the user to confirm the delete operation for the selected grid item. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic. It will be disabled for view.

2.6.1.6 Details Button

Upon selection of the Details button, the system will present the Rebate Agreement dialog to view the selected item. The control will be enabled when the Rebate Supplier dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic.

2.6.2 Edits

When the Edit Button is selected:

If no Agreement List grid row is selected, the system will present a critical error message that states, "A selection is required in the {control}."

When the Delete Button is selected:

If no Agreement List grid row is selected, the system will present a critical error message that states, "A selection is required in the {control}."

When the Delete Button is selected:

If the agreement has been used to generate an invoice, the system will present a critical error message that states, "Unable to delete. This Agreement is associated with a Rebate Invoice."

When the Delete Button is selected:

If the agreement is associated with at least one other record (rebate item, etc.), the system will present a critical error message that states, "Unable to delete. This Agreement is associated with at least one record."

When the Details Button is selected:

If no Agreement grid row is selected, the system will present a critical error message that states, "A selection is required in the {control}."

2.6.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Supplier Dialog – Rebate Agreement Tab.

2.6.3.1 Add

Upon selection of the Add button, the system will present the Rebate Agreement dialog.

2.6.3.2 Edit

Upon selection of the Edit button, the system will present the Rebate Agreement dialog for the selected agreement.

2.6.3.3 Delete

Upon selection of the Delete button, the system will prompt the user to confirm the delete operation for the selected agreement. If confirmed, the system will delete the selected agreement and remove it from the grid. All associated agreement schedule information will also be deleted.

2.6.3.4 Details

Upon selection of the Details button, the system will present the Rebate Agreement dialog to view the selected item.

2.7 Rebate Agreement Dialog

The Rebate Agreement dialog is presented from the Rebate Supplier Agreements tab. It allows the user to define new rebate agreements and rebate items for this supplier and view or modify information on an existing rebate agreement.

The screenshot shows a software dialog box titled "Edit Rebate Agreement". It features two tabs: "Agreement" (active) and "Rebate Items". The "Agreement" tab contains the following fields and values:

- Agreement ID: 111723
- Commodity: CEREAL
- Agreement Title: CEREAL FOR 2002
- Effective: 03/14/2002 through 03/14/2002
- Billing Address: 20934 DAIRY DR
- City: Overland Park
- State: RI
- ZIP: 02974-2093
- Contact First Name: MAURINE
- Contact Last Name: MAURINE
- Telephone: (920)866-0937
- Fax Number: () -

There is a checked checkbox labeled "Allow Mid-term Rebate Adjustments". At the bottom right, there are "OK" and "Cancel" buttons.

Figure 8 – Rebate Agreement Dialog

2.7.1 Controls

This section describes the behavior of the controls on the Rebate Agreement Dialog. Each tab is described as a separate section.

2.7.1.1 Tab

This control allows the user to maintain general information about a rebate agreement. The control will be enabled when the Rebate Agreement dialog is enabled. It will have the following tabs: Agreement and Rebate Items.

Upon the change of the tab, the system will check for required fields. If any required information has not been entered or is invalid, the system will present the error message. Also, if information on one tab is required to be saved before presenting another tab, the system will prompt the user to confirm the save operation before continuing.

2.7.1.1.1 Agreement Tab

The tab will be enabled when the Rebate Agreement dialog is enabled. It will be the default tab for the dialog.

2.7.1.1.1.1 Rebate Items Tab

The tab will be enabled when the Rebate Agreement dialog is enabled.

2.7.1.2 OK Button

This control allows the user to save the rebate agreement and items. The control will be enabled when the Rebate Agreement dialog is enabled. Characteristics for the OK button are defined in *Consistencies*. The system will check for required fields on all of the tabs. If any required information has not been entered or is invalid, the system will present the error message.

2.7.1.3 Cancel Button

This control allows the user to exit the Rebate Agreement dialog. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. Characteristics for the Cancel button are defined in *Consistencies*.

2.7.1.4 Close Button

This control allows the user to exit the Rebate Agreement dialog. The control will be enabled when the Rebate Agreement dialog is enabled for view. It does not have a mnemonic. It will be the cancel command and the default command for the dialog.

2.7.2 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Agreement dialog.

2.7.2.1 Change Tabs

Upon the change of the tab, the system will check for required fields. If any required information has not been entered or is invalid, the system will present the error message. Also, if information on one tab is required to be saved before presenting another tab, the system will prompt the user to confirm the save operation before continuing.

2.7.2.2 OK

Upon selection of the OK button, the system will save the agreement and items and dismiss the Rebate Agreement dialog. Control will return to the Financial Management Rebate Suppliers View Window.

2.7.2.3 Cancel

Upon selection of the Cancel button, the system will dismiss the Rebate Agreement dialog and present the Financial Management Rebate Suppliers View Window.

2.7.2.4 Close

Upon selection of the Close button, the system will dismiss the Rebate Agreement dialog and present the Financial Management Rebate Suppliers View Window.

2.8 Rebate Agreement Dialog – Agreement Tab

The Rebate Agreement Dialog – Agreement Tab allows the user to define new rebate agreements and rebate items for this supplier and view or modify information on an existing rebate agreement.

The screenshot shows a Windows-style dialog box titled "Edit Rebate Agreement" with a blue title bar and a close button (X) in the top right corner. The dialog has two tabs: "Agreement" (selected) and "Rebate Items". The "Agreement" tab contains the following fields and controls:

- Agreement ID: Text box containing "111723"
- Commodity: Dropdown menu showing "CEREAL"
- Agreement Title: Text box containing "CEREAL FOR 2002"
- Effective: Two date pickers, the first showing "03/14/2002" and the second showing "03/14/2002", separated by the word "through".
- Billing Address: Text box containing "20934 DAIRY DR"
- City: Text box containing "Overland Park"
- State: Dropdown menu showing "RI"
- ZIP: Text box containing "02974-2093"
- Contact Salutation: Empty text box
- Contact First Name: Text box containing "MAURINE"
- Contact Last Name: Text box containing "MAURINE"
- Telephone: Text box containing "920-866-0937"
- Fax Number: Text box with dashes for formatting
- Allow Mid-term Rebate Adjustments: Checked checkbox

At the bottom right of the dialog are "OK" and "Cancel" buttons.

Figure 9 – Rebate Agreement Dialog – Agreement Tab

2.8.1 Controls

This section describes the behavior of the controls on the Rebate Agreement Dialog – Agreement Tab.

2.8.1.1 Agreement Tab

The agreement tab will be enabled when the Rebate Agreement Dialog is enabled. It will be the default tab for the dialog.

2.8.1.2 Agreement ID Text Box

This control shows the unique agreement ID generated by the system when add agreement is selected. The control is always disabled.

2.8.1.3 Commodity Dropdown List

This control allows the user to select the commodity. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It is disabled if a rate schedule exists for this agreement with products selected for rebate. It will default to blank. It will be filled with all the commodities in the commodity table sorted in ascending order.

2.8.1.4 Agreement Title Text Box

This control allows the user to enter a descriptive title for this agreement. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters:

1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.8.1.5 Effective Text Box

This control allows the user to specify the first day the agreement takes effect. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. The masked date control will only accept entry of numeric digits. The mask on the control will be “MM/DD/CCYY” to accept a date with a four digit year.

2.8.1.6 through Text Box

This control allows the user to specify the last day the agreement is in effect. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. The masked date control will only accept entry of numeric digits. The mask on the control will be “MM/DD/CCYY” to accept a date with a four digit year.

