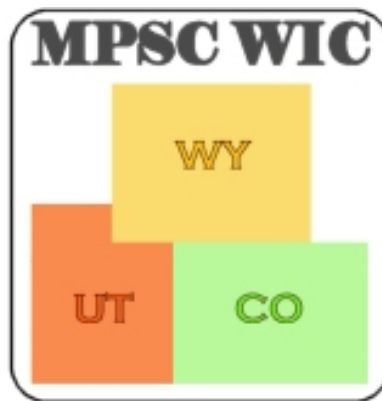

**Mountain Plains States Consortium
WIC System Project**

**DETAILED FUNCTIONAL DESIGN DOCUMENT
SYSTEM ADMINISTRATION REPORTS**

Presented to:



Revision Date: January 7, 2011

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Document Revisions

Revision Date	Updated By	Requested By	Description of Revision

Table of Contents

1	Introduction	4
2	Code Table Report.....	5
3	Farmers' Market Reports.....	7
3.1	FMNP Check Activity Report.....	7
3.2	FMNP Not Scheduled Report	9
3.3	FMNP Refusal Report	11
3.4	FMNP Check Redemption Report.....	13
3.5	FMNP Distributed Check Report	14
3.6	Estimated Eligible Participants for FMNP Report	16

1 Introduction

This reports DFDD contains the reports related to the System Administration functional area. The following set of reports represents existing reports from the transfer system as well as new reports requested during the MPSC project's design phase.

2 Code Table Report

Description	The Code Table Report lists all values in the code tables. This report is generally requested by the System Administrator as needed to verify code table values.
Parameters	None
Record Selection	All active code types and active codes.
Print Columns	Code Type Short Description Assigned Code Code Long Description Code Display Sequence Number Code Status Code Last Update Code Modified By
Sort Order	Code Type Short Description, Code Display Sequence Number
Total / Count Columns	None
State Totals	No
Primary Group (page break)	None
Additional Group By	None

Data Effective: 3/1/2007

Code Table Report
February 2007

Print Date: 3/8/2007

Code Type Short Description	Assigned Code	Code Long Description	Code Display Sequence Number	Code Status	Code Last Update	Code Modified By
BreastPumpRsnCD	PI	Premature infant unable to nurse	1	A	7/5/2006 13:38	user1
BreastPumpRsnCD	SICK	Infant/mother too sick to nurse	2	A	7/5/2006 13:38	user1
BreastPumpRsnCD	WORK	Going back to school or work	3	A	7/5/2006 13:38	user1
BreastPumpRsnCD	FP	Cleft lip/palate or feeding problems	4	A	7/5/2006 13:38	user1
BreastPumpRsnCD	Med	Medication that is contraindicated	5	A	7/5/2006 13:38	user1
BreastPumpRsnCD	MULT	Multiples	6	A	7/5/2006 13:38	user1
BreastPumpRsnCD	OTHR	Other	7	A	7/5/2006 13:38	user1
Income Period	B	Bi-weekly	1	A	7/5/2006 13:38	user1
Income Period	S	Semi-monthly	2	A	7/5/2006 13:38	user1
Income Period	A	Annual	3	A	7/5/2006 13:38	user1
Income Period	W	Weekly	4	A	7/5/2006 13:38	user1
Income Period	M	Monthly	5	A	7/5/2006 13:38	user1
Job Title	A	State SA	7	A	7/5/2006 13:38	user1
Job Title	B	LA SA	8	A	7/5/2006 13:38	user1
Job Title	C	Support Staff	9	A	7/5/2006 13:38	user1
Job Title	D	Scheduler	10	A	7/5/2006 13:38	user1
Job Title	E	CPA	11	A	7/5/2006 13:38	user1
Job Title	F	Non CPA	12	A	7/5/2006 13:38	user1
Job Title	G	State Support	13	A	7/5/2006 13:38	user1
Peer Group Store Type	GROC	Grocery	1	A	7/5/2006 13:38	user1
Peer Group Store Type	SPEC	Special	2	A	7/5/2006 13:38	user1
Peer Group Store Type	UNKN	Unknown	3	A	7/5/2006 13:38	user1

A

3 Farmers' Market Reports

This is for FI states only that are participating in the Farmer's Market Nutritional Program.

3.1 FMNP Check Activity Report

Description	Provide number and value of checks distributed, voided, lost/stolen or not distributed. the percent difference between issued and redeemed, and number of checks voided. Would look at this information by Local Agency.
Parameters	Local Agency
Record Selection / Filtering / Calculations	Select all FMNP checks along with the dollar amount and status of each check (distributed, not distributed, voided, lost/stolen).
Print Columns	Agency, # Checks Issued, \$ Amount Issued, # Checks Voided, # Lost/Stolen, Not Distributed columns: Starting Check #, Ending Check #, # of Checks, # of Books.
Sort Order	Local Agency
Total / Count Columns	Local Agency
State Totals	Yes
Primary Group (page break)	Local Agency
Additional Group By	

Developer Notes

FMNP checks issued = count of FMCheckBookDetail.CheckNr associated with a participant.

