Mountain Plains States Consortium
WIC System Project

DETAILED FUNCTIONAL DESIGN DOCUMENT

FN 1 FINANCIAL SCREENS

Presented to:

Revision Date: January 7, 2011

Prepared by

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CO Contract #WIC0601052
CIBER Project #CODPH00201

Document Revisions

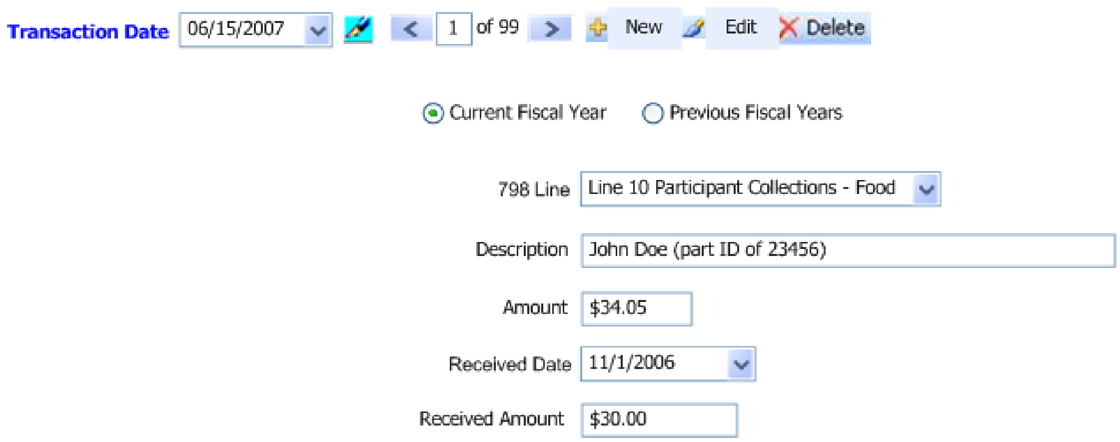
Revision Date	Updated By	Requested By	Description of Revision

Table of Contents

1 798 Income Tracking

This screen is used to track various income transactions reported on the 798. It allows the user to stipulate which line that the income should impact on the 798. This screen is used for the USDA funding (lines 29A and 29B) including positive or negative adjustments. The other 798 lines are the miscellaneous transactions that may occur and need to be reported (lines 8, 10, 11, 22, 24 and 25).

> Finance > 798 Income Tracking



<table>
<tr><th>Control</th><th colspan="2">Description</th></tr>
<tr><td rowspan="4">Transaction Date</td><td colspan="2">This is the record selector for the tracking income records. It contains a date that controls which fiscal year 798 the record impacts. The drop-down and spin control allow selection of income tracking records.</td></tr>
<tr><td>Type</td><td>Record Selector (Date)</td></tr>
<tr><td>Contents</td><td>Dates</td></tr>
<tr><td>DB Column</td><td>798IncomeTracking.TransactionDt</td></tr>
<tr><td rowspan="3">New</td><td colspan="2">The New command button is used to create an income tracking record.</td></tr>
<tr><td>Type</td><td>Command Button</td></tr>
<tr><td>Hot Key</td><td>Alt + N</td></tr>
<tr><td rowspan="3">Edit</td><td colspan="2">The Edit command button is used to update an income tracking record.</td></tr>
<tr><td>Type</td><td>Command Button</td></tr>
<tr><td>Hot Key</td><td>Alt + T</td></tr>
</table>

<table>
<tr><th>Control</th><th colspan="2">Description</th></tr>
<tr><td rowspan="3">Delete</td><td colspan="2">The Delete command button is used to delete an income tracking record.</td></tr>
<tr><td>Type</td><td>Command Button</td></tr>
<tr><td>Hot Key</td><td>Alt + D</td></tr>
<tr><td rowspan="4">Current Fiscal Year</td><td colspan="2">This controls the contents of the Transaction Date list box.</td></tr>
<tr><td>Type</td><td>Radio Button</td></tr>
<tr><td>Required</td><td>Yes, either Current Fiscal Year or Previous Fiscal Years</td></tr>
<tr><td>DB Column</td><td>Not Stored</td></tr>
<tr><td rowspan="4">Previous Fiscal Years</td><td colspan="2">This controls the contents of the Transaction Date list box.</td></tr>
<tr><td>Type</td><td>Radio Button</td></tr>
<tr><td>Required</td><td>Yes, either Current Fiscal Year or Previous Fiscal Years</td></tr>
<tr><td>DB Column</td><td>Not Stored</td></tr>
<tr><td rowspan="5">798 Line</td><td colspan="2">This contains the 798 income lines that this record can be reported on.</td></tr>
<tr><td>Type</td><td>List Box</td></tr>
<tr><td>Required</td><td>Yes</td></tr>
<tr><td>DB Column</td><td>798IncomeTracking.798LineCd</td></tr>
<tr><td>Code ID</td><td>798 Line
This code element is non-editable.
The installed values are:
Line 8 Program Income - Food
Line 10 Participant Collections - Food
Line 11 Other Credits - Food
Line 22 Program Income - NSA
Line 24 Participant Collections - NSA
Line 25 Other Credits – NSA
Line 29A Base – Food
Line 29B Base – NSA</td></tr>
</table>