2.8.1.7 Billing Address (Line 1) Text Box

This control allows the user to enter the address for this agreement. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters: 1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.8.1.8 (Billing Address Line 2) Text Box

This control allows the user to enter the address for this agreement. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters: 1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.8.1.9 City Text Box

This control allows the user to enter the address for this agreement. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters: 1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.8.1.10 State Dropdown List

This control allows the user to enter the address for this agreement. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will be filled with all the states in the state table. It will default to the implementation state.

2.8.1.11 Zip Text Box

This control allows the user to enter the address for this agreement. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. The mask will be #####-####.

2.8.1.12 Contact Salutation Text Box

This control allows the user to enter the salutation of contact person. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following character, forcing uppercase characters s: 1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.8.1.13 Contact First Name Text Box

This control allows the user to enter the first name of a contact person. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters:
1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.8.1.14 Contact Last Name Text Box

This control allows the user to enter the last name of a contact person. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters, forcing uppercase characters:
1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.8.1.15 Email Address Text Box

This control allows the user to enter the email address for the contact. The control will be enabled when the Rebate Agreement dialog is enabled. It is disabled for view. It will default to blank. Characteristics for the Email Address are defined in *Consistencies*.

2.8.1.16 Telephone Text Box

This control allows the user to enter the Telephone. The control will be enabled when the Rebate Agreement dialog is enabled. It will default to blank. The mask will be ###-###-####. The control will only accept entry of numeric digits and dashes.

2.8.1.17 Fax Number Text Box

This control allows the user to enter the Fax number. The control will be enabled when the Rebate Agreement dialog is enabled. It is disabled for view. It will default to blank. The mask will be ###-###-####. The masked date control will only accept entry of numeric digits.

2.8.1.18 Allow Mid-term Rebate Adjustments Check Box

This control allows the user to indicate that mid-term rebate adjustments are allowed in this agreement. The control will be enabled when the Rebate Agreement Dialog is enabled for add and edit. It is disabled for view. It is disabled when more than one rebate schedule has been set up. It will default to unchecked.

2.8.2 Edits

If a commodity is not selected, the system will present a critical error message that states, "A selection is required in the {control label}."

If the Agreement Title control is not valued or is valued with only with spaces, the system will present a critical error message that states, "An entry is required for the {control label}."

When the Effective From Date is entered:

- If the user types an invalid date the system will present a critical error message that states, "Invalid date entered."

When the Effective From Date is entered:

- If the Effective Date is not valued, the system will present a critical error that states, "An entry is required for the {control}."

When the Effective From Date is entered:

- The Through Date must be the same as or past the Effective Date. If this does not occur the system will present a critical error message that states, "The Effective must be less than the through"

When the Effective From Date is entered:

- If the Effective Date overlaps another Agreement Effective Period for the same commodity and supplier, the system will present a warning message that states, “The Effective cannot overlap other agreement periods for the same commodity.”

When the Effective From Date is entered:

- If the Effective Date and the Through date overlay another Agreement Effective Period for the same commodity and supplier, the system will present a warning message that states, “The Effective and through cannot overlay other agreement periods for the same commodity.”

When the Effective From Date is entered:

- If a rebate schedule has been set up for the agreement effective date, the rebate schedule effective must also change. The system will present a warning message that states, “The rebate schedule effective date will also be changed. Do you wish to continue?”

When the Effective Through Date is entered:

- If the user types an invalid date the system will present a critical error message that states, “Invalid date entered.”

When the Effective Through Date is entered:

- If the Through Date is not valued, the system will present a critical error message that states, “An entry is required for the Through Date.”

When the Effective Through Date is entered:

- If the Through Date overlaps another Agreement Through Period for the same commodity and supplier, the system will present a warning message that states, “The Through Date cannot overlap other agreement periods for the same commodity.”

When the Effective Through Date is entered:

- If a rebate items schedule has been set up for the agreement through date, the rebate schedule effective must also change. The system will present a warning message that states, “A rebate item schedule effective date is set up for the agreement through date and may also need to be changed.”

When the Effective Through Date is entered:

- If the date change causes a rebate items schedule to fall outside the agreement effect and through date period, the system will present a critical error message that states, “Invalid Date. The rebate item schedule must be between the agreement effective and through dates.”

When the Effective Through Date is entered:

- If the date change causes an agreement to overlay another agreement, the system will present a critical error message that states, “Dates cannot overlap another agreement.”

If the Billing Address (Line 1) control is not valued or is valued only with spaces, the system will present a critical error message that states, “An entry is required for the {control}.”

If the City control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control}.”

If the State control is not valued or is valued with only with spaces, the system will present a critical error message that states, “A selection is required in the {control}.”

If the Zip control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control}.”

If the Zip control is valued and is incomplete, the system will present a critical error message that states, “A complete entry is required for the {control}.”

If the Contact First Name control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control}.”

If the Contact Last Name control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control}.”

If the Telephone control is not valued or is valued with only with spaces, the system will present a critical error message that states, “An entry is required for the {control}.”

If the Telephone control is valued and is incomplete, the system will present a critical error message that states, “A complete entry is required for the {control}.”

If the Fax Number control is valued and is incomplete, the system will present a critical error message that states, “A complete entry is required for the {control}.”

2.8.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Agreement dialog.

2.8.3.1 OK

Upon selection of the OK button, the system will save the agreement, rebate schedule, and rebate items then dismiss the Rebate Agreement dialog. Upon adding a new agreement, a default rebate schedule with an effective date matching the agreement date is created. Control will return to the Rebate Supplier dialog.

If the Contact Name, Billing Address, City, State, Zip, Telephone, or Fax changed, prompt the user with a warning message to change this information for the supplier on the contact tab and in the database during the save. No is the default button. The user may choose “Yes” to continue and save the data on the screen and update the supplier contact information. The user may choose “No” to continue without updating the supplier contact information when saving the data on the screen. The message will state, “Agreement contact information has changed. Do you wish to apply these changes to the Supplier Contact?”

2.9 Rebate Agreement Dialog – Rebate Items Tab

The Rebate Agreement – Rebate Items Tab dialog allows the user to view and maintain rebate items associated with the agreement. The first rebate schedule defaults to the agreement effective date. If mid-term rebates are allowed, the user may Add Rebate Schedule button will be active and the Rebate Billed As Of dropdown will contain the rebate schedule effective dates for this agreement.

The tree will list the supplier products, rebate amount per unit, and the WIC food distribution items attributed to each product for the selected rebate billed as of date.