Amount issued = Count issued *
FMGrowingSeason.PricePerCheckAmt

FMNP checks voided = count of FMCheckBookDetail.VoidIn set to "Yes"

FMNP checks lost/stolen = count of
FMCheckBookDetail.LostStolenIn set to "Yes"

Not distributed: Starting check # =
FMAgencyGrowingSeasonDetail.StartingCouponNr

Not distributed: Ending check # =
FMAgencyGrowingSeasonDetail.EndingCouponNr

Not distributed # of checks =
FMAgencyGrowingSeasonDetail.EndingCouponNr minus
FMAgencyGrowingSeasonDetail.StartingCouponNr

Allow for multiple ranges of not distributed checks.

Not distributed: # of books = count of
FMAgencyGrowingSeasonHeader .ShippedBooksNr not associated
with a participant

FMNP Check Activity Report

Print Date: 07/18/2008

State Totals	# Checks Issued	\$ Amount Issued	# Checks Voided	# Checks Lost/Stolen	Not Distributed			
					Starting Check #	Ending Check #	# of Checks	# of Books
	2,176,422	\$7,366,798.00	1,129	2,012			289,334	43,220

Local Agency	# Checks Issued	\$ Amount Issued	# Checks Voided	# Checks Lost/Stolen	Not Distributed			
					Starting Check #	Ending Check #	# of Checks	# of Books
1 LocalAgencyNameOne	71,414	\$142,828.00	319	129			14,280	1,020
					118215	118228	14	1
					152109	152122	14	1
					154055	154124	70	5
					154167	167200	13,034	931
					178191	178204	14	1
					179969	179982	14	1
					184519	185638	1,120	80

3.2 FMNP Not Scheduled Report

Description List of all participants flagged as FMNP-Eligible that do not have an appointment scheduled so that these participants can be called and scheduled to come in for their checks.

Parameters LA / Clinic

Record Selection / Filtering / Calculations All active FMNP-eligible participants that do not have an appointment scheduled.
This report will exclude investigation family related data.

Print Columns Agency header, Clinic header, Endorser Name, Participant Name, Family ID, Home Phone, Alternate Phone

Sort Order Local Agency, Clinic, Alphabetic by Endorser Name

Total / Count Columns	Endorser Name (e.g. total people)
State Totals	Yes
Primary Group (page break)	Local Agency, Clinic
Additional Group By Developer Notes	<p>N/A</p> <p>Data is for the current growing season and contains any non terminated participant who is eligible for Farmers' Market that has not already received or declined checks and does not have an appointment scheduled during the remainder of the growing season.</p> <p>FMNP eligible = Participant.FMEligibleIN set to "Yes"</p> <p>Active = WIC Status = Active</p> <p>Appointment scheduled = Appointment.StartTime</p> <p>Received = participant has a FMCheckBook.FirstCheckNr for the current growing season</p> <p>Declined = FMCheckBook.DeclinedIn</p> <p>Growing Season = FMGrowingSeason.SeasonStartDate through FMGrowingSeason.SeasonEndDt</p> <p>Display Endorser as FamilyMember.FirstName + FamilyMember.MiddleName + FamilyMember.LastName + FamilyMember.LastNameSuffix when FamilyMember.ParentGuardianIn = "Y"</p> <p>Display Participant Name as FamilyMember.FirstName + FamilyMember.MiddleName + FamilyMember.LastName + FamilyMember.LastNameSuffix.</p> <p>Family ID = BenefitFamily.FFFamilyID</p> <p>Home Phone = BenefitFamily.HomePhoneAreaCd + BenefitFamily.HomePhoneNr, Display as (999) 999-9999</p> <p>Note: If BenefitFamily.DoNotCallIn = Yes, then display "Do Not Call" instead of the phone number.</p> <p>Alternate Phone = BenefitFamily.AltPhoneAreaCd + BenefitFamily.AltPhoneNr, Display as (999) 999-9999</p>