<table>
<tr><th>Control</th><th colspan="4">Description</th></tr>
<tr><td rowspan="7">Description</td><td colspan="4">This is the description of the income tracking that is being recorded.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">Yes</td></tr>
<tr><td>Length</td><td colspan="3">50</td></tr>
<tr><td>Validation</td><td colspan="3">NA</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">798IncomeTracking.Description</td></tr>
<tr><td rowspan="7">Amount</td><td colspan="4">This is the amount of the income that is being recorded.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">Yes</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 11,2</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of $Z,ZZ9.99</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">798IncomeTracking.Amount</td></tr>
<tr><td rowspan="5">Received Date</td><td colspan="4">This is used for the 798 Line types of “Line 10” and “Line 24” and is the date that the payment or income was received. This gives this screen the ability to track potential income. Only when the Received Date and Received Amount are entered is it counted against the 798.</td></tr>
<tr><td>Type</td><td colspan="3">Date Picker</td></tr>
<tr><td>Required</td><td colspan="3">Yes, when the Received Amount is recorded</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">798IncomeTracking.ReceivedDt</td></tr>
<tr><td rowspan="7">Received Amount</td><td colspan="4">This is used for the 798 Line types of “Line 10” and “Line 24” and is the amount received.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">Yes, when the Received Date is recorded</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 11,2</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of $Z,ZZ9.99</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">798IncomeTracking.ReceivedAmount</td></tr>
</table>

<table>
<tr><th>Control</th><th colspan="4">Description</th></tr>
<tr><td rowspan="7"><Last Modified By User and Date></td><td colspan="4">In the lower right-hand corner, the user and the date of the last update of this income tracking record is displayed.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">No</td></tr>
<tr><td>Length</td><td colspan="3">NA</td></tr>
<tr><td>Validation</td><td colspan="3">Mask of ‘firstname lastname mm/dd/yyyy’</td></tr>
<tr><td>Display Only</td><td>Yes</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">798IncomeTracking.ModifyStfpID + 798IncomeTracking.ModifyDt</td></tr>
</table>

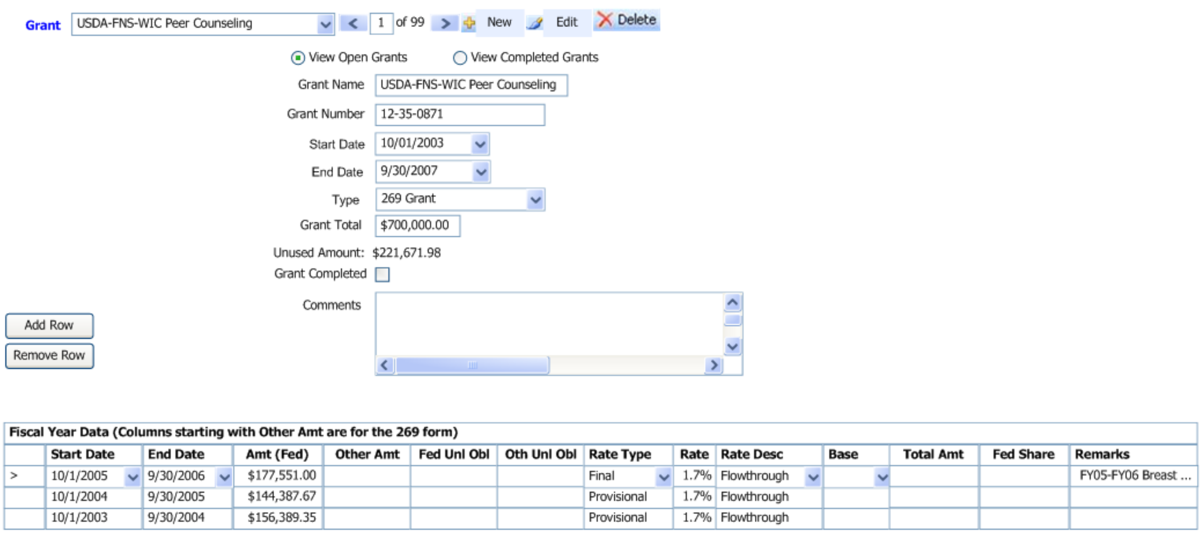
Business Rules
1. When the Current Fiscal Year radio button is selected, the Transaction Date record selector is populated with transactions from the current fiscal year as determined by the current date. This is the default. 2. When the Previous Fiscal Years radio button is selected, the Transaction Date record selector is populated with transactions from previous fiscal years as determined by the current date. 3. Dates in the Transaction Date list box are sorted most recent first. 4. The Received Date and Received Amount controls are disabled and cleared when the 798 Line value is neither Line 10 nor Line 24.