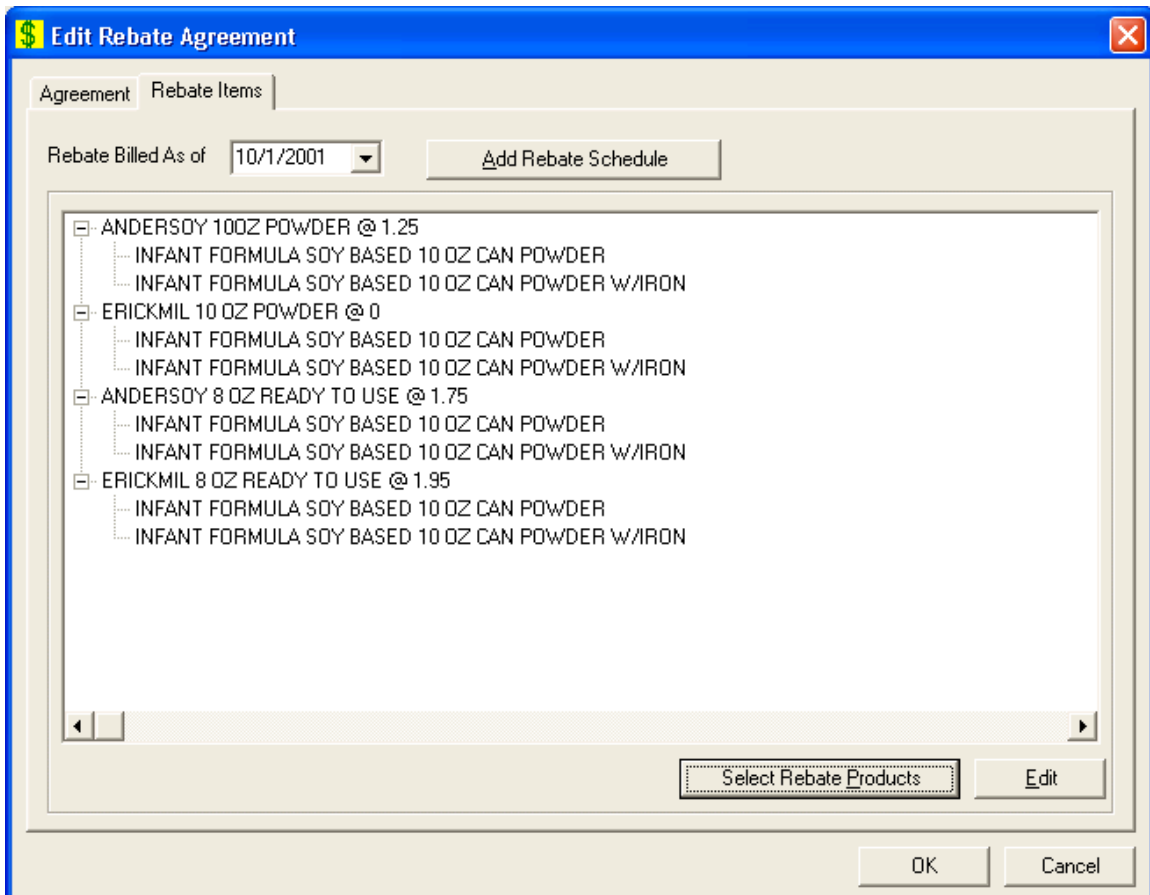


Figure 10 – Rebate Agreement Dialog – Rebate Items Tab

2.9.1 Controls

This section describes the behavior of the controls on the Rebate Agreement Dialog – Rebate Items Tab.

2.9.1.1 Rebate Items Tab

The Rebate Items tab will be enabled when the Rebate Agreement Dialog is enabled.

2.9.1.2 Rebate Billed as of Dropdown List

This control allows the user to view the product rebate information for the selected rebate schedule effective date. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. This control will be filled with all the effective dates in the rebate schedule table. The format will be “MM/DD/CCYY”. Upon initial presentation after adding an agreement, this control will be defaulted to the agreement effective date. Otherwise, it will default to the most recent date. A default schedule matching the agreement effective date is required. The system will maintain this schedule date.

2.9.1.3 Add Rebate Schedule Button

This control allows the user to enter a new contract rebate schedule effective date for this agreement. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit if mid-term adjustments are allowed per the agreement. It is disabled for view. It is disabled if the agreement does not allow mid-term adjustments. It is disabled if there are no items selected for the current rebate schedule. It will default to blank. It has a mnemonic. Upon initial presentation, the rebate schedule is defaulted to the agreement effective date.

2.9.1.4 Rebate Items Tree

This control allows the user to view the supplier’s products, unit of measure, rebate per unit, and associated WIC food distribution items for each selected product that are included in the selected rebate agreement period. The control will be enabled for update when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It will default to blank. It will have the following nodes: Product Name and WIC Food Distribution Item Name. The information in the tree is presented in ascending order by product name for the Product Node and in ascending order by food distribution item name for the WIC Food Distribution Item Node.

Upon initial presentation, after adding an agreement, the agreement effective date will be added to the rebate as of drop down control and the tree will be empty.

2.9.1.4.1 Product Node

The node will be enabled when the tree is enabled. It is a read only field. It will be populated with product names for all the products selected for this agreement and rebate billed as of date. The node will concatenate and display the Supplier Product Description, Unit of Measure, and Rebate Amount per Unit. The rebate amount mask will be \$###, ###,###.## and zero is a valid rebate amount.

2.9.1.4.2 WIC Food Distribution Item Node

The node will be enabled when the tree is enabled. It is a read only field. It will be populated with WIC Food Distribution Item names selected for this product, agreement, and rebate billed as of date.

2.9.1.5 Select Rebate Products Button

Upon the selection of the Select Rebate Products Button, the system will present the Select Rebate Products dialog for the selected grid item. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It has a mnemonic.

2.9.1.6 Edit Button

Upon the selection of the Edit Button, the system will present the Rebate Item dialog for the selected item. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It is disabled for view. It is disabled if there are no items selected for the current rebate schedule. It has a mnemonic.

2.9.2 Edits

When the Edit Menu Option is selected:

- If no supplier product row is selected, the system will present a critical error message that states, "A selection is required in the Rebate Items List."

2.9.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Agreement dialog.

NOTE: There is no delete capability to remove a Rebate Items Schedule added in error.

2.9.3.1 Rebate Billed As Of

Upon the change of the rebate billed as of date, the system will refresh the tree to present the rebate items associated with the selected rebate schedule date.

2.9.3.2 Add Rebate Schedule Button

Upon the selection of the Add Rebate Schedule Button, the system will present the Add Rebate Schedule dialog.

Upon return from adding a new rebate schedule (adding a new rebate billed as of effective date), the new rebate schedule date will be added to the rebate billed as of drop down control and selected. The tree will be refreshed and populated with the rebate items that were defaulted from the most recent rebate schedule.

2.9.3.3 Select Rebate Products Button

Upon the selection of the Select Rebate Products Button, the system will present the Select Rebate Products dialog.

2.9.3.4 Edit Button

Upon the selection of the Edit Button, the system will present the Rebate Item dialog.

2.10 Add Rebate Schedule Dialog

The Add Rebate Schedule dialog allows the user to setup a new Rebate Schedule. It is presented when the user selects the Add Rebate Schedule button on the Rebate Agreement Dialog – Rebate Items Tab.

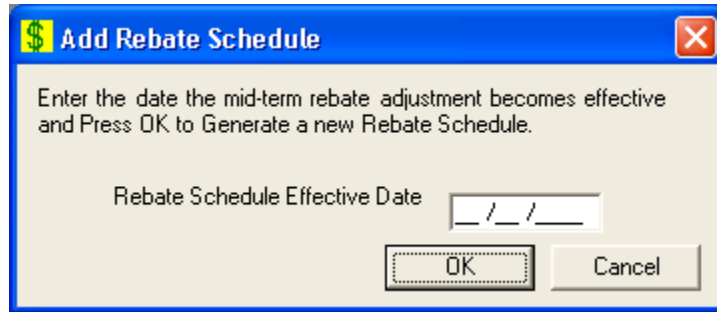


Figure 11 – Add Rebate Schedule Dialog

2.10.1 Controls

This section describes the behavior of the controls on the Add Rebate Schedule dialog.