FMNP Not Scheduled Report

Print Date: 07/15/2008

State Totals					Totals
					322

Local Agency/Clinic	Endorser Name	Participant Name	Family ID	Home Phone	Alternate Phone
10 LocalAgencyOne					Local Agency Total: 11
1 ClinicOne					Clinic Total: 9
	Abarca, Kassandra	Abarca, Daniel	44245	(515) 288-3799	
	Abdalla, Elham	Farag, Ezzeldin	37925	(515) 279-2726	
		Abdalla, Elham	37925	(515) 279-2726	
	Abdallah, Sajma	Abdallah, Firdous	817	Do Not Call	
		Abdallah, Amar	817	Do Not Call	
	Aboytes, Elvira	Aboytes, Alessandro	20143	(515) 270-1703	
	Acosta, Juana	Torres, Michelle	41219	(515) 953-6286	(515) 779-7057
		Torres-Acosta, Daisy	41219	(515) 953-6286	(515) 779-7057
	Acuil, Ayen	Agoth, Agoth	11050		
		Agoth, Anok	11050		
	Acuoth, Mary	Acuoth, Mary	29980	(515) 263-2682	
2 ClinicTwo					Clinic Total: 2
	Agoik, Rayana	Achwiel, Arjlana	51518	(515) 727-2144	
	Aguayo, Maria	Agusyo, Giovanni	44257	(515) 288-8600	

3.3 FMNP Refusal Report

Description Provide number and percent of FMNP eligible WIC participants who decline FMNP benefits by reason

Parameters Local Agency

Record Selection / Filtering / Calculations All FMNP-eligible participants including declined reason code.
This report will exclude investigation family related data.

Print Columns Local Agency, Clinic, Declined Reason, # Declined, % Declined
% Declined = # Declined / Total FMNP eligible * 100

Sort Order Local Agency, Declined Reason

Total / Count Columns Summary by Local Agency

State Totals Yes

Primary Group (page break) Local Agency

Additional Group By Developer Notes Declined Reason
 Data is for the current growing season. It includes any participant who has declined participation in the Farmers' Market program.
Note: The current growing season is assumed.
 FMNP eligible = Participant.FMEligibleIN set to "Yes"
 Declined = FMCheckBook.DeclinedIn set to "Yes"
 Growing Season = FMGrowingSeason.SeasonStartDate through FMGrowingSeason.SeasonEndDt

FMNP Refusal Report 2006			
			Print Date: 07/14/2008
State Totals	Declined Reason	# Declined	% Declined
	Do not want	788	2.16%
	Don't eat fruits and vegetables	27	0.17%
	Don't like the location of market	44	0.36%
	Family receiving other FM checks	27	0.28%
	Hours of market	44	0.26%
	Inconvenient	52	0.29%
	No transportation	19	0.15%
	Growown, wouldn't use more	58	0.46%
	Don't knowhowto use fruits and vegetables	1	0.01%
	Poor selection in past	4	0.02%
	Total State:	1064	1.31%
Local Agency	Declined Reason	# Declined	% Declined
1 LocalAgencyOneName	Do not want	211	2.16%
	Don't eat fruits and vegetables	14	0.17%
	Don't like the location of market	19	0.36%
	Family receiving other FM checks	5	0.26%
	Hours of market	30	0.26%
	Inconvenient	22	0.29%
	No transportation	19	0.15%
	Growown, wouldn't use more	33	0.46%
	Don't knowhowto use fruits and vegetables	0	0.00%
	Poor selection in past	4	0.02%
	Total Agency:	357	1.31%

Page 1 of 1

Rev: 02/25/2008

3.4 FMNP Check Redemption Report

Description	Provide number and value of redeemed by vendor (number only). This is a cumulative report for the growing season.
Parameters	Growing Season
Record Selection / Filtering / Calculations	All FMNP checks redeemed along with the vendor ID.
Print Columns	Vendor ID, #Checks Redeemed, Total Redemption Amount
Sort Order	Vendor ID
Total / Count Columns	No
State Totals	Yes
Primary Group (page break)	Vendor ID
Additional Group By Developer Notes	N/A Data is for the current growing season based on the check book detail. Vendor ID = FMCheckbookDetail.FMVendorID # Checks Redeemed = Count of FMNP checks with FMCheckBookDetail.RedemptionDt for a specific Vendor Total Amount Redeemed = Sum of FMCheckBookDetail.RedemptionAm.

FMNP Check Redemption Report
2006

Print Date: 07/14/2006

State Totals	# Checks Redeemed	Total Amount Redeemed
	8,935	\$44,675.00
Vendor ID	# Checks Redeemed	Total Amount Redeemed
01234	1,234	\$6,170.00
02234	225	\$1,125.00
10201	3,967	\$19,935.00
12731	2,210	\$11,050.00
28567	37	\$185.00
28568	276	\$1,380.00
30543	966	\$4,830.00

Page 1 of 1

Rev: 02/25/2006

3.5 FMNP Distributed Check Report

Description	This report is a list of Participants and the check range they received by Agency. This is a cumulative report by fiscal year.
Parameters	Agency
Record Selection / Filtering / Calculations	All FMNP-eligible participants who received FMNP checks and the check numbers received. Participants should be listed regardless of WIC Status.
Print Columns	Agency, Clinic, Person ID, Participant Name, Starting Check#, Ending Check #.
Sort Order	Local Agency, Check Range
Total / Count Columns	Total Number of Participants by Local Agency and State

State Totals Yes

**Primary Group
(page break)** Local Agency

**Additional
Group By** N/A

**Developer
Notes**

Data is for the current growing season based on the information in the check book table.