Developer Notes
1. For Lines 10 and 24, the data is aggregated to the 798 based on the Received Date and Received Amount. For all others, the data is aggregated to the 798 based on the Transaction Date and Amount. Data modeling may want to take this into consideration. 2. A similar screen is in the Vendor Management area of the system (Vendor Collections).

2 Grant Tracking

This screen is used to track other sources of income not reported on the 798 form. A primary grant is the 269 special purpose federal grant. The screen supports the printing of the 269 Financial Status Report. Many columns (especially in the grid) are for the sole purpose of this 269 Report. Other grant types (e.g., state) require minimal data entry.

> Grant Tracking



Control	Description	
New	The New command button is used to create a Grant record.	
	Type	Command Button
	Hot Key	Alt + N
Edit	The Edit command button is used to update the Grant record.	
	Type	Command Button
	Hot Key	Alt + T
Delete	The Delete command button is used to delete the Grant record.	
	Type	Command Button
	Hot Key	Alt + D
View Open Grants	This controls the contents of the Grant list box.	
	Type	Radio Button
	Required	Yes, either View Open Grants or View Completed Grants
	DB Column	NA

Control	Description			
View Completed Grants	This controls the contents of the Grant list box.			
	Type	Radio Button		
	Required	Yes, either View Open Grants or View Completed Grants		
	DB Column	NA		
Grant	This is the record selector for the Grant records. It contains the grant name. The drop-down and spin control allow selection of Grant records.			
	Type	Record Selector (Non-Date)		
	Contents	Text		
	DB Column	WICGrant.Name		
Grant Name	This is the name of the grant. For 269 grants, this value is placed in the number 1 block of the report.			
	Type	Text Box		
	Required	Yes		
	Length	30		
	Validation	NA		
	Display Only	No	**Calculated**	No
	DB Column	WICGrant.Name		
Grant Number	This is the number of the grant. For 269 grants, this value is placed in the number 2 block of the report.			
	Type	Text Box		
	Required	No		
	Length	30		
	Validation	NA		
	Display Only	No	**Calculated**	No
	DB Column	WICGrant.GrantNr		
Start Date	This is the start date of the grant. For 269 grants, this value is placed in the number 8 block of the report.			
	Type	Date Picker		
	Required	Yes		
	Display Only	No	**Calculated**	No
	DB Column	Grant.StartDt		

<table>
<tr><th>Control</th><th colspan="4">Description</th></tr>
<tr><td rowspan="5">End Date</td><td colspan="4">This is the end date of the grant. For 269 grants, this value is placed in the number 8 block of the report.</td></tr>
<tr><td>Type</td><td colspan="3">Date Picker</td></tr>
<tr><td>Required</td><td colspan="3">Yes</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">WICGrant.EndDt</td></tr>
<tr><td rowspan="5">Type</td><td colspan="4">This is the type of grant.</td></tr>
<tr><td>Type</td><td colspan="3">List Box</td></tr>
<tr><td>Required</td><td colspan="3">Yes</td></tr>
<tr><td>DB Column</td><td colspan="3">WICGrant.GrantTypeCd</td></tr>
<tr><td>Code ID</td><td colspan="3">Grant Type
This code element is editable but these installed values are non-editable:
269 Grant</td></tr>
<tr><td rowspan="7">Grant Total</td><td colspan="4">This is the total amount of the grant. For 269 grants, this value is placed in the number 10.h block of the report.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">Yes</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 11,2</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of $9,999.99</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">Grant.Amount</td></tr>
<tr><td rowspan="7">Unused Amount</td><td colspan="4">This is the total unused amount of the grant.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">NA</td></tr>
<tr><td>Length</td><td colspan="3">NA</td></tr>
<tr><td>Validation</td><td colspan="3">Mask of $9,999.99</td></tr>
<tr><td>Display Only</td><td>Yes</td><td>Calculated</td><td>Yes</td></tr>
<tr><td>DB Column</td><td colspan="3">NA</td></tr>
</table>

Control	Description			
Grant Completed	This indicates whether a grant is complete. For 269 grants, this determines whether the final report in the number 6 block of the report is checked as Yes or No.			
	Type	Check Box		
	Display Only	Yes / No	**Calculated**	Yes / No
	DB Column	WICGrant.CompletedIn		
Comments	This is a comment box to track notes about the grant.			
	Type	Multi Line Text Box		
	Required	No		
	Length	4,000		
	Display Only	No	**Calculated**	No
	DB Column	WICGrant.Comment		
Add Row	Clicking the Add Row command button creates a new row in the data grid allowing the user to enter another fiscal year obligation record.			
	Type	Command Button		
	Hot Key	Alt + A		
Remove Row	Clicking the Remove Row command button removes the selected row from the data grid.			
	Type	Command Button		
	Hot Key	Alt + R		
Fiscal Year Data	The data grid is capturing the data of the grant into the fiscal years.			
	Type	Data Grid		
Start Date	This is the start date of the fiscal year obligation. For 269 grants, this value is placed in the number 9 block of the report.			
	Type	Date Picker		
	Required	Yes		
	Display Only	No	**Calculated**	No
	DB Column	GrantTracking.StartDt		
End Date	This is the end date of the fiscal year obligation. For 269 grants, this value is placed in the number 9 block of the report.			
	Type	Date Picker		
	Required	Yes		
	Display Only	No	**Calculated**	No
	DB Column	GrantTracking.EndDt		