2.10.1.1 Rebate Schedule Effective Date Text Box

This control allows the user to specify the day the rebate schedule becomes effective. Rebates will be billed as of this date. The control will be enabled when the Add Rebate Schedule dialog is enabled. It will default to blank. The masked date control will only accept entry of numeric digits. The mask on the control will be “MM/DD/CCYY” to accept a date with a four digit year. A default rebate schedule date matching the agreement effective date is required.

2.10.1.2 OK Button

This control allows the user to add a rebate schedule for the selected effective date and default the rebate items to those included in the most recent rebate schedule. The control will be enabled when the Add Rebate Schedule dialog is enabled. Characteristics for the OK button are defined in *Consistencies*.

2.10.1.3 Cancel Button

This control allows the user to exit the Add Rebate Schedule dialog. The control will be enabled when the Add Rebate Schedule dialog is active. Characteristics for the Cancel button are defined in *Consistencies*.

2.10.2 Edits

If the Rebate Schedule Effective Date is not entered, the system will present a critical error message that states, “An entry is required for the {control label}.”

If the user types an invalid Rebate Schedule Effective Date the system will present a critical error message that states, "Invalid date entered."

If the Rebate Effective date is before the Agreement Effective Date the system will present a critical error that states, "The Rebate Effective Date must be equal to or greater than the Agreement Effective Date."

If the Rebate Effective date is on or after the Agreement Through Date the system will present a critical error that states, "The Rebate Schedule Effective Date must be less than the Agreement Through Date."

If the Rebate Effective date is on another the Rebate Schedule Effective Date the system will present a critical error that states, "This Rebate Effective Date already exists."

If the Rebate Effective date is prior to today the system will present a warning that states, "This Rebate Effective Date is prior to today. Do you wish to continue?"

2.10.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Add Rebate Schedule dialog.

2.10.3.1 OK

Upon selection of the OK button, the system will add the rebate schedule for the selected effective date and add rebate items by default based on the most recent rebate schedule then dismiss the Add Rebate Schedule dialog. Control will return to the Rebate Agreement Dialog - Rebate Items Tab.

2.10.3.2 Cancel

Upon selection of the Cancel button, the system will dismiss the Add Rebate Schedule dialog and present the Rebate Agreement Dialog - Rebate Items Tab.

2.11 Select Rebate Products Dialog

The Select Rebate Products dialog allows the user to select rebate products from a list of supplier products. It is presented when the user selects the Select Rebate Products button on the Rebate Agreement Dialog – Rebate Items Tab.

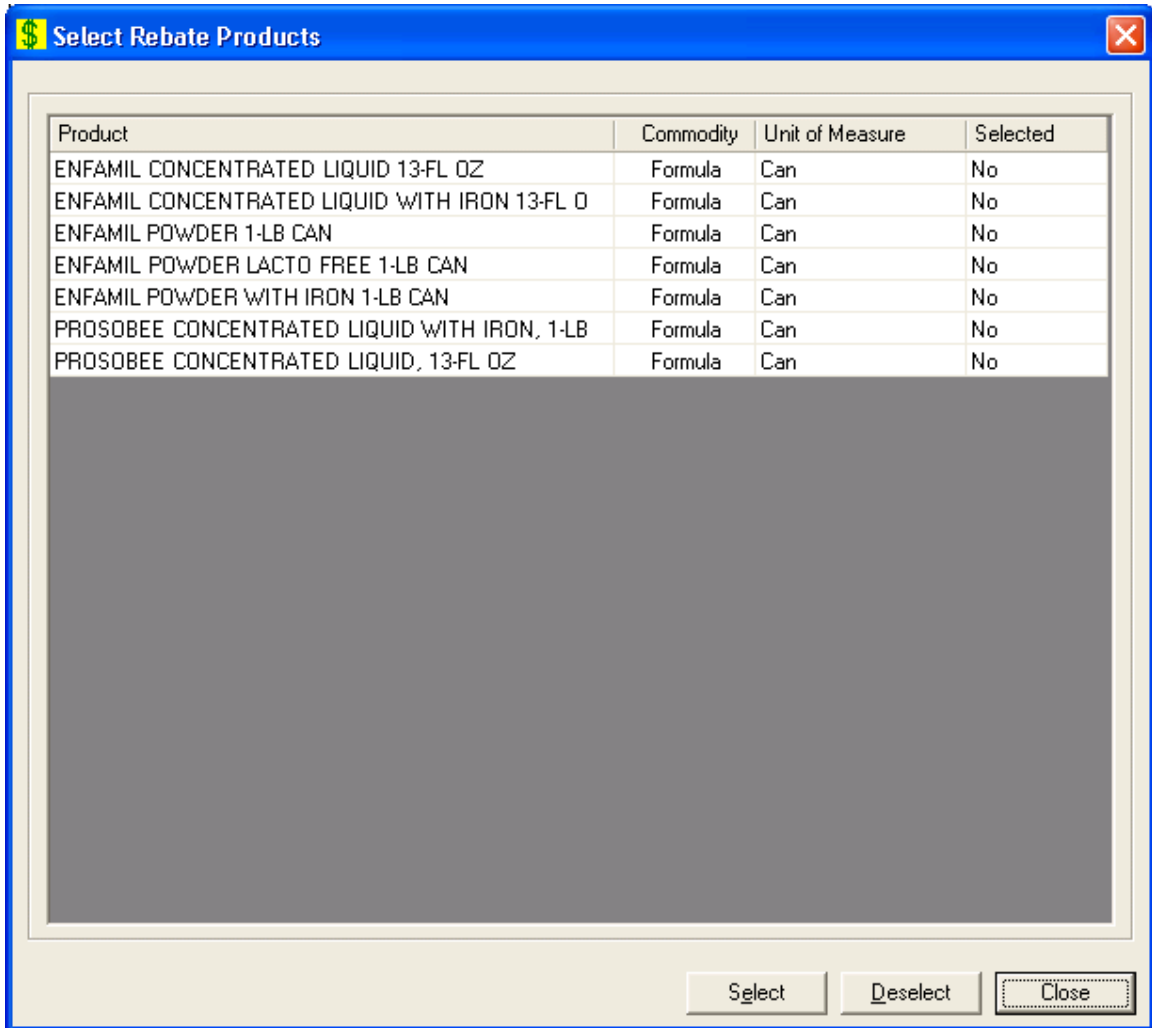


Figure 12 – Select Rebate Products Dialog

2.11.1 Controls

This section describes the behavior of the controls on the Select Rebate Products dialog.

2.11.1.1 Select Rebate Products Grid

This control allows the user to select products to include in the rebate agreement schedule. The control will be enabled when the Select Rebate Products dialog is enabled.

This is a single selection read-only grid. The columns are sizable. Both scroll bars are visible. The information on the grid will be filled with the supplier's products having the same commodity as the agreement and is initially presented in ascending order by product name. There is no option for resorting. It will have the following columns: Product, Commodity, Unit of Measure, and Selected. The grid will be refreshed after select/deselect operations.

2.11.1.1.1 Product Column

The column will be enabled when the grid is enabled. It is a read only field.

2.11.1.1.2 Commodity Column

The column will be enabled when the grid is enabled. It is a read only field.

2.11.1.1.3 Unit of Measure Column

The column will be enabled when the grid is enabled. It is a read only field.

2.11.1.1.4 Selected Column

The column will be enabled when the grid is enabled. It is a read only field.

2.11.1.2 *Select Button*

Upon selection of the Select button, the system will present the Rebate Item dialog. The control will be enabled when the Select Rebate Products dialog is enabled. It has a mnemonic.