Note: The current Growing Season is assumed.

FMNP eligible = Participant.FMEligibleIN set to "Yes"

Received = participant has a FMCheckBook.FirstCheckNr for the current growing season

Growing Season = FMGrowingSeason.SeasonStartDate through FMGrowingSeason.SeasonEndDt

Person ID = FamilyMember.FFMemberID

Display Participant Name as FamilyMember.FirstName + FamilyMember.MiddleName + FamilyMember.LastName + FamilyMember.LastNameSuffix.

Starting Check # = FMCheckBook.FirstCheckNr

Ending Check # = FMCheckBook.LastCheckNr

FMNP Distributed Check Report					Print Date: 04/25/2007
2006					
State Totals		Participants Issued Checks			
		123,456			
Local Agency	Person ID	Participant Name	Starting Check #	Ending Check #	
31 Broadlawns WIC Office, River Plaza					Participants Issued Checks: 7
	1133111	Dartril Tapp	100001	100014	
	215215	Cecilia Martinez	100015	100028	
	654654	Kyle B. Higgins	100029	100042	
	7894856	Thelma Amaya	100043	100056	
	741741	Nathan Sawyer	100057	100070	
	358745	Nona Lee	100071	100084	
	4158745	Valerie Reed	100085	100098	

Page 1 of 1

Rev: 04/11/2007

3.6 Estimated Eligible Participants for FMNP Report

Description Report is run prior to the growing season to determine which participant categories can be served with the funds received. It can be run again to assist in preparing the State Plan for the next year to request funds. Report should list number of participants eligible and number of participants actually served.

Parameters County

Record Selection / Filtering / Calculations All FMNP-eligible participants regardless of status. Only report infants that are 6 months and older at the time the report is ran. This is based off of active participants. Print report for the most recent Farmers Market Growing Season.

Print Columns County, Local Agency, Clinic, Pregnant Eligible, Pregnant Served, Breastfeeding Eligible, Breastfeeding Served, Not-Breastfeeding Eligible, Not-Breastfeeding Served, Infant Eligible, Infant Served, Child Eligible, Child Served, Total Participants Eligible, Total Participants Served

Sort Order	County, Local Agency, Clinic
Total / Count Columns	County, Local Agency
State Totals	Yes
Primary Group (page break)	County
Additional Group By Developer Notes	<p>Local Agency</p> <p>Data is for the current growing season. Totals for spring report are based only on whether they are eligible to participate. Totals for the end of season report are based on those that actually received benefits.</p> <ul style="list-style-type: none">• The current Growing Season is assumed.• Participants that declined are not counted as served. <p>FMNP eligible = Participant.FMEligibleIN set to "Yes"</p> <p>Served = participant has a FMCheckBook.FirstCheckNr for the current growing season</p>

FMNP Estimated Eligible Participants Report

Print Date: 04/25/2007

State Totals	Pregnant		Breastfeeding		Not Breastfeeding		Child		Infant		Total Participants	
	Eligible	Served	Eligible	Served	Eligible	Served	Eligible	Served	Eligible	Served	Eligible	Served
	45,123	40,002	32,123	28,990	13,820	11,100	66,778	51,090	63,123	58,667	211,067	189,849

County	Pregnant		Breastfeeding		Not Breastfeeding		Child		Infant		Total Participants	
Local Agency/Clinic	Eligible	Served	Eligible	Served	Eligible	Served	Eligible	Served	Eligible	Served	Eligible	Served
CountyNameOne	1,353	900	935	643	488	369	2,189	1,874	1,601	1,420	6,566	5,266
1 LocalAgencyNameOne	608	361	476	233	211	170	867	684	600	528	2,762	1,976
10 LA1 ClinicNameOne	310	160	266	100	123	105	489	399	344	311	1,532	1,075
11 LA1 ClinicNameTwo	298	201	210	133	88	65	378	285	256	217	1,230	901
5 LocalAgencyNameTwo	745	599	459	410	277	199	1,322	1,190	1,001	892	3,804	3,290
1 LA6 ClinicNameOne	745	599	459	410	277	199	1,322	1,190	1,001	892	3,804	3,290