<table>
<tr><th>Control</th><th colspan="4">Description</th></tr>
<tr><td rowspan="7">Amt (Fed)</td><td colspan="4">This is the amount of the fiscal year. For the 269 grant, this is the Federal share of outlays with the value placed in the number 10c block of the ‘II This Period’ column of the report.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">Yes</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 11,2</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of $Z,ZZ9.99</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">GrantTracking.Amount</td></tr>
<tr><td rowspan="7">Other Amt</td><td colspan="4">For the 269 grant, this is the Recipient share of outlays with the value placed in the number 10b block of the ‘II This Period’ column of the report.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">No</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 11,2</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of $Z,ZZ9.99</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">GrantTracking.OtherAmt</td></tr>
<tr><td rowspan="7">Fed Unl Obl</td><td colspan="4">For the 269 grant, this is the Federal share of unliquidated obligations with the value placed in the number 10f block of the report.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">No</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 11,2</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of $Z,ZZ9.99</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">GrantTracking.FedUnlOblAmt</td></tr>
<tr><td rowspan="7">Oth Unl Obl</td><td colspan="4">For the 269 grant, this is the Recipient share of unliquidated obligations with the value placed in the number 10e block of the report.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">No</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 11,2</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of $Z,ZZ9.99</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">GrantTracking.OtherUnlOblAmt</td></tr>
</table>

<table>
<tr><th>Control</th><th colspan="4">Description</th></tr>
<tr><td rowspan="5">Rate Type</td><td colspan="4">For 269 grants, this determines whether the Indirect Expense Type of Rate in the number 11a block of the report is checked as Provisional, Predetermined, Final or Fixed.</td></tr>
<tr><td>Type</td><td colspan="3">List Box</td></tr>
<tr><td>Required</td><td colspan="3">No, Length of 13</td></tr>
<tr><td>DB Column</td><td colspan="3">WICGrant.RateTypeCd</td></tr>
<tr><td>Code ID</td><td colspan="3">Grant Rate Type
This code element is non-editable.
The installed values are:
Provisional
Predetermined
Final
Fixed</td></tr>
<tr><td rowspan="7">Rate</td><td colspan="4">For the 269 grant, this is the Indirect Expense Rate with the value placed in the number 11b block of the report. It is followed by Rate Desc.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">No</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 3,1</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of Z9.9%</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">GrantTracking.Rate</td></tr>
<tr><td rowspan="5">Rate Desc</td><td colspan="4">For the 269 grant, this is the Indirect Expense rate description with the value placed in the number 11b block of the report. It is preceded by Rate.</td></tr>
<tr><td>Type</td><td colspan="3">List Box</td></tr>
<tr><td>Required</td><td colspan="3">No, Length of 15</td></tr>
<tr><td>DB Column</td><td colspan="3">WICGrant.RateDescCd</td></tr>
<tr><td>Code ID</td><td colspan="3">Grant Rate Description</td></tr>
<tr><td rowspan="5">Base</td><td colspan="4">For the 269 grant, this is the Indirect Expense base with the value placed in the number 11c block of the report.</td></tr>
<tr><td>Type</td><td colspan="3">List Box</td></tr>
<tr><td>Required</td><td colspan="3">No, Length of 12</td></tr>
<tr><td>DB Column</td><td colspan="3">WICGrant.ExpenseBaseCd</td></tr>
<tr><td>Code ID</td><td colspan="3">Grant Expense Base</td></tr>
</table>

Control	Description			
Total Amt	For the 269 grant, this is the Indirect Expense Total Amount with the value placed in the number 11d block of the report.			
	Type	Text Box		
	Required	No		
	Length	Decimal 11,2		
	Validation	Numeric, Mask of $Z,ZZ9.99		
	Display Only	No	**Calculated**	No
	DB Column	GrantTracking.IndExpTotalAmt		
Fed Share	For the 269 grant, this is the Indirect Expense Federal Share with the value placed in the number 11e block of the report.			
	Type	Text Box		
	Required	No		
	Length	Decimal 11,2		
	Validation	Numeric, Mask of $Z,ZZ9.99		
	Display Only	No	**Calculated**	No
	DB Column	GrantTracking.IndExpFedShareAmt		
Remarks	For the 269 grant, this is the Remarks with the value placed in the number 12 block of the report.			
	Type	Text Box		
	Required	No		
	Length	100, Display length of 20		
	Validation	NA		
	Display Only	No	**Calculated**	No
	DB Column	GrantTracking.Remarks		
<Last Modified By User and Date>	In the lower right-hand corner, the user and the date of the last update of this grant record is displayed.			
	Type	Text Box		
	Required	No		
	Length	NA		
	Validation	Mask of ‘firstname lastname mm/dd/yyyy’		
	Display Only	Yes	**Calculated**	No
	DB Column	WICGrant.ModifyStfpID + WICGrant.ModifyDt		