2.11.1.3 *Deselect Button*

Upon selection of the Deselect button, the system will remove the product from the rebate agreement. The control will be enabled when the Select Rebate Products dialog is enabled. It has a mnemonic.

2.11.1.4 *Close Button*

This control allows the user to exit the Select Rebate Products dialog. The control will be enabled when the Select Rebate Products dialog is active. It does not have a mnemonic. It will be the cancel command for the dialog.

2.11.2 Edits

When the Select Button is selected:

- If no grid row is selected, the system will present a critical error message that states, "A selection is required in the Select Rebate Products List."

When the Deselect Button is selected:

- If no grid row is selected, the system will present a critical error message that states, "A selection is required in the Select Rebate Products List."

When the Deselect Button is selected:

- If the product has been invoiced, the system will present a critical error message that states, "The Product has been invoiced and cannot be removed."

2.11.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Select Rebate Products dialog.

2.11.3.1 Select

Upon selection of the Select button, the system will present the Rebate Item dialog to add the selected product if the product has selected "No."

The system will present the Rebate Item dialog to edit the selected product if the product is already selected "Yes."

2.11.3.2 Deselect

Upon selection of the Deselect button, the system will remove Rebate Item if the product has not been included in a rebate. Control will return to the Select Rebate Products dialog and the grid will be refreshed.

2.11.3.3 Close

Upon selection of the Close button, the system will dismiss the Select Rebate Products dialog and present the Rebate Agreement Dialog - Rebate Items Tab.

2.12 Rebate Item Dialog

The Rebate Item dialog is presented when the user selects the Edit button on the Rebate Agreement Dialog – Rebate Items Tab or selects a product on the Select Rebate Products dialog. It allows the user to define a rebate agreement item. It allows the user to identify the rebate amount and WIC food distribution items attributed to a supplier product within an agreement.

Note: Select one and only one item per product. Matching the same item to multiple products can produce unexpected results especially with redeemed dollars. It is possible to short-change the rebate dollars due when there is not a one for one relationship between supplier product and food distribution item. A food distribution item must be linked to a supplier product having the same product UPC code.

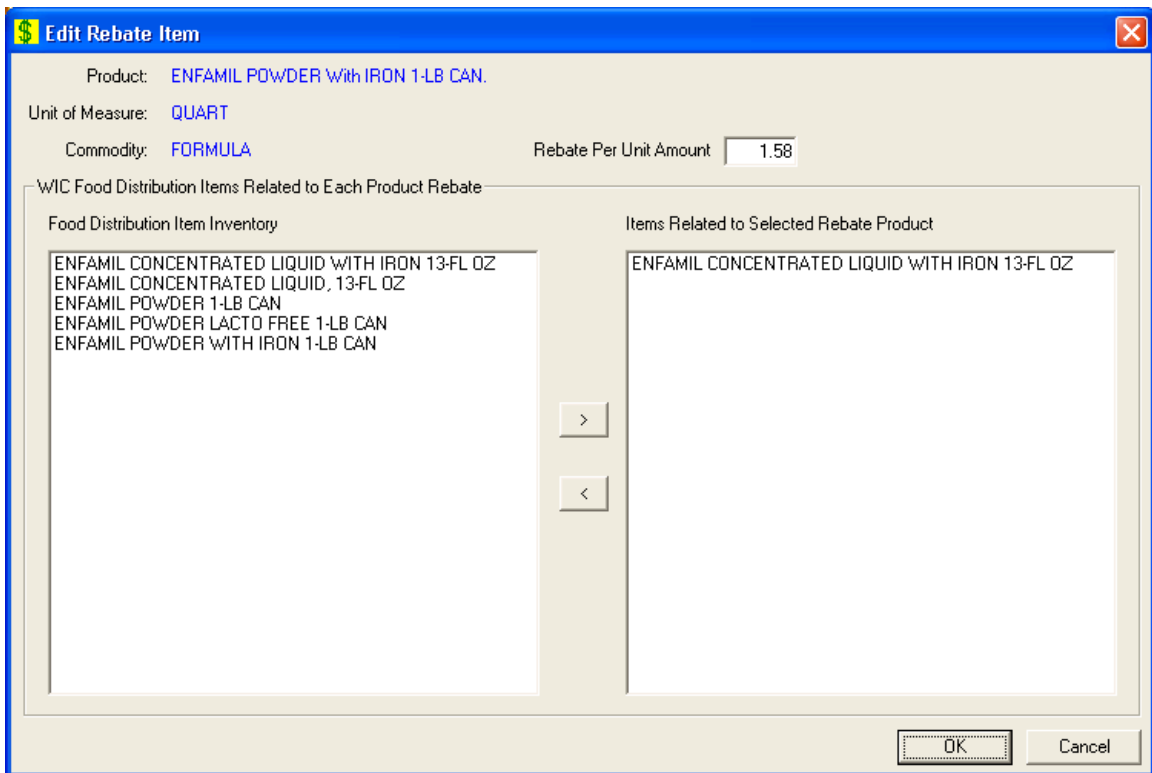


Figure 13 – Rebate Item Dialog

2.12.1 Controls

This section describes the behavior of the controls on the Rebate Item dialog.

2.12.1.1 Product Text Box

This control shows the supplier product description allowing the user to confirm the supplier product for the rebate item. The control is always disabled.

2.12.1.2 Unit of Measure Text Box

This control shows the supplier product unit of measure allowing the user to confirm the supplier product for the rebate item. The control is always disabled.

2.12.1.3 Commodity Text Box

This control shows the supplier product commodity allowing the user to confirm the supplier product for the rebate item. The control is always disabled.

2.12.1.4 Rebate Per Unit Amount Text Box

This control allows the user to record the rebate amount per unit for this rebate item. The control will be enabled when the Rebate Item dialog is enabled for add and edit. It will default to zero. The format is currency (#####.#####). The control will only accept entry of numeric digits, commas and one decimal. \$0.00 is a valid value that will be used for rebate adjustments.

2.12.1.5 WIC Food Distribution Items Select/De-Select Arrows

This control allows the user to attribute WIC Distribution items to the selected rebate product. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. The Arrows will add and remove entries in the Items Related to Selected Rebate Product. When the arrow pointing to the Items Related to Selected Product list is pressed, the system will attempt to add the item to the Related to Selected Product list. When the arrow pointing to the Distribution Item Inventory list is pressed, the system will remove the item from the Related to Selected Product list.

2.12.1.6 Food Distribution Item Inventory List Box

This control allows the user to view and select from an inventory of WIC food distribution items. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. This is a constant list. The distribution items are removed upon arrow clicks. It will be filled with all the food distribution items in the food distribution item table sorted in ascending alpha order.

2.12.1.7 Items Related to Selected Rebate Product List Box

This control allows the user to view WIC Distribution items attributed to the selected rebate product. The control will be enabled when the Rebate Agreement dialog is enabled for add and edit. It will be filled with all the food distribution items selected sorted in ascending alpha order.

Note: Select one and only one item per product. Matching the same item to multiple products will produce unexpected results especially with redeemed dollars.

2.12.1.8 OK Button

This control allows the user to save a rebate item. The control will be enabled when the Rebate Item dialog is enabled. Characteristics for the OK button are defined in *Consistencies*.

2.12.1.9 Cancel Button

This control allows the user to exit the Rebate Item dialog. The control will be enabled when the Rebate Item dialog is enabled for add and edit. Characteristics for the Cancel button are defined in *Consistencies*.

2.12.2 Edits

If no food distribution items are selected in the Items Related to Selected Rebate Product List, the system will present a critical error message that states, "A selection is required for the Items Related to Selected Rebate Product."