Business Rules
1. When the View Open Grants radio button is selected, the Grant record selector is populated with grants whose Completed checkbox is not checked. 2. When the View Completed Grants radio button is selected, the Grant record selector is populated with grants whose Completed checkbox is checked. 3. Grant Name must be unique (duplicates not allowed). 4. The Unused Amount is calculated by subtracting the total of the fiscal year data Amt (Fed) values from the grant total. 5. Sort grant records by grant name 6. Sort fiscal year data grid by start date (most recent to oldest). 7. When the New button is pressed, default the Grant Start Date to the next fiscal year's start date and the Grant End Date to the next fiscal year's end date.

Developer Notes
1. Due to the number of columns in the Fiscal Year Data grid, the grid will be scrollable.

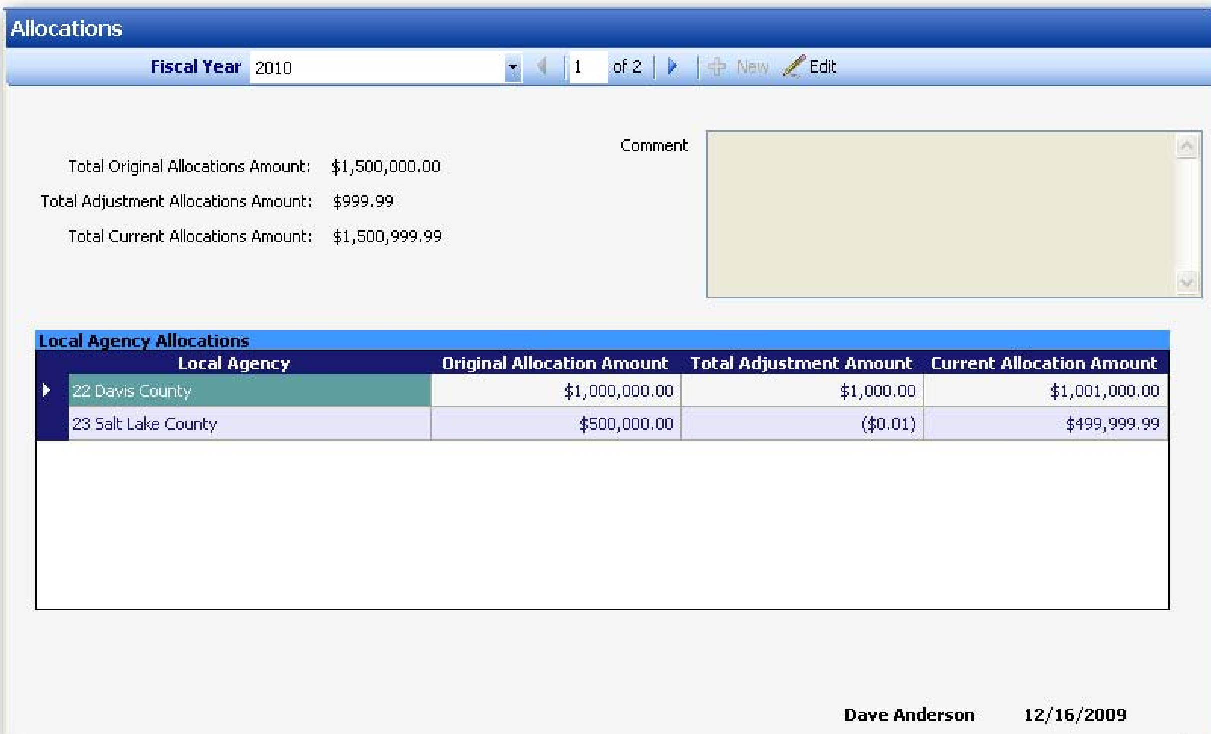
3 Local Agency Budget

These screens are used to track the fiscal year budget allocation and adjustments to local agencies.

3.1 Allocations

This screen is used to track the fiscal year budget allocation to local agencies. This budget allocation is often in the form of contracts. Each fiscal year, the state establishes the original allocation. As the year progresses, the state can adjust these allocations. This summary screen also shows the net effect of all adjustments made on the local agency allocation adjustment screen.

> Local Agency Budget > Allocations



<table>
<tr><th>Control</th><th colspan="2">Description</th></tr>
<tr><td rowspan="3">New</td><td colspan="2">The New command button is used to create a fiscal year allocation record.</td></tr>
<tr><td>Type</td><td>Command Button</td></tr>
<tr><td>Hot Key</td><td>Alt + N</td></tr>
<tr><td rowspan="3">Edit</td><td colspan="2">The Edit command button is used to update the fiscal year allocation record.</td></tr>
<tr><td>Type</td><td>Command Button</td></tr>
<tr><td>Hot Key</td><td>Alt + T</td></tr>
</table>

<table>
<tr><th>Control</th><th colspan="4">Description</th></tr>
<tr><td rowspan="4">Fiscal Year</td><td colspan="4">This is the record selector for the fiscal year local agency allocation records. It contains the fiscal year. The drop-down and spin control allow selection of historical other income records.</td></tr>
<tr><td>Type</td><td colspan="3">Record Selector</td></tr>
<tr><td>Contents</td><td colspan="3">Fiscal Year name from Setup screen</td></tr>
<tr><td>DB Column</td><td colspan="3">FiscalYear.FiscalYear</td></tr>
<tr><td rowspan="7">Total Original Allocations Amount</td><td colspan="4">This is the total amount of the original local agency allocations. The original allocation is made when the fiscal year record is created.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">NA</td></tr>
<tr><td>Length</td><td colspan="3">NA</td></tr>
<tr><td>Validation</td><td colspan="3">Mask of $ZZZ9.99</td></tr>
<tr><td>Display Only</td><td>Yes</td><td>Calculated</td><td>Yes</td></tr>
<tr><td>DB Column</td><td colspan="3">NA</td></tr>
<tr><td rowspan="7">Total Adjustments Allocations Amount</td><td colspan="4">This is the total amount of all of the local agency allocations adjustments.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">NA</td></tr>
<tr><td>Length</td><td colspan="3">NA</td></tr>
<tr><td>Validation</td><td colspan="3">Mask of ($Z,ZZ9.99)</td></tr>
<tr><td>Display Only</td><td>Yes</td><td>Calculated</td><td>Yes</td></tr>
<tr><td>DB Column</td><td colspan="3">NA</td></tr>
<tr><td rowspan="7">Total Current Allocations Amount</td><td colspan="4">This is the total amount of the current local agency allocations.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">NA</td></tr>
<tr><td>Length</td><td colspan="3">NA</td></tr>
<tr><td>Validation</td><td colspan="3">Mask of $Z,ZZ9.99</td></tr>
<tr><td>Display Only</td><td>Yes</td><td>Calculated</td><td>Yes</td></tr>
<tr><td>DB Column</td><td colspan="3">NA</td></tr>
</table>

Control	Description			
Comment	This is a comment box to track notes about the local agency allocations.			
	Type	Multi Line Text Box		
	Required	No		
	Length	2,000		
	Display Only	No	**Calculated**	No
	DB Column	FiscalYear.Comment		
Local Agency Allocations	The data grid contains the local agencies and their allocation data.			
	Type	Data Grid		
Local Agency	This is the local agency.			
	Type	Text Box		
	Required	NA		
	Length	NA, Initial display of 35		
	Validation	NA, Format of Z9 XXXXX (LA ID and LA Name)		
	Display Only	Yes	**Calculated**	No
	DB Column	NA		
Original Allocation Amount	This is the amount of the original allocation to the local agency. The original allocation is made when the fiscal year record is created.			
	Type	Text Box		
	Required	Yes		
	Length	Decimal 11,2		
	Validation	Numeric, Mask of $Z,ZZ9.99		
	Display Only	No	**Calculated**	No
	DB Column	LABudgetAllocation.OriginalAllocationAmt		
Total Adjustment Amount	This is the total amount of the allocations adjustments to the local agency.			
	Type	Text Box		
	Required	NA		
	Length	NA		
	Validation	Mask of ($Z,ZZ9.99)		
	Display Only	Yes	**Calculated**	Yes
	DB Column	NA		

<table>
<tr><th>Control</th><th colspan="4">Description</th></tr>
<tr><td rowspan="7">Current Allocation Amount</td><td colspan="4">This is the current amount of the allocation to the local agency.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">NA</td></tr>
<tr><td>Length</td><td colspan="3">NA</td></tr>
<tr><td>Validation</td><td colspan="3">Mask of $Z,ZZ9.99</td></tr>
<tr><td>Display Only</td><td>Yes</td><td>Calculated</td><td>Yes</td></tr>
<tr><td>DB Column</td><td colspan="3">NA</td></tr>
</table>