If more than food distribution item is selected, the system will present a critical error message that states, "Only one Item Related to Selected Rebate Product is allowed."

2.12.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Item dialog.

2.12.3.1 OK

Upon selection of the OK button, the system will save the rebate item then dismiss the Rebate Item dialog. Control will return to the Rebate Agreement Dialog - Rebate Items Tab or the Select Rebate Product dialog.

2.12.3.2 Cancel

Upon selection of the Cancel button, the system will dismiss the Rebate Item dialog and present the Rebate Agreement Dialog - Rebate Items Tab or the Select Rebate Product dialog.

2.13 Rebate Supplier Account Dialog

The Rebate Supplier Account dialog presents a list of all invoice, receipt and adjustment transaction information for a supplier. It allows the user to record a new account transaction and view invoices and account transactions and reprint invoices for this supplier.

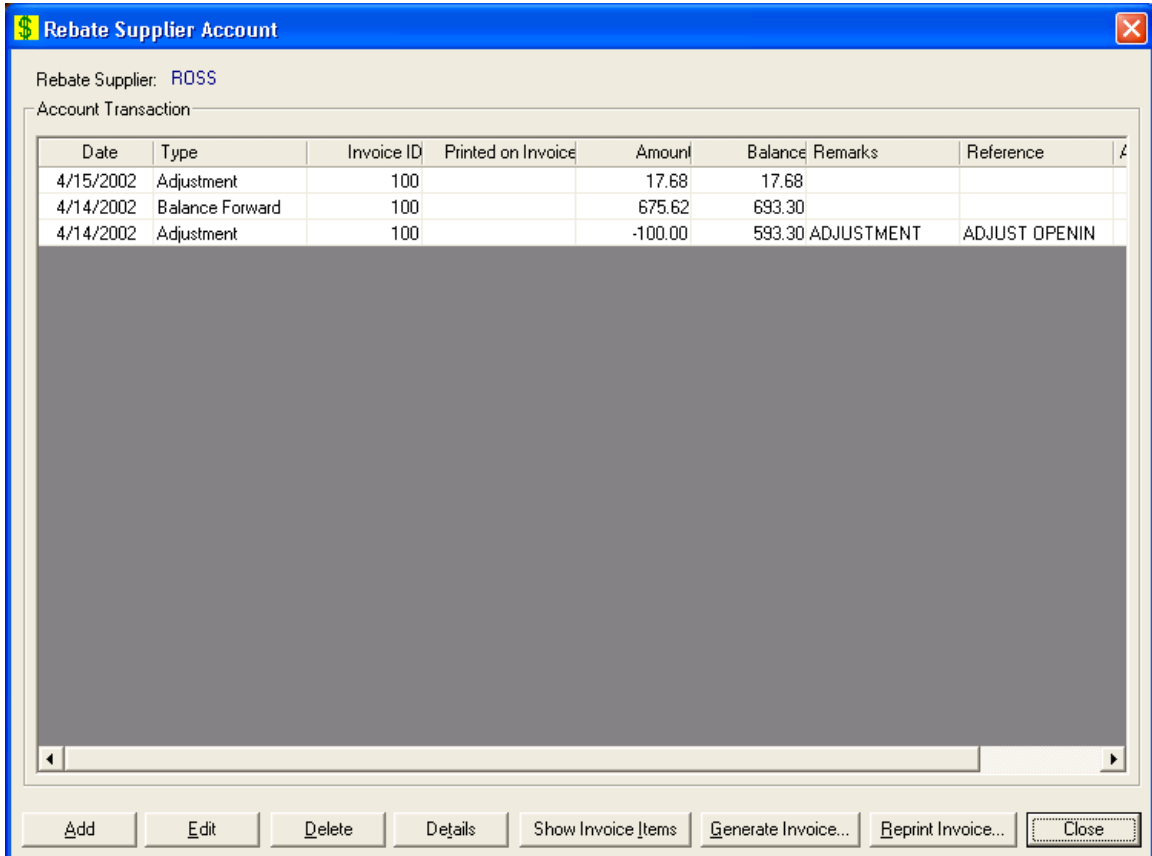


Figure 14 – Rebate Supplier Account Dialog

2.13.1 Controls

This section describes the behavior of the controls on the Rebate Supplier Account Dialog.

2.13.1.1 Rebate Supplier Text Box

This control allows the user to view the rebate supplier. The control will be view only.

2.13.1.2 Account Grid

This view only single select grid displays a list of the invoice account transactions. This is a single selection read-only grid. The columns are sizable. Both scroll bars are visible. The information on the grid is initially presented in ascending order by date. There is no option for resorting. It will have the following columns: Date, Type, Invoice ID, Printed on Invoice ID, Amount, Balance, Remarks, Reference, and Account Trans ID. The grid will be refreshed after new operations.

2.13.1.2.1 Date Column

The column will be enabled when the grid is enabled. It is a read only field.

2.13.1.2.2 Type Column

The column will be enabled when the grid is enabled. It is a read only field.

2.13.1.2.3 Invoice ID Column

The column will be enabled when the grid is enabled. It is a read only field.

2.13.1.2.4 Printed on Invoice ID Column

The column will be enabled when the grid is enabled. It is a read only field.

2.13.1.2.5 Amount Column

The column will be enabled when the grid is enabled. It is a read only field. The format is currency (###,###,###.##).

2.13.1.2.6 Balance Column

The column will be enabled when the grid is enabled. It is a read only field. The format is currency (###,###,###.##).

2.13.1.2.7 Remarks Column

The column will be enabled when the grid is enabled. It is a read only field.

2.13.1.2.8 Reference Column

The column will be enabled when the grid is enabled. It is a read only field.

2.13.1.2.9 Account Trans ID Column

The column will be enabled when the grid is enabled. It is a read only field.

2.13.1.3 Add Button

Upon selection of the Add button, the system will present the Account Transaction dialog. The control will be enabled when the Rebate Supplier Account dialog is enabled. It has a mnemonic.

2.13.1.4 Edit Button

Upon selection of the Edit button, the system will present the Account Transaction dialog. The control will be enabled when the Rebate Supplier Account dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic.

2.13.1.5 Delete Button

Upon selection of the Delete button, the system will prompt the user to confirm the delete operation for the selected grid item. The control will be enabled when the Rebate Supplier Account dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic.

2.13.1.6 Details Button

Upon selection of the Details button, the system will present the Account Transaction dialog to view the selected item. The control will be enabled when the Rebate Supplier Account dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic.

2.13.1.7 Show Invoice Items Button

Upon selection of the Show Invoice Items button, the system will present the Invoice Item Detail dialog. The control will be enabled when the Rebate Supplier Account dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic.

2.13.1.8 Generate Invoice Button

Upon selection of the Generate Invoice button, the system will present a print dialog to generate and print an invoice. The control will be enabled when the Rebate Supplier Account dialog is enabled. It has a mnemonic.

2.13.1.9 Reprint Invoice Button

Upon selection of the Reprint Invoice button, the system will present a print dialog to print an invoice for the selected grid item. The control will be enabled when the Rebate Supplier Account dialog is enabled. It is disabled if there are no entries in the list. It has a mnemonic.

2.13.1.10 Close Button

This control allows the user to exit the Rebate Supplier Account dialog. The control will be enabled when the Rebate Supplier Account dialog is active. It does not have a mnemonic. It will be the cancel command for the dialog.

2.13.2 Edits

When the Edit Button is selected:

- If no grid row is selected, the system will present a critical error message that states, “A selection is required in the Account Transaction list.”

When the Edit Button is selected:

- If the grid row selected has been printed on an invoice, the system will present a critical error message that states, “This Account Transaction has been invoiced and cannot be changed.”

When the Delete Button is selected:

- If no grid row is selected, the system will present a critical error message that states, “A selection is required in the Account Transaction list.”

When the Delete Button is selected:

- If the selected item is referenced by another record, such as printed on an invoice, the system will present a critical error message that states, “Unable to delete. This Account Transaction is associated with at least one record”.

When the Delete Button is selected:

- If the grid row selected has been printed on an invoice, the system will present a critical error message that states, “This Account Transaction has been invoiced and cannot be changed.”

When the Details Button is selected:

- If no grid row is selected, the system will present a critical error message that states, “A selection is required in the Account Transaction list.”

When the Show Invoice Items Button is selected:

- If no grid row is selected, the system will present a critical error message that states, “An invoice item must be selected to show invoice items.”

When the Show Invoice Items Button is selected:

- If the grid row selected is not an invoice item, the system will present a critical error message that states, “An invoice item must be selected to show invoice items.”

When the Reprint Invoice Button is selected:

- If no grid row is selected, the system will present a critical error message that states, “An invoice item must be selected to reprint an invoice.”

When the Reprint Invoice Button is selected:

- If the grid row selected is not an invoice item, the system will present a critical error message that states, “An invoice item must be selected to reprint an invoice.”

2.13.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Rebate Supplier Account Dialog.

2.13.3.1 Add

Upon selection of the Add button, the system will present the Account Transaction dialog.

2.13.3.2 Edit

Upon selection of the Edit button, the system will present the Account Transaction dialog.

2.13.3.3 Delete

Upon selection of the Delete button, the system will prompt the user to delete an account transaction. If the user logged in has permission to delete, the system will display a standard message with the text: “Are you sure you want to delete this Account Transaction?” The message box will have Yes and No buttons. Upon selection of the Yes button, the system will delete the selected Account Transaction and remove it from the grid. Upon selection of the No button, control will return to the Account Transaction List dialog.

2.13.3.4 Details

Upon selection of the Details button, the system will present the Account Transaction dialog to view the selected item.

2.13.3.5 Show Invoice Items Button

Upon selection of the Show Invoice Items button, the system will present the Invoice Item Detail dialog.

2.13.3.6 Generate Invoice

Upon selection of the Generate Invoice button, the system will present the Print Rebate Invoice dialog defined in [System Outputs Chapter 01 – System Outputs](#).

2.13.3.7 Reprint Invoice

Upon selection of the Reprint Invoice button, the system will present the Reprint Rebate Invoice dialog defined in [System Outputs Chapter 01 – System Outputs](#) for the selected invoice item.

2.13.3.8 Close

Upon selection of the Close button, the system will dismiss the Rebate Supplier Account dialog and present the Financial Management Rebate Suppliers View Window.

2.14 Invoice Item Detail Dialog

The Invoice Item Detail dialog presents a list of the product rebate line items for the selected invoice. It allows the user to view the products included on the invoice.

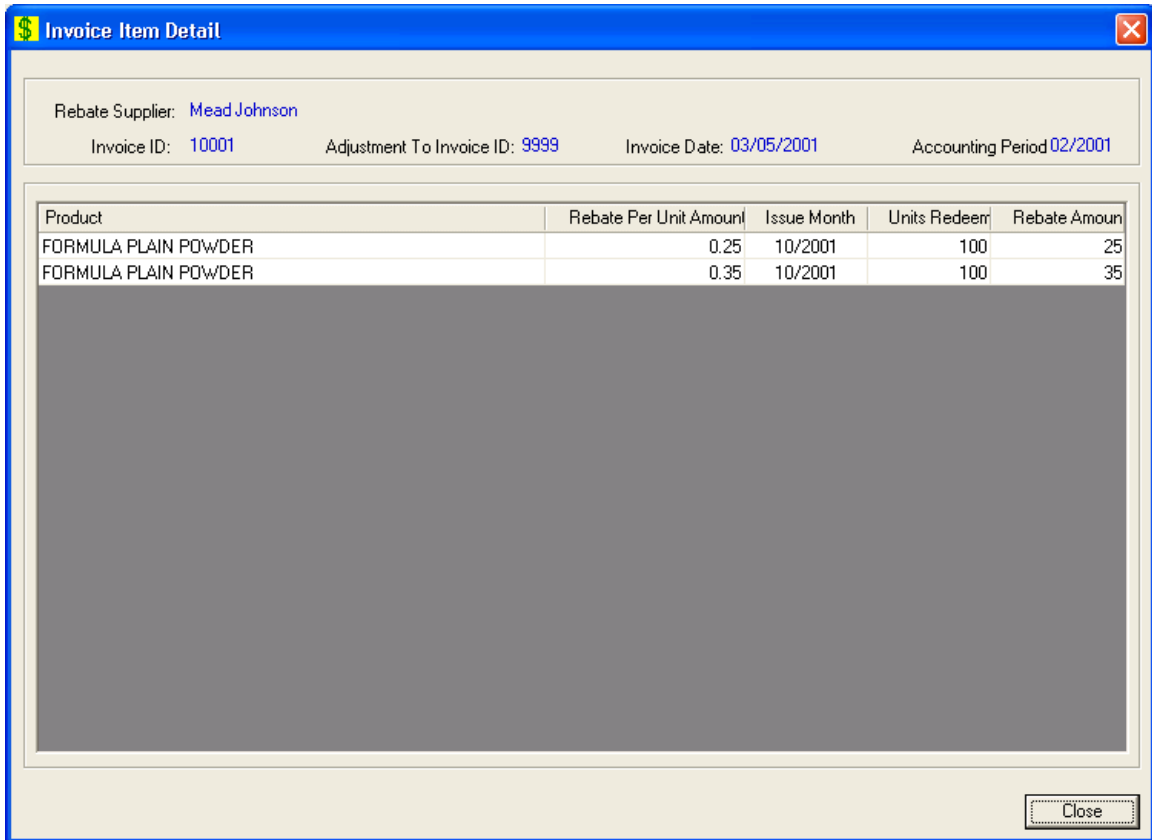


Figure 15 – Invoice Item Detail Dialog

2.14.1 Controls

This section describes the behavior of the controls on the Invoice Item Detail dialog.

2.14.1.1 Rebate Supplier Text Box

This control allows the user to view the rebate supplier. The control will be view only.

2.14.1.2 Invoice ID Text Box

This control allows the user to view the invoice ID. The control will be view only.

2.14.1.3 Adjustment to Invoice ID Text Box

This control allows the user to view the adjustment to invoice ID. The control will be view only.

2.14.1.4 Invoice Date Text Box

This control allows the user to view the invoice date. The control will be view only.

2.14.1.5 Accounting Period Text Box

This control allows the user to view the invoiced accounting period for redemptions. The control will be view only.

2.14.1.6 Invoice Items Grid

This view only single select grid displays a list of the invoice items. This is a single selection read-only grid. The columns are sizable. Both scroll bars are visible. The information on the grid is initially presented in ascending order by Product and Issue Month. There is no option for resorting. It will have the following columns: Product, Rebate Per Unit Amount, Issue Month, Units Redeemed, and Rebate Amount.

2.14.1.6.1 Product Column

The column will be enabled when the grid is enabled. It is a read only field.

2.14.1.6.2 Rebate Per Unit Amount Column

The column will be enabled when the grid is enabled. It is a read only field. The format is currency (#####.#####).

2.14.1.6.3 Issue Month Column

The column will be enabled when the grid is enabled. It is a read only field. The format will be MM/CCYY

2.14.1.6.4 Units Redeemed Column

The column will be enabled when the grid is enabled. It is a read only field. The format is number (###,###,###,###).

2.14.1.6.5 Rebate Amount Column

The column will be enabled when the grid is enabled. It is a read only field. The format is currency (###,###,###.##).

2.14.1.7 Close Button

This control allows the user to exit the Invoice Item Detail dialog. The control will be enabled when the Invoice Item Detail dialog is active. It does not have a mnemonic. It will be the cancel command for the dialog.

2.14.2 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Invoice Item Detail dialog.

2.14.2.1 Close

Upon selection of the Close button, the system will dismiss the Invoice Item Detail dialog and present the Rebate Supplier Account dialog.

2.15 Account Transaction Dialog

The Account Transaction dialog allows the user to add a new account transaction. It is presented when the user selects the Add or Edit button on the Rebate Supplier Account dialog.

The screenshot shows a dialog box titled "Edit Account Transaction" with a blue border and a yellow dollar sign icon. The dialog contains the following fields and values:

- Account Transaction ID: 11111
- Date: 03/01/2001
- Type: Payment (dropdown menu)
- Invoice ID: 428
- Amount: -377,838.36
- Reference: 9875
- Remarks: Receipt of payment for invoice 428 on February 1,2001 supplier check #9875.

At the bottom right of the dialog are "OK" and "Cancel" buttons.

Figure 16 – Account Transaction Dialog

2.15.1 Controls

This section describes the behavior of the controls on the Account Transaction dialog.

2.15.1.1 Account Transaction ID Text Box

This control shows the unique account transaction ID generated by the system when new transaction is added from the Supplier Account dialog. The control is always disabled.

2.15.1.2 Date Text Box

This control allows the user to specify the account transaction date. The control will be enabled when the Account Transaction dialog is enabled. It is disabled for view. It is disabled if the transaction has been included in an invoice. It will default to blank. The masked date control will only accept entry of numeric digits. The mask on the control will be “MM/DD/CCYY” to accept a date with a four digit year.

2.15.1.3 Type Dropdown List

This control allows the user to select the type. The control will be enabled when the Account Transaction dialog is enabled for add and edit. It is disabled for edit and view. It will default to blank. It will be filled with the reference dictionary lookup values for Payment, Adjustment and Balance Forward the REBATEACCTTRANS category.

2.15.1.4 Invoice ID Text Box

This control allows the user to enter the Invoice ID to which the transaction applies. A payment is recorded for a specific invoice invoiced amount. An adjustment is recorded against a specific invoice. Balance Forward is an opening balance and does not apply to any invoice. The control will be enabled when the Account Transaction dialog is enabled for add and edit. It is disabled for view. It will default to blank. The control will only accept entry of numeric digits.

2.15.1.5 Amount Text Box

This control allows the user to enter the transaction amount. The control will be enabled when the Account Transaction dialog is enabled for add and edit. It is disabled for view. It will default to zero. The format is currency (###,###,###.##). The control will only accept entry of numeric digits, commas and decimals with a place value of two. It will default to zero.

Positive entries are amounts owed to the state and negative entries are reductions in the amounts owed to the state. If the transaction is an invoice (A/R) the amount will be stored as positive. If the transaction is a payment remittance (Revenue/Cash) the amount will be stored as negative. If the transaction is an adjustment, the amount will be stored appropriately as positive or negative. Note: An invoice can result in amounts owed to the state or amounts over billed/adjusted to the supplier.

2.15.1.6 Reference Text Box

This control allows the user to enter the Supplier Check Number. The control will be enabled when the Account Transaction dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters including both upper and lower case:

1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.15.1.7 Remarks Text Box

This control allows the user to enter the remarks and comments. The control will be enabled when the Account Transaction dialog is enabled for add and edit. It is disabled for view. It will default to blank. This control will only accept entry of the following characters including both upper and lower case:

1234567890ABCDEFGHIJKLMN0PQRSTUVWXYZ ,.'-/#&

2.15.1.8 OK Button

This control allows the user to save the transaction. The control will be enabled when the Account Transaction dialog is enabled. Characteristics for the OK button are defined in *Consistencies*.

2.15.1.9 Cancel Button

This control allows the user to exit the Account Transaction dialog. The control will be enabled when the Account Transaction dialog is enabled for add or edit. Characteristics for the Cancel button are defined in *Consistencies*.

2.15.1.10 Close Button

This control allows the user to exit the Account Transaction dialog. The control will be enabled when the Account Transaction dialog is enabled for view. Characteristics for the Close button are defined in *Consistencies*.

2.15.2 Edits

If the date is missing, the system will present a critical error message that states, "An entry is required for the {control}."

If the user types an invalid date the system will present a critical error message that states, "Invalid date entered."

If the user types a date greater than today, the system will present a critical error message that states, "Date must be equal to or less than today's date."

If a type is not selected, the system will present a critical error message that states, "A selection is required in the Type."

If the type selected is balance forward and a balance forward transaction exists for this supplier, the system will present a critical error message that states, "Type Balance Forward is invalid if a Balance Forward or Invoices exist for this account."

If the type selected is balance forward and an invoice exists for this supplier, the system will present a critical error message that states, "Type Balance Forward is invalid if a Balance Forward or Invoices exist for this account."

If the Invoice ID control is not valued or is valued with only with spaces and the Type is not Balance Forward, the system will present a critical error message that states, "Invalid Invoice ID."

If this control is not valued or is valued only with spaces and the Type is not Balance Forward, the system will present a critical error message that states, "An entry is required for the {control}."

If this control is valued and the Type is Balance Forward, the system will present a critical error message that states, "Invoice ID is not allowed on Balance Forward."

If the Amount control is not valued, the system will present a critical error message that states, “Invalid Amount.”

2.15.3 Processing

This section describes the processes (navigation) that take place as a result of the actions taken on the Account Transaction dialog.

2.15.3.1 OK

Upon selection of the OK button, the system will save the product and dismiss the Account Transaction dialog. Control will return to the Rebate Supplier Account dialog, and the grid will be refreshed.

2.15.3.2 Cancel

Upon selection of the Cancel button, the system will dismiss the Account Transaction dialog and present the Rebate Supplier Account dialog.

2.15.3.3 Close

Upon selection of the Close button, the system will dismiss the Account Transaction dialog and present the Rebate Supplier Account dialog.

2.15.4 Data Map

The Data Map defines the values saved for all controls on the Panel. If a business rule exists that changes the functionality or edit of a control it is also indicated here.

Control Label	Entity	Attribute	Business Rule Applicable
	RebateAccountTransaction	ACCTTRANID = Generated ID	
	RebateAccountTransaction	SUPPLIERID = Selected Supplier	
Date	RebateAccountTransaction	TRANDT	
Type Dropdown List	RebateAccountTransaction	TRANYPECD = Selected Transaction Type Code (Static values for REBATEACCTTRANS Ref Category)	

Control Label	Entity	Attribute	Business Rule Applicable
Invoice ID	RebateAccountTransaction	INVOICEID	
Amount	RebateAccountTransaction	TRANAMT	
Reference	RebateAccountTransaction	TRANREFERENCE	
Remarks	RebateAccountTransaction	REMARKS	