Business Rules

1. Fiscal Year record selector is populated with the current fiscal year records plus the previous fiscal year records according to the number of years found in the system parameter Finance.PreviousFiscalYearsView.
2. Fiscal Year record selector is sorted by most recent to oldest records (e.g. FY 2006, FY 2005, FY 2004).
3. Fiscal Year record is defaulted to the current fiscal year based on the current date (e.g. current date of November 5, 2007 defaults the record to the FY 2008 record).
4. Disable the New button if the current and next fiscal year record already exist. When the New button is pressed, automatically create the next fiscal year record with a row for each active local agency (default Original Allocation Amt to zero).
    a. Example One: If current date is September 2007 and FY 2007 does not exist, then enable the button. When pressed create FY 2007.
    b. Example Two: If current date is September 2007 and FY 2007 exists but FY 2008 does not exist, then enable the button. When pressed create FY 2008.
    c. Example Three: If current date is September 2007 and FY 2007 and FY 2008 exist, then disable the button.
5. All current active local agencies are shown on the grid regardless of whether they have any dollars allocated. Inactive local agencies only show if they have dollars allocated.
6. The Total Original Allocations Amount is calculated by adding the column containing the local agency Original Allocation Amt.
7. The Total Adjustment Allocations Amount is calculated by adding the total adjustment amounts made between the time period of the Fiscal Year Start Date and Fiscal Year End Date (inclusive). This may be a negative number. See Local Agency Budget Allocation Adjustments screen.
8. The Total Current Allocations Amount is calculated by adding the Total Original Allocation Amount and the Total Adjustment Allocations Amount.
9. The Total Adjustment Amt is calculated by adding the total adjustment amount for the local agency made between the time period of the Fiscal Year Start Date and Fiscal Year End Date (inclusive). This may be a negative number. See Local Agency Budget Allocation Adjustments screen.
10. The Current Allocation Amount for the local agency is calculated by adding the Original Allocation Amount and the Total Adjustment Amount.

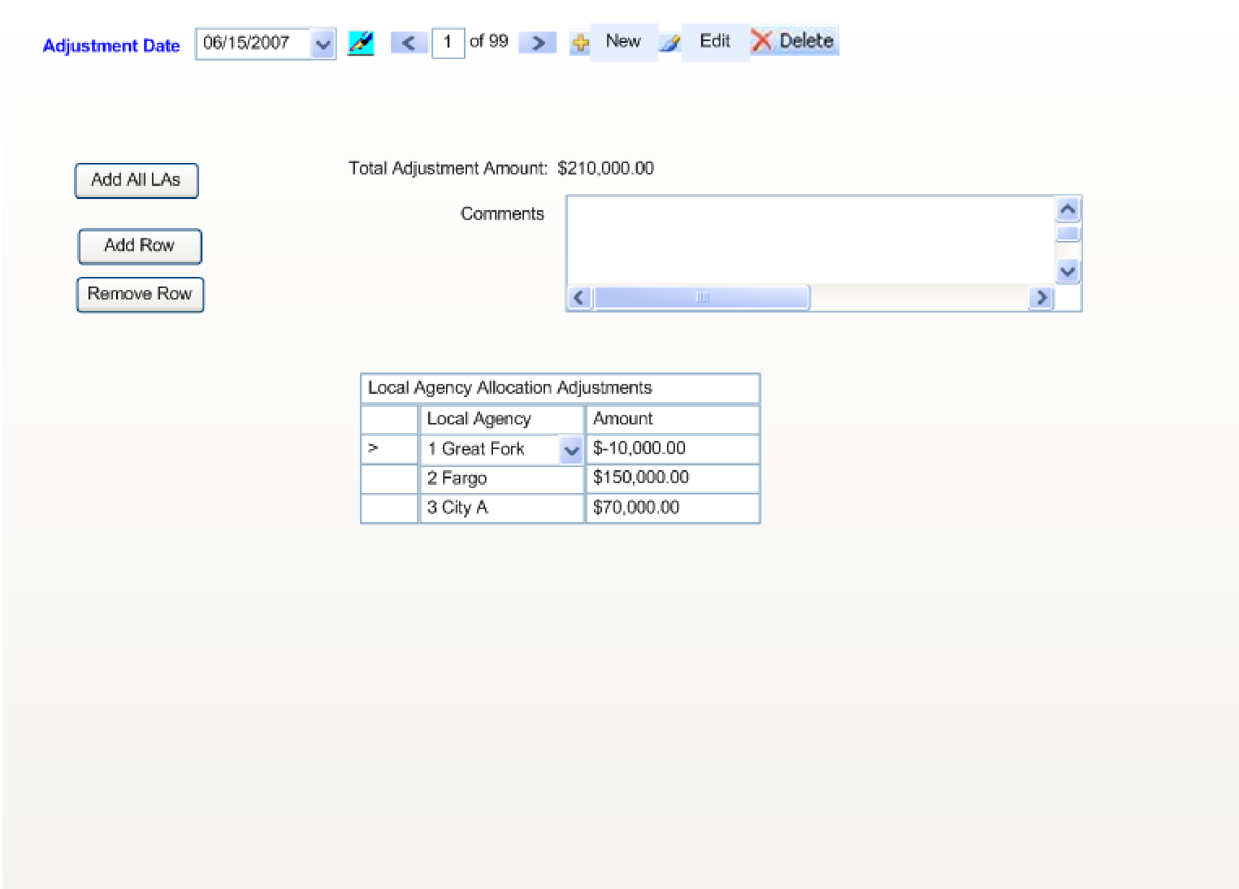
Business Rules
11. The grid is sorted by agency number.
12. Local Agency operations management personnel have read-only access to this screen. This allows a local agency personnel to display the information of all local agencies.
13. If when you save the record and an existing FY record exists, it will be treated as an update. This can only occur if two users create the same FY record at the exact same time. Business rule 4 prevents this from occurring once FY records are saved. Ultimately only one FY record is allowed in the system.

Developer Notes
1. These records are established when the Fiscal Year is setup.

3.2 Adjustments

This screen is used to adjust the fiscal year budget allocations to local agencies. Each fiscal year, the state establishes the original allocation using the Local Agency Allocation Tracking screen. As the year progresses, the state can adjust these allocations using this screen. This screen shows the net effect of all adjustments made for a given date.

> Local Agency Budget > Adjustments



Control	Description	
New	The New command button is used to create a fiscal year local agency adjustment record.	
	Type	Command Button
	Hot Key	Alt + N
Edit	The Edit command button is used to update the adjustment record.	
	Type	Command Button
	Hot Key	Alt + T

Control	Description			
Delete	The Delete command button is used to delete the adjustment record.			
	Type	Command Button		
	Hot Key	Alt + D		
Adjustment Date	This is the record selector for the fiscal year local agency adjustment records. It contains the date of the adjustment. The drop-down and spin control allow selection of historical other income records.			
	Type	Record Selector		
	Contents	Date		
	DB Column	BudgetAllocationAdjustment.AdjustmentDt		
Total Adjustment Amount	This is the total amount of the adjustments for the local agencies. This may be a negative number.			
	Type	Text Box		
	Required	NA		
	Length	NA		
	Validation	Mask of ($Z,ZZ9.99)		
	Display Only	Yes	**Calculated**	Yes
	DB Column	NA		
Comment	This is for comments concerning the adjustment.			
	Type	Multi Line Text Box		
	Required	No		
	Length	2,000		
	Display Only	No	**Calculated**	No
	DB Column	BudgetAllocationAdjustment.Comment		
Add All LAs	Clicking the Add All LAs command button creates a new row in the data grid for each active local agency.			
	Type	Command Button		
	Hot Key	Alt + L		
Add Row	Clicking the Add Row command button creates a new row in the data grid allowing the user to enter a new local agency adjustment tracking record.			
	Type	Command Button		
	Hot Key	Alt + A		

<table>
<tr><th>Control</th><th colspan="4">Description</th></tr>
<tr><td rowspan="3">Remove Row</td><td colspan="4">Clicking the Remove Row command button removes the selected row from the data grid.</td></tr>
<tr><td>Type</td><td colspan="3">Command Button</td></tr>
<tr><td>Hot Key</td><td colspan="3">Alt + R</td></tr>
<tr><td rowspan="2">Local Agency Allocation Adjustments</td><td colspan="4">The data grid contains the local agencies and their allocation adjustments.</td></tr>
<tr><td>Type</td><td colspan="3">Data Grid</td></tr>
<tr><td rowspan="5">Local Agency</td><td colspan="4">This is the local agency.</td></tr>
<tr><td>Type</td><td colspan="3">List Box</td></tr>
<tr><td>Required</td><td colspan="3">Yes</td></tr>
<tr><td>DB Column</td><td colspan="3">LABudgetAllocationAdjustment.LA_ID</td></tr>
<tr><td>Code ID</td><td colspan="3">LocalAgency table lookup (FFLocalAgencyID + Name)</td></tr>
<tr><td rowspan="7">Amount</td><td colspan="4">This is the amount of the adjustment to the local agency. This may be a negative number.</td></tr>
<tr><td>Type</td><td colspan="3">Text Box</td></tr>
<tr><td>Required</td><td colspan="3">Yes</td></tr>
<tr><td>Length</td><td colspan="3">Decimal 11,2</td></tr>
<tr><td>Validation</td><td colspan="3">Numeric, Mask of ($Z,ZZ9.99)</td></tr>
<tr><td>Display Only</td><td>No</td><td>Calculated</td><td>No</td></tr>
<tr><td>DB Column</td><td colspan="3">LABudgetAllocationAdjustment.AdjustmentAmt</td></tr>
</table>

Business Rules
1. The Total Adjustment Amount is calculated by adding the column containing the local agency's Amount. 2. The Add All LAs button is only enabled after a New action when no rows are found in the grid (i.e. after a New button is pushed and before any rows are added). 3. The grid must contain at least one local agency record with a non-zero row. 4. Duplicates of a local agency on the same adjustment record are not allowed. 5. The grid is sorted ascending by agency number. 6. Local Agency operations management personnel have read-only access to this screen. 7. Default Amount in any 'new' rows to zero. 8. Display error if adjustment date is entered for a fiscal year that has not had the FY record created (in the LA Budget Allocation Tracking screen). 9. If when a save occurs, grid rows exist that contain zero amounts, these rows will not be saved. When this record is accessed again (including after the save returns and re-displays the screen), these rows will have been removed from the record,

Developer Notes
